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<table>
<thead>
<tr>
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<th>2000</th>
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## CAPITAL OUTLAY

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## INFRASTRUCTURE PROJECTS

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## SPECIAL ACTIVITIES FUND

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## NON-OFFICE

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## MANDATORY OBLIGATIONS

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## TOTAL APPROPRIATION

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## BALANCE DEFICIT

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*Highlights of the 2001 Executive Budget*
## Certified Statement of Income

### General Fund

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<th>Particulars</th>
<th>Account Code</th>
<th>Income Classification</th>
<th>Past Year 2000 Actual</th>
<th>Current Year First Semester</th>
<th>Budget Year 2001 Estimated</th>
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<td><strong>2.0 Income</strong></td>
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<td>- Penalties</td>
<td>1-56-201</td>
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<td><strong>Taxes on Goods and Services</strong></td>
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<td>Business Taxes and Licences</td>
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<td>- Municipal Business Taxes</td>
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<td>- Fines and Penalties on Business Tax</td>
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<td>- Occupation Tax</td>
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<td>- Internal Revenue Allotment</td>
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<td>- Amusement Tax</td>
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<td>- Cultural Tax</td>
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<td>- Other Taxes</td>
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<td>- Transfer Tax - Penalty</td>
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<td><strong>Other Taxes</strong></td>
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<td>- Weight and Measures</td>
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<td>Taxes on Goods &amp; Services</td>
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## GENERAL FUND
### Fund/Special Account

### PARTICULARS

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<tr>
<th>PARTICULARS</th>
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<th>CURRENT YEAR 2000 Actual First Quarter</th>
<th>FUTURE YEAR 2001 Estimate</th>
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Note: The above table represents the income details for the operating and miscellaneous revenues for the year 2000 and future year 2001.
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<th>PARTICULARS</th>
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<th>1999 Actual</th>
<th>CURRENT YEAR 2000 Actual</th>
<th>BUDGET YEAR 2001 Estimate</th>
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| Other Operating and Miscellaneous Revenues     | R            |                        | 361,074.10  | 0.00                     | 10,000,000.00             |
| - Certification of Secretary's Fees           | 1-57-102     | R                      | 996,529.20  | 563,579.49               | 0.00                       |
| - Local Tax Code                              | 1-57-104-001 | R                      | 0.00        | 30,027.31                | 0.00                       |
| Annual Inspection Fees                         | 1-57-101     | R                      | 0.00        | 199,949.97               | 0.00                       |
| Machineries Annual Inspection Fees            | 1-57-101-3   | R                      | 0.00        | 250.00                   | 0.00                       |
| Building Permit Fees - Penalty                 | 1-57-103-1   | R                      | 0.00        | 43,472.27                | 0.00                       |
| Marriage Fees                                  | 1-57-104     | R                      | 52,860.00   | 66,180.00                | 0.00                       |
| Burial Permit Fees                             | 1-57-105     | R                      | 28,470.00   | 24,930.00                | 0.00                       |
# CERTIFIED STATEMENT OF INCOME

<table>
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<tr>
<th>PARTICULARS</th>
<th>ACCOUNT CODE</th>
<th>INCOME CLASSIFICATION</th>
<th>PAST YEAR 1999 Actual</th>
<th>CURRENT YEAR 2000 Actual</th>
<th>BUDGET YEAR 2001 Estimate</th>
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<td>Exhumation or Removal of Cadaver</td>
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### Certified Statement of Income

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#### 2.3 Capital Revenue

#### 2.4 Grants

#### 2.5 Extraordinary Income

#### 2.6 Borrowing

| TOTAL INCOME (2.1 TO 2.6) | 768,404,681.38 | 457,216,318.11 | 1,050,955,709.00 |
| TOTAL AVAILABLE RESOURCES (1.0 + 2.6) | 768,404,681.38 | 457,216,318.11 | 1,050,955,709.00 |

#### 2.0 ADD CONTINUING APPROPRIATIONS

| NET AVAILABLE FOR APPROPRIATION | 768,404,681.38 | 457,216,318.11 | 1,050,955,709.00 |

We hereby certify to the correctness of the actual income for the past and current calendar years 1999 - 2000, to the reasonable probability of the collection of the estimated income for the Budget Year 2001, based on the present economic conditions and existing tax ordinances.

