

# **RVL MOVERS CORPORATION**

## **URGENT HIRING!!!**

### **❖ SECRETARY (1)**

- ✓ Bachelor's/College Degree holder in any related field
- ✓ Female
- ✓ With good analytical and communication skills
- ✓ Computer Literate
- ✓ With pleasing personality

### **❖ MARKETING ASSISTANT (2)**

- ✓ Female
- ✓ College graduate, Bachelor's Degree, or a strong portfolio in related field
- ✓ Preferably knows how to drive
- ✓ Interpersonal Skills: Ability to converse with customers face-to-face on a daily basis
- ✓ Resourceful: Able to see beyond challenges and suggest alternatives or solutions
- ✓ Fresh Graduates are encouraged to apply

### **❖ SAFETY OFFICER (1)**

- ✓ Bachelor's/College Degree holder in any related field

- ✓ **Certified Safety Practitioner is an advantage**
- ✓ **With good analytical and communication skills**
- ✓ **Must have at least 40-hour training on Basic Occupational Safety and Health (BOSCH) or Construction Occupational Safety and Health (COSCH), DOLE Accredited**

### **❖ PLANNER COORDINATOR**

- ✓ **Bachelor's/College Degree holder in any related field**
- ✓ **With good analytical and communication skills**
- ✓ **Proficient in MS Excel, Word, Visio, PowerPoint required**
- ✓ **Process Oriented**
- ✓ **Strong multi-task and organizational skills**
- ✓ **Attention to details**
- ✓ **Possess good analytical and problem solving skills required**

### **❖ INDUSTRIAL, MECHANICAL AND CIVIL ENGR.**

**(5)**

- ✓ **Male**
- ✓ **With driver's license**
- ✓ **Candidate must possess at least a Bachelor's/College Degree in Mechanical, Industrial and Civil Engineering**
- ✓ **Preferably with experience**

### **❖ WELDER (2)**

- ✓ **With NC II**
- ✓ **With or without experience**

**❖ DRIVER (50)**

- ✓ **Male**
- ✓ **At Least High School Graduate**
- ✓ **23 to 45 years old**
- ✓ **Must have a good driving record and have a professional driver's license (R.C. 1,2,3,8)**

**❖ CARGO DELIVERY HELPER (10)**

- ✓ **Male**
- ✓ **At Least High School Graduate**
- ✓ **20 years old and above**

**❖ HYDRAULIC MECHANIC (1)**

- ✓ **Male**
- ✓ **Can Overhaul and repair hydraulic components**
- ✓ **Can assemble and disassemble parts and system**

**❖ AUTO/ TRUCK ELECTRICIAN (3)**

- ✓ **Male**
- ✓ **Knowledgeable in troubleshooting and repair of light and heavy equipment ( preferably trucks) with exposure as an automotive/truck electrician technician**

**❖ DIESEL MECHANIC (3)**

- ✓ **Male**
- ✓ **With driver's license**
- ✓ **At least Vocational Diploma/Short Course Certificate for Diesel Mechanic or equivalent**

- ✓ **Knowledgeable of mechanical, electrical and electronic components of vehicles**

### **❖ PRE- DELIVERY INSPECTOR (5)**

- ✓ **Male**
- ✓ **With driver's license**
- ✓ **With experience is an advantage**
- ✓ **Willing to assign in Sta. Rosa Laguna and Batangas**

### **❖ TRUCK INSPECTOR (2)**

- ✓ **Male**
- ✓ **With driver's license**
- ✓ **Preferably with experience**