



Republic of the Philippines
City Government of Muntinlupa
National Road Putatan Muntinlupa City
BIDS and AWARDS COMMITTEE
www.muntinlupacity.gov.ph

REQUEST FOR QUOTATION

Date: 10/11/2018

Quotation No:2018-0216

Company Name: _____

Address: _____

Address: _____

Business Permit No.: _____

TIN: _____

PhilGEPS Registration No.(required): _____

The **City Government of Muntinlupa**, through its Bids and Awards Committee, intends to procure for the **Purchase of IEC Materials** which will be undertaken in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulations of Republic Act No.9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than the **DEADLINE on October 17, 2018**.

A copy of the following documents are also required to be submitted along with your quotation/proposal:

1. Mayor's/Business Permit:
2. Latest Income/Business Tax Return;and
3. Accomplished and Notarized Omnibus Sworn Statement (Attached hereto Annex "A")

Open Quotations may be submitted, manually or through facsimile or email at the address and contact numbers indicated below.

For any clarification, you may contact **Bids & Awards Committee** at telephone no.(02)861-1127 or email at BAC_Muntinlupa@yahoo.com



ISO 9001:2008 CERTIFIED

CERT. CODE : QMS0708041506KA-001

YAN ANG TAMA YAN ANG MUNTINLUPA!



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INSTRUCTIONS:

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the contents of this in any way.
- (3) technical specifications with asterisks(*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Procurement Project	Approved Budget for the Contract (ABC)
Purchase of IEC Materials	Four Hundred Forty Seven Thousand Eight Hundred Thirty Pesos(PhP731,973.25)

Technical Specifications:

Item Description	Compliance		REMARKS
	Yes	No	
*12,671 pc Kalusugan para Kabataan flyer 8.5x13 (glossy paper, back to back)			
*17,740 pc A guide to Prevent Early Pregnancy Among Adolescents flyers 8.5x11 inches (back to back)			
*20 ream HEADS Assessment form 8.5x11inches (back-to-back)			
*1,000 piece Baby's Book 50-55pgs,5inch x 8.5inch			
*12000 piece Maternal booklet with pre-natal health advices/danger signs to watch out, 80-85pgs, 5.5inch x 8.5inch			
*25 ream Reach form, 8.5x13 inches			
*10 ream HIV Resilience Scale, 8.5x11 inches, (back-to-back)			
*8 ream Client Intake Information 8.5x11 inches			
*8 ream Client Consent Form 8.5x11 inches			
*8 ream Meeting Notes 8.5x11 inches			
*8 ream Exiting Case management Service 8.5x11 inches			
*8 ream Plan of Activity 8.5x11 inches			
*7 ream Map of Clients Pathway 8.5x11 inches			



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Your Quotation					
Summary of Approved Budget			Offered quotation		
Item	Quantity	Total Price	Item	Quantity	Total Price
Kalusugan para Kabataan flyer 8.5x13 (glossy paper, back to back)	*12,671 pc				
A guide to Prevent Early Pregnancy Among Adolescents flyers 8.5x11 inches (back to back)	*17,740 pc				
HEADS Assessment form 8.5x11inches (back-to-back)	*20 ream				
Baby's Book 50-55pgs,5inch x 8.5inch	*1,000 piece				
Maternal booklet with pre-natal health advices/danger signs to watch out, 80-85pgs, 5.5inch x 8.5inch	*12000 piece				
Reach form, 8.5x13 inches	*25 ream				
Prescription Form, 8.5x11 inches	*65 ream				
HIV Resilience Scale, 8.5x11 inches, (back-to-back)	*10 ream				
Client Intake Information 8.5x11 inches	*8 ream				
Client Consent Form 8.5x11 inches	*8 ream				
Meeting Notes 8.5x11 inches	*8 ream				
Exiting Case management Service 8.5x11 inches	*8 ream				
Plan of Activity 8.5x11 inches	*8 ream				
Map of Clients Pathway 8.5x11 inches	*7 ream				
		P731,973.25	Total Offered quotation (in Php)		Php _____



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