Local Finance Committee:

- **BELLA A. BARLIB**
  City Treasurer
  Chairman

- **FLORENCIO G. CINCAO**
  City Accountant
  Member

- **ALEXANDRA U. ORELLANA**
  City Budget Officer
  Member

- **EDWIN T. SUITADO**
  DCC - City Accountant
  Member

- **ALFREDO G. DEL ROSARIO**
  Chief of Staff
  Member

- **JAMES A. VENTURA**
  Asst. Dept. Head-Mortgage Office
  Member

- **RODOLFO J. OLIVIÑO**
  Chief - Business Permit & License Office
  Member

- **ESTHER R. REYES**
  City Administrator
  Member
<table>
<thead>
<tr>
<th>Category</th>
<th>Personnel Services</th>
<th>MOOE</th>
<th>Capital Outlay</th>
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<td><strong>30,293,957.00</strong></td>
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| SPECIAL ACTIVITIES FUND:          |                   |          |                |           |
| BURIAL ASSISTANCE                 | 0.00              | 3,500,000.00 | 0.00          | 3,500,000.00 |
| ASSISTANCE TO VETERANS (HEIRS)    | 0.00              | 1,000,000.00 | 0.00          | 1,000,000.00 |
| COMMUNITY MOBILIZATION            | 0.00              | 1,000,000.00 | 0.00          | 1,000,000.00 |
| NATIONAL GOVERNMENT ORIENTED PROG.| 0.00              | 7,000,000.00 | 0.00          | 7,000,000.00 |
| SOCIAL AMELIORATION (MAYOR)       | 0.00              | 3,000,000.00 | 0.00          | 3,000,000.00 |
| SOCIAL AMELIORATION (VICE-MAYOR)  | 0.00              | 200,000.00   | 0.00          | 200,000.00    |
| SOCIAL AMELIORATION (14 COUNCILORS)| 0.00              | 1,400,000.00 | 0.00          | 1,400,000.00 |
| SPECIAL ACTIVITIES FUND (MAYOR)   | 0.00              | 5,000,000.00 | 0.00          | 5,000,000.00 |
| SPECIAL ACTIVITIES FUND (VICE-MAYOR)| 0.00              | 3,000,000.00 | 0.00          | 3,000,000.00 |
| SPECIAL ACTIVITIES FUND (14 COUNCILORS)| 0.00              | 17,500,000.00 | 0.00          | 17,500,000.00 |
| PAMASKONG HANDOG (MAYOR)          | 0.00              | 2,000,000.00 | 0.00          | 2,000,000.00 |
| PAMASKONG HANDOG (VICE-MAYOR)     | 0.00              | 500,000.00   | 0.00          | 500,000.00    |
| PAMASKONG HANDOG (14 COUNCILORS)  | 0.00              | 4,900,000.00 | 0.00          | 4,900,000.00 |
| MAINT. OF CLEAN & GREEN PROGRAM   | 0.00              | 25,294,920.00 | 0.00          | 25,294,920.00 |
| GARBAGE COLLECTION                | 0.00              | 75,000,000.00 | 0.00          | 75,000,000.00 |
| MUNTULUPA ANNIVERSARY CELEBRATION | 0.00              | 500,000.00   | 0.00          | 500,000.00    |
| MUNTULUPA CHRISTMAS CELEBRATION   | 0.00              | 2,000,000.00 | 0.00          | 2,000,000.00 |
|                                 |                   |          |                |           |
# 2001 EXECUTIVE BUDGET

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## XI. NON-OFFICE:

