

Republic of the Philippines  
CGO MUNTINLUPA, NCR  
Request for Publication of Vacant Positions

MANAGEMENT INFORMATION  
SYSTEMS OFFICE

Received by *Nhene Argana*  
Date JUL 08 2020 Time 11:02 Am

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant position(s), which are authorized to be filled, at the CGO MUNTINLUPA, NCR in the CSC website:

*[Signature]*  
Atty. RODERICK B. TAGNIA  
City Government Department Head II  
HRMO

Date: July 08, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ASSISTANT PROFESSOR IV	34	18-1	42159	Master's Degree in the Area of Specialization	28 hours of relevant training	4 years of relevant experience + VS Performance Rating	RA 1080 For courses requiring eligibility		COLEGIO DE MUNTINLUPA (Civil Engineering Department)
2	ASSISTANT PROFESSOR IV	38	18-1	42159	Master's Degree in the Area of Specialization	28 hours of relevant training	4 years of relevant experience + VS Performance Rating	RA 1080 For courses requiring eligibility		COLEGIO DE MUNTINLUPA (Electronics Engineering Department)
3	ASSISTANT PROFESSOR IV	42	18-1	42159	Master's Degree in the Area of Specialization	28 hours of relevant training	4 years of relevant experience + VS Performance Rating	RA 1080 For courses requiring eligibility		COLEGIO DE MUNTINLUPA (Mechanical Engineering Department)
4	ASSISTANT PROFESSOR IV	46	18-1	42159	Master's Degree in the Area of Specialization	28 hours of relevant training	4 years of relevant experience + VS Performance Rating	RA 1080 For courses requiring eligibility		COLEGIO DE MUNTINLUPA (Computer Engineering Department)
5	ASSISTANT PROFESSOR IV	50	18-1	42159	Master's Degree in the Area of Specialization	28 hours of relevant training	4 years of relevant experience + VS Performance Rating	RA 1080 For courses requiring eligibility		COLEGIO DE MUNTINLUPA (Electrical Engineering Department)

6	ASSISTANT PROFESSOR IV	53	18-1	42159	Master's Degree in the Area of Specialization	28 hours of relevant training	4 years of relevant experience + VS Performance Rating	RA 1080 For courses requiring eligibility		COLEGIO DE MUNTINLUPA ( General Education Department)
7	ASSISTANT PROFESSOR IV	54	18-1	42159	Master's Degree in the Area of Specialization	28 hours of relevant training	4 years of relevant experience + VS Performance Rating	RA 1080 For courses requiring eligibility		COLEGIO DE MUNTINLUPA ( General Education Department)
8	ASSISTANT PROFESSOR IV	55	18-1	42159	Master's Degree in the Area of Specialization	28 hours of relevant training	4 years of relevant experience + VS Performance Rating	RA 1080 For courses requiring eligibility		COLEGIO DE MUNTINLUPA ( General Education Department)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **July 23, 2020**.

1. Fully accomplished **Personal Data Sheet (PDS)** with recent passport-sized picture (CS Form No. 212, Revised 2017) and **Work Experience Sheet** which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. One year of **Very Satisfactory** performance rating;
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopy of Transcript of Records;
5. Certificate of Training; and
6. Other requirements: **(1) Research Output:** Local, Unpublished Research, Action/Applied Research in Any Discipline; **(2) Community Extension Service:** Outreach Program, Participative

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**Atty. RODERICK B. TAGNIA**  
City Government Department Head II  
City Hall, Main Building, National Road, Putatan, Muntinlupa City  
[chrmd.recruitment@gmail.com](mailto:chrmd.recruitment@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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