ORDINANCE NO. 2021-260

AN ORDINANCE APPROVING THE ABOLITION OF ITEM NO. 06 ADMINISTRATIVE ASSISTANT II (DRIVER III) [SG-8] AND CREATION OF ADMINISTRATIVE AIDE IV (DRIVER II) [SG-4] UNDER THE ADMINISTRATIVE DIVISION-ADMINISTRATIVE SUPPORT SECTION OF THE LOCAL CIVIL REGISTRY (LCR) OFFICE AND APPROPRIATING FUNDS THEREFOR AND FOR OTHER PURPOSES

Sponsored by: Hon. Coun. Louisito A. Arciaga
Hon. Coun. Atty. Raul R. Corro
Hon. Coun. Alexson V. Diaz – VIA ZOOM
Hon. Coun. Paty Katy C. Boncayao
Hon. Coun. Allan Rey A. Camilon – VIA ZOOM
Hon. Coun. Ting Nieves
Hon. Coun. Stephanie G. Teves – VIA ZOOM
Hon. Coun. Ivey Rha A. Tadefa
Hon. Coun. Francis Ian T. Bagatsing – VIA ZOOM
Hon. Coun. Mark Lester M. Baes
Hon. Coun. Engr. Arlene D. Hilapo
Hon. Coun. Cornelio M. Martinez
Hon. Coun. Walter A. Arcilla
Hon. Coun. Kenichi D. Takagi, Jr. – VIA ZOOM

WHEREAS, Section 458 (a) (VIII) of the Republic Act No. 7160, otherwise known as the Local Government Code of 1991 provides that, The Sangguniang Panlungsod is empowered to determine the positions, salaries, wages and other emoluments and benefits of officials and employees, paid wholly or mainly from the city funds and provide for expenditures necessary for the proper conduct of programs, projects, services and activities of the city government;

WHEREAS, Article 99 of the Rules and Regulations Implementing (RRI) the Local Government Code (LGC) of 1991, provides that, The Sangguniang Panlungsod, as the legislative body of the City shall enact ordinances approve resolutions and appropriate funds for the general welfare of the city;

WHEREAS, Article 163 of Rules and Regulations Implementing (RRI) the Local Government Code (LGC) of 1991, provides that, The Local Government Unit shall design and implement its own organizational structure and staffing pattern taking into consideration its priority, need service requirements and financial capabilities, consistent with the principles of simplicity, efficiency, economy, effectiveness, dynamism and public accountability subject to the minimum standards and guidelines prescribed by the Civil Services Commission (CSC);

WHEREAS, Article 164(a) of Rules and Regulations Implementing (RRI) the LGC of 1991, provides that, Any Local Government Unit have reorganized through Sanggunian its present organizational structure or alter its present staffing pattern in accordance with laws pertinent to government reorganization and implementing Rules and Regulations;
WHEREAS, on July 13, 2021 the Department of Budget and Management (DBM) issued Local Budget Circular (LBC) No. 137, with regard to an updated index of Occupational Services, Position Titles and Salary Grades in the Local Government Unit (LGU) CY 2021 Edition.

1.0 The IGS-LGU, CY 2021 edition contains the updated list of classes or position titles existing in the Local Government Units (LGUs) that are grouped by occupation.

Henceforth, all positions in the LGUs shall be allocated to their proper position titles and salary grades in accordance with said index.

NOW BE IT ORDAINED, AS IT IS HEREBY ORDAINED, by the 9th Sangguniang Panlungsod in Session assembled that:

SECTION 1. Title – This ordinance shall be known as, an ordinance approving the abolition of Item No. 06 Administrative Assistant II (Driver III) [SG-8] and creation of Administrative Aide IV (Driver II) [SG-4] under the Administrative Division-Administrative Support Section of the Local Civil Registry (LCR) Office and appropriating funds therefor and for other purposes.

SECTION 2. The position to be abolished/converted to generic class titles:

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Position Title</th>
<th>Salary Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>06</td>
<td>Administrative Assistant II (Driver III)</td>
<td>SG-8</td>
</tr>
</tbody>
</table>

SECTION 3. Creation of Plantilla/Regular Position – In lieu of the abolished Regular Position as provided for under Section 2 hereof the following plantilla/regular position with corresponding Salary Grade and Item required by the Local Civil Registry (LCR) is hereby created, under Administrative Division-Administrative Support Section, to wit:

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Position Title</th>
<th>Salary Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>06</td>
<td>Administrative Aide IV (Driver II)</td>
<td>SG-4</td>
</tr>
</tbody>
</table>

SECTION 4. Appropriations – the City Government of Muntinlupa shall appropriate budget from the 2022 General Fund under the Personal Services (PS) of the City.

SECTION 5. Separability Clause – If any portion of this Ordinance is declared invalid, the remainder of this ordinance shall not be affected and shall remain valid and enforceable.

SECTION 6. Repealing Clause – All ordinances, rules and regulations or part thereof where provisions are in conflict or contrary to the provisions of this ordinance are hereby repealed, amended or modified accordingly.
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SECTION 7. Effectivity Clause – This ordinance shall take effect upon its approval.

ENACTED, by the 9th Sangguniang Panlungsod of Muntinlupa this 9th day of August 2021, on its 109 Regular Session.

CONCURRED:

DISTRICT 1:

COUN. ATTY. PAUL R. CORRO
Member

COUN. ALEXSON V. DIAZ
Member

COUN. PATTY KATY C. BONCAYAO
Member

COUN. LOUISITO A. ARCIAGA
Member

COUN. ALLAN REY A. CAMILON
Member

COUN. TING NIEFES
Member

COUN. STEPHANIE G. TEVES
Member

COUN. IVEE RHIA A. TADEFA
Member

DISTRICT 2:

COUN. ENGR. MARISSA C. RONGAVILLA
Member

COUN. MARK Lester M. BAES
Member

COUN. MA. DESIREE G. AREVALO
Member

COUN. ENGR. MANEMENTO T. SEVILLA, JR.
Member

COUN. ENGR. ARLENE D. HILAPO
Member

COUN. CORNELIO M. MARTINEZ
Member
COUN. WALTER A. ARCILLA
President
Sectoral Representative
Association of Barangay Chairman

HEREBY CERTIFY, as to the correctness of the foregoing Ordinance.

COUN. KENICHI D. TAKAGI, JR.
President
Sectoral Representative
Federation of Sangguniang Kabataan

CECILIA C. LAZARTE
Secretary to the Sanggunian

ATTESTED:

ARTEMIO A. SIMUNDAC
City Vice-Mayor/Presiding Officer

APPROVED:

ATTY. JAIME R. PRESNEDI
City Mayor
Date: 10 AUG 2021

None of the signatures are legible.