**Lump Sum Appropriation For:**

- **Salary Adjustment/Allowances/ Compensation/Benefits**: 18,041,194.00 0.00 0.00 18,041,194.00
- **Honorarium/Allowance**: 6,000,000.00 0.00 0.00 6,000,000.00
- **Terminal Pay/Retirement Fund**: 1,500,000.00 0.00 0.00 1,500,000.00
- **Gratuity Pay/GOVT. Prod. Incentive Fund**: 3,500,000.00 0.00 0.00 3,500,000.00
- **Employees Medicare Health Program**: 0.00 35,000,000.00 0.00 35,000,000.00
- **Development Administration - Training**: 0.00 0.00 0.00 0.00
- **For Officials and Employees**: 0.00 500,000.00 0.00 500,000.00
- **Equipment & Site Development for Osiptal Ng Muntinguap**: 0.00 0.00 50,000,000.00 50,000,000.00
- **Design For The Proposed Const. Of City Hall**: 0.00 0.00 2,000,000.00 2,000,000.00
- **Purchase of Motor Vehicle/Office Furniture & Equip.**: 0.00 0.00 3,942,539.00 3,942,539.00

**SUB-TOTAL**                                           **29,041,194.00** **35,500,000.00** **55,942,539.00** **120,483,733.00**
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<th>OFFICE/DEPARTMENT</th>
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<th>MOOE</th>
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<td>STATUTORY AND CONTRACTUAL OBLIGATIONS:</td>
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<td>@ 1,000.00 PER BARANGAY PRIOR YEAR'S OBLIGATION</td>
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<td>574,348,137.00</td>
<td>69,069,239.00</td>
<td>1,050,958,709.00</td>
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Certified True & Correct:

AVELINO A. ORELLANA
City Budget Officer
<table>
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<tr>
<th></th>
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<th>INCREASE (DECREASE)</th>
<th>PERCENTAGE (%)</th>
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<tr>
<td></td>
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<td>MAINTENANCE AND OTHER OPERATING EXPENSES</td>
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<td>URBAN POOR AFFAIRS OFFICE</td>
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## COMPARATIVE STATEMENT OF ESTIMATED EXPENDITURES

### 2000

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<tr>
<th>OFFICE/DEPARTMENT</th>
<th>PERSONAL SERVICES</th>
<th>MAINTENANCE AND OTHER OPERATING EXPENSES</th>
<th>CAPITAL OUTLAY</th>
<th>TOTAL</th>
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<tbody>
<tr>
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<td>4,624,000.00</td>
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<td>608,000.00</td>
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**Sub-Total:** 2,345,726.00

### 2001

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<th>TOTAL</th>
</tr>
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<tbody>
<tr>
<td>POLICE DEPARTMENT</td>
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<td>330,000.00</td>
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**Sub-Total:** 2,272,324.00

### Earnings and Per Diem

- **Increase (Decrease):** 7,454,014.00 (1,217,753.00) (-14.2%) 
- **Percent Change:** 45.04%

---

**Note:** The above table includes all general government services and expenses. The percentages show changes in expenditures from 2000 to 2001.
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<thead>
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<th>Office/Department</th>
<th>2000</th>
<th>2001</th>
<th>Increase (Decrease)</th>
<th>Percentage (%)</th>
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<td>Sports Development Program</td>
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<td><strong>4,600,065.00</strong></td>
<td><strong>7,916.00</strong></td>
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### COMPARATIVE STATEMENT OF ESTIMATED EXPENDITURES

<table>
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<tr>
<th>OFFICE/DEPARTMENT</th>
<th>2000</th>
<th>2001</th>
<th>INCREASE (DECREASE)</th>
<th>PERCENTAGE (%)</th>
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<tbody>
<tr>
<td></td>
<td>PERSONAL SERVICES</td>
<td>MAINTENANCE AND OTHER OPERATING EXPENSES</td>
<td>CAPITAL OUTLAY</td>
<td>TOTAL</td>
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<tr>
<td></td>
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<td>MAINTENANCE AND OTHER OPERATING EXPENSES</td>
<td>CAPITAL OUTLAY</td>
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<td>SPECIAL ACTIVITIES FUND</td>
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<tr>
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<tr>
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## COMPARATIVE STATEMENT OF ESTIMATED EXPENDITURES

<table>
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<tr>
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<th></th>
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<tr>
<td>N. DIV. OFFICE</td>
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<td>LUMP SUM APPROPRIATION FOR:</td>
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<td>- SALARY ADJUSTMENT/ALLOWANCES/</td>
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<td>0.00%</td>
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<td>0.00</td>
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<td>0.00</td>
<td>0.00</td>
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<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
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<td>0.00</td>
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<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
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<td>52.33%</td>
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### Comparative Statement of Estimated Expenditures

<table>
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<tr>
<th>Office/Department</th>
<th>2000</th>
<th>2001</th>
<th>Increase (Decrease)</th>
<th>Percentage (%)</th>
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<tr>
<td><strong>XIII. MANDATORY OBLIGATIONS:</strong></td>
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<tr>
<td><strong>Statutory and Contractual Obligations:</strong></td>
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<tr>
<td>20% Community Development Fund</td>
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<td>8,000,000.00</td>
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**Subtotal:**

|  | 168,136,486.00 | 0.00 | 168,136,486.00 | 0.00 | 190,934,813.00 | 0.00 | 190,934,813.00 | 0.00 | 17,001,917.00 | 10.11% |

**Unappropriated Balance:**

| Total Appropriations | 277,047,078.00 | 483,630,988.00 | 19,119,229.00 | 879,817,305.00 | 407,841,323.00 | 374,346,177.00 | 66,496,239.00 | 1,050,948,709.00 | 157,108,456.00 | 17.88% |

| Grand Total | 277,047,078.00 | 483,630,988.00 | 19,119,229.00 | 879,817,305.00 | 407,841,323.00 | 374,346,177.00 | 66,496,239.00 | 1,050,948,709.00 | 172,138,404.00 | 19.53% |

| Total Income | 879,817,305.00 | 1,060,948,709.00 | 0.00 | 0.00 |

| Deficit | 0.00 | 0.00 |

Prepared by:

RUSSELL F. BOMBAY  
Budget Officer IV

Certified True & Correct:

avelino a. orellana  
City Budget Officer
CITY ORDINANCE NO. 20-073

YEAR 2001 GENERAL APPROPRIATION ORDINANCE
Appropriation Ordinance No. 00-01
Series of 2001

AN ORDINANCE APPROPRIATING THE SUM OF ONE BILLION FIFTY MILLION NINE HUNDRED FIFTY FIVE THOUSAND SEVEN HUNDRED NINE PESOS ONLY (₱ 1,050,955,709.00) UNDER THE GENERAL FUND OF THIS CITY FOR THE OPERATING EXPENDITURES AND CAPITAL OUTLAWS REQUIREMENT OF THE CITY OF MUNTINLUPA TO BE TAKEN FROM ESTIMATED ANNUAL INCOME CERTIFIED AS PROBABLE OF COLLECTION BY THE CITY TREASURER.

Sponsored by: All Members of Sangguniang Panlungsod

WHEREAS, there is an imperative need to provide appropriations of public funds for the operations of the City Government of Muntinlupa, for the Fiscal Year 2001;

WHEREAS, on 15 October 1999, the City Mayor, pursuant to Section 17 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991 has submitted before the Sangguniang Panlungsod. The proposed Executive Budget covering the General Fund for the year 2001, embodying the Administration’s budget policies and priorities laid down in the Budget Message which are geared towards the continuance of the delivery of the vital and essential public services to the constituents and the fulfillment and implementation of some development and community projects and/or programs which will contribute, in one way or another to the socio-economic growth of the City, such as the alleviation of poverty, generation of more and productive employment, promotion of peace and order, upholding of justice and fairness and the attainment of a desirable business growth and prosperity;

City Hall of Muntinlupa
National Road, Putatan, Muntinlupa City, Philippines

Tel. No.: 543-0766 * 862-2711 * 862-2377 Loc. 141
Teletex: 543-0764 * 862-6196
WHEREAS, the Sangguniang Panlungsod through the Committee on Appropriation, in the exercise of its powers to approve and authorize the appropriations of public funds, has conducted series of budget hearings in evaluating and considering the propriety of the proposed appropriations under the above Executive Budget;

WHEREAS, the said Committee on Appropriation, has recommended the approval and consideration of an appropriation ordinance embodying the budget proposals of the City Chief Executive.

NOW, THEREFORE, be it ordained by the Sangguniang Panlungsod, that;

Section 1. Appropriation of Funds - There is hereby appropriated as it is hereby appropriates the sum of ONE BILLION FIFTY MILLION NINE HUNDRED FIFTY FIVE THOUSAND SEVEN HUNDRED NINE PESOS ONLY (P 1,050,955,709.00) to be taken from the estimated annual income/revenues in the sum of ONE BILLION FIFTY MILLION NINE HUNDRED FIFTY FIVE THOUSAND SEVEN HUNDRED NINE PESOS ONLY (P 1,050,955,709.00) under the General Fund for Fiscal Year 2001 certified as probable of collections by the City Treasurer to cover the various current operating expenditures and capital outlays of the City of Muntinlupa for the period from January 1 to December 31, 2001 except where otherwise specifically provided hereunder, to wit:

[Signature]

Vicente L. Wang
A. ADMINISTRATIVE SERVICES:

A.1 OFFICE OF THE CITY MAYOR (PROPER)

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Seventeen (17) Regular Plantilla Items 2,750,160.00
- Lump Sum Appropriation for Wages of One hundred Twenty Nine (129) Casual Employees 13,877,302.00
- 10 Days Monetization 463,169.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums 1,757,297.00

Commutable Allowance:

- Personnel Economic Relief Allowance 612,000.00
- Representation Allowance 220,200.00
- Transportation Allowance 169,200.00
- Cash Gift 730,000.00
- Bonus/Incentive Allowance 1,385,622.00
- Uniform/Clothing Allowance 438,000.00
- Salary Adjustment as per Administrative Order # 53 648,000.00
- Productivity Pay 292,000.00

TOTAL FOR PERSONAL SERVICES 23,342,950.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 150,000.00
- Communication Services 150,000.00

Repair and Maintenance of Motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 250,000.00
- Supplies and Materials 1,000,000.00
- Athletic Supplies 300,000.00
- Extraordinary and Miscellaneous Expenses 1,299,554.00
- Gasoline and Oil 1,500,000.00
- Auto Spare Parts 250,000.00
- Training, Seminars/Workshop 500,000.00
- Intelligence Fund 11,000,000.00
- Advertising and Publication 100,000.00
- Representation Expenses 3,000,000.00
- Fidelity Bond Premium 90,000.00
- Discretionary Fund 6,922,203.00

Other Services:

- Repair and Maintenance Office Equipment 250,000.00
- Others 3,000,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 29,761,757.00
1.3 Capital Outlay:

- Office Furniture and Equipment 1,400,000.00

TOTAL FOR CAPITAL OUTLAY 1,400,000.00

SUB-TOTAL FOR OFFICE OF THE CITY MAYOR (PROPER) 54,504,707.00

A.2 CENTRAL RECORDS OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Ten (10) Regular Plantilla Items 1,587,900.00
- Lump Sum Appropriation for Wages of Four (4) Casual Employee 345,732.00
- 10 Days Monetization 73,244.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums 269,626.00

Commutable Allowance:

- Personnel Economic Relief Allowance 78,000.00
- Representation Allowance 26,400.00
- Transportation Allowance 26,400.00
- Cash Gift 70,000.00
- Bonus/Incentive Allowance 161,136.00
- Uniform/Clothing Allowance 42,000.00
- Salary Adