

RELIABLE WORK FORCE & GENERAL SERVICES

URGENT HIRING!!!!

❖ Office Staff (5)

❖ Accounting Assistant (10)

- ✓ Male/Female
- ✓ Graduate of any 4 year Course or Business Course / BSA course
- ✓ Computer literate and with experience is an advantage.

❖ Sales Associate/Merchandize (150)

- ✓ Male at least 5'5 in height
- ✓ Female at least 5'2 in height
- ✓ At least College level or High school Graduate
- ✓ With pleasing and strong personality
- ✓ Cool, Flexible and with dedication to his/her work (NCR Area)
- ✓ Highly organized and hard-working
- ✓ Can communicate well and easily promote items
- ✓ Know how to do suggestive selling with customer
- ✓ We are accepting fresh graduate as long as trainable

❖ HR SUPERVISOR/ASST. (5)

- ✓ Female only
- ✓ Must be a Psychology Graduate
- ✓ Good in oral and written communication
- ✓ With experience is an advantage

❖ CASHIER (30)

- ✓ **Female at least 5'2 in height**
- ✓ **At least College level or High school Graduate**
- ✓ **W/ experience as cashier**
- ✓ **With pleasing and strong personality**
- ✓ **Cool, Flexible and with dedication to his/her work
(NCR Area)**
- ✓ **Highly organized and hard-working**
- ✓ **Can communicate well and easily promote items**
- ✓ **Know how to do suggestive selling with customer**
- ✓ **We are accepting fresh graduate as long as trainable**