ORDINANCE NO. 19-245

AN ORDINANCE CREATING THE REGULAR POSITIONS AT MUNTINLUPA CITY PERSONS WITH DISABILITY AFFAIRS OFFICE (MC-PDAO) AND AMENDING SECTION 5 OF ORDINANCE NO. 18-167, ENTITLED, “AN ORDINANCE ORGANIZING AND ESTABLISHING THE MUNTINLUPA CITY PERSONS WITH DISABILITY AFFAIRS OFFICE (MC-PDAO) IN ACCORDANCE WITH SECTION 40(B)(1) OF REPUBLIC ACT NO. 7277, OTHERWISE KNOWN AS THE “MAGNA CARTA FOR PERSONS WITH DISABILITY, AS AMENDED BY REPUBLIC ACT NO. 9442 AND REPUBLIC ACT NO. 10070.”

Sponsored by: Hon. Coun. Louisito A. Arciaga
Hon. Coun. Bal Niefes
Hon. Coun. Stephanie G. Teves
Hon. Coun. Allan Rey A. Camilon
Hon. Coun. Ringo A. Teves
Hon. Coun. Alexander Diaz
Hon. Coun. Iveye Rhia Arciaga-Tadefa
Hon. Coun. Marissa Cole-Rongavilla
Hon. Coun. Mark Lester M. Baes
Hon. Coun. Lucio B. Constantino
Hon. Coun. Victor L. Ulanday
Hon. Coun. Grace B. Gonzaga
Hon. Coun. Walter A. Arcilla – ABC
Hon. Coun. Kenichi D.A. Takagi, Jr. - SK

WHEREAS, Article XIII, Section 11 of the 1987 Constitution provides that, “the State shall adopt an integrated and comprehensive approach to health development which shall endeavor to make essential goods, health and other social services available to all the people at affordable cost and that there shall be priority for the needs, of the privileged, sick, elderly, disabled, women and children”;

WHEREAS, Article XIII, Section 13 of the 1987 Constitution provides that, “the State shall establish a special agency for persons with disabilities for their rehabilitation, and self-reliance and their integration into the mainstream of society”;

WHEREAS, Section 40(b)(1) of Republic Act No. 7277, as amended by Republic Act No. 10070, “requires the organization and establishment of a Persons with Disability Affairs Office in all local government units which shall be the lead office in the enhancement of the health, physical fitness and economic and social well-being of persons with disabilities (PWDs) within the territorial jurisdiction of the establishing local government”;

[Signatures]
WHEREAS, on May 21, 2018, the 8th Sangguniang Panlungsod enacted Ordinance No. 18-167, otherwise known as “an ordinance organizing and establishing the Muntinlupa City Persons With Disability Affairs Office (MC-PDAO) in accordance with Section 40(b)(1) of Republic Act No. 7277, otherwise known as the “Magna Carta for Persons With Disability, as amended by Republic Act No. 9442 And Republic Act No. 10070.”;

WHEREAS, the City Government of Muntinlupa thru Ms. Analyn A. Mercado requested for the creation of Plantilla Positions at the Muntinlupa City Persons with Disability Affairs Office (MC-PDAO) and the amendment Section 5 of City Ordinance No. 18-167;

NOW THEREFORE, BE IT ORDAINED, AS IT IS HEREBY ORDAINED, by the 8th Sangguniang Panlungsod of Muntinlupa in Session Assembled that:

SECTION 1. Title. This ordinance shall be known as, "an ordinance Creating The Plantilla Positions And Amending Section 5 Of Ordinance No. 18-167, Entitled, “An ordinance organizing and establishing the Muntinlupa City Persons with Disability Affairs Office (MC-PDAO) in accordance with Section 40(B)(1) Of Republic Act No. 7277, otherwise known as the “Magna Carta for Persons with Disability, as amended by Republic Act No. 9442 and Republic Act No. 10070."

SECTION 2. Section 5 of Ordinance No. 18-167 read as follows:

"Section 5. Composition and organizational Structure. The composition of the MC-PDAO shall be in accordance with the following schedule:

The Project Development Officer IV shall head the MC-PDAO and shall be a PWD. Further at least half of the MC-PDAO and shall be a PWD. Further at least half of the MC-PDAO personnel, including the Head shall be, as far as practicable, PWDs.

All current employees of the SSD – PWD Programs shall be transferred and absorbed by the MC-PDAO without suffering a demotion in grant for deduction of remuneration and benefits. It former employees of the SSD-PWD Program have all been employed and there are still available positions in the MC-PDAO, subject to eligibility and priority, preferences shall be given to former employees of the city government."

SHALL NOW BE READ AND AMENDED AS FOLLOWS:

The Disability Affairs Officer IV shall head the MC-PDAO and shall be a PWD, in compliance of Section 15 of the Republic Act 10070. Further at least half of the MC-PDAO and shall be a PWD. Further at least half of the MC-PDAO personnel, including the Head shall be, as far as practicable, PWDs.

All current employees of the SSD – PWD Programs shall be transferred and absorbed by the MC-PDAO without suffering a demotion in grant for deduction of remuneration and benefits. If existing employees of the SSD-PWD Program have been employed and there are still available positions in the MC-PDAO, subject to eligibility, preferences shall be given to current employees of the city government.
SECTION 3. The Regular Positions and Staffing for the Muntinlupa City-Persons with Disability (MC-PDAO) are hereby created as follows:

<table>
<thead>
<tr>
<th>No.</th>
<th>Position Title</th>
<th>Salary Grade</th>
<th>Name of Incumbent/Vacant</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Disability Affairs Officer IV</td>
<td>22-01</td>
<td>Vacant</td>
</tr>
<tr>
<td>2</td>
<td>Disability Affairs Officer III</td>
<td>18-01</td>
<td>Vacant</td>
</tr>
<tr>
<td>3</td>
<td>Disability Affairs Officer II</td>
<td>15-01</td>
<td>Vacant</td>
</tr>
<tr>
<td>4</td>
<td>Disability Affairs Officer I</td>
<td>11-01</td>
<td>Vacant</td>
</tr>
<tr>
<td>5</td>
<td>Disability Affairs Officer III</td>
<td>18-01</td>
<td>Vacant</td>
</tr>
<tr>
<td>6</td>
<td>Disability Affairs Officer II</td>
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<td>7</td>
<td>Disability Affairs Officer I</td>
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<td>Vacant</td>
</tr>
<tr>
<td>8</td>
<td>Disability Affairs Officer III</td>
<td>18-01</td>
<td>Vacant</td>
</tr>
<tr>
<td>9</td>
<td>Disability Affairs Assistant</td>
<td>08-01</td>
<td>Vacant</td>
</tr>
<tr>
<td>10</td>
<td>Driver II</td>
<td>04-01</td>
<td>Vacant</td>
</tr>
</tbody>
</table>

SECTION 4. The functional statement of Persons with Disability Affairs Office (PDAO) and its three (3) Sections.

The functions of the Persons with Disability Affairs (PDAO) are enlisted below:

a) Formulate and implement policies, plans and programs for the promotion of the welfare of the PWDs in coordination with concerned national and local government agencies;

b) Coordinate the implementation of the provisions of RA10070, Batas Pambansa Bilang 344 otherwise known as the Accessibility Law, and other relevant laws at the local level;

c) Represent PWDs in meeting of the Local development Councils and other special bodies;

d) Recommend and enjoin the participation of Non-Government Organizations (NGOs) and People's Organizations (POs) in the implementation of all disability related laws and policies;

e) Gather and compile relevant data on PWDs in their localities;

f) Disseminate information including, but not limited to, programs and activities for PWDs, statistics on PWDs, including children with disability, and training and employment opportunities for PWDs;

g) Submit reports to the Office of the City Mayor on the implementation of program and services for the promotion of the welfare of PWDs in their respective areas of jurisdiction;

h) Ensure that policies, plans and programs for the promotion of the welfare of PWDs are funded by both the national and local government;

i) Monitor fundraising activities being conducted for the benefits of PWDs; and
Ordinance No. 19-245

j) Seek donations in cash or in kind from local and foreign donors to implement an approved work plan for PWDs, in accordance with existing laws and regulations; and
k) Perform such other functions as may be necessary for the promotion and protection of the welfare of the PWDs.

I. ADMINISTRATIVE SECTION – The Administrative Section shall provide administrative support to the department. It has the following functions:

1) Responsive to the provision, maintenance and management of logistic requirements to support the department;
2) Prepare and handle communications and correspondences pertaining to PDAO;
3) Monitor and submit summary of daily attendance every cut-off and flag ceremony attendance;
4) Provide support services to other sections and promotes cleanliness, orderliness within the office;
5) Prepare requisition, coordination or follow-up of various supplies and other equipment of the office and processing the same in the different offices of the city;
6) Attend all necessary meetings of the Administrative Officers;
7) Perform other duties that may be assigned by the PDAO Officer;

II. PLANNING AND RESEARCH SECTION – The planning & Research Section shall provide planning and monitoring of the programs, projects, and activities. It has the following functions:

a. Responsible on formulation and development of programs, projects and plans concerning PWD affairs.

b. Gather relevant data for planning effective and tailor-fit programs, projects and activities for PWDs.

c. Research on international, national, and local best practices for the replications of PWDs of Muntinlupa City.

d. Prepare budget plan documents such as Annual Investment Plan, Project Procurement Management Plan, LBP Forms etc.

e. Conduct research on how the office as a whole can improve the current or existing strategies.

f. Monitor the accomplishment of the office by submitting periodic accomplishment to the pertinent officer.

g. Perform other tasks deemed necessary for the welfare of the PWDs as delegated by PDAO Officer.

III. TECHNICAL & OPERATIONS SECTION – The Technical and Operations Section shall be responsible in implementation of the daily programs and services of the office. It has the following functions:
Ordinance No. 19-245

SECTION 5. Appropriations – The budget for the Regular Positions of the Muntinlupa City Persons with Disability Office (MC-PDAO) shall be taken and shall be appropriated from the Annual Executive Budget of the City.

SECTION 6. Repealing Clause. All existing ordinances, resolution, local executive orders, rules and regulations inconsistent herewith are hereby repealed and suspended or modified accordingly.

SECTION 7. Separability Clause. Should any provision of this Ordinance be declared unconstitutional or invalid by any court of competent jurisdiction, the provisions not affected thereby shall continue to be in full force and effect.

SECTION 8. Effectivity. This Ordinance shall take effect in 2020.

ENACTED, by the 8th Sangguniang Panlungsod of Muntinlupa this 11th day of March, 2019, on its 108th Regular Session.

CONCURRED:

DISTRICT I:

COUN. ATTY. PATRICIO L. BONCAYAO, JR. Member

COUN. BAL NIEFES Member

COUN. STEPHANIE G. TEVES Member

COUN. ALLAN REY A. CAMILON Member

COUN. RINGO A. TEVES Member
Ordinance No. 19-245

COUN. LOUISITO A. ARCIAGA
Member

COUN. ALEXANDER B. DIAZ
Member

COUN. IVEE RHA A. TADEFA
Member

DISTRICT II

COUN. MA. DHESIREE G. AREVALO
Member

COUN. MARISSA C. RONGAVILLA
Member

COUN. LUCIO B. CONSTANTINO
Member

COUN. GRACE B. GONZAGA
Member

COUN. WALTER A. ARCILLA
Sectoral Representative
President
League of Barangay Captains

COUN. KENICHI D.A. TAKAGI, JR.
Sectoral Representative
President
Federation of Sangguniang Kabataan

I HEREBY CERTIFY, as to the correctness of the foregoing Resolution.

CECILIA C. LAZARTE
Secretary to the Sanggunian
ATTESTED:

CELSO C. DIOKO
City Vice-Mayor/Presiding Officer

APPROVED:

ATTY. JAIME R. FRESNEDI
City Mayor

Date: 13 MAR 2019

Norie/8th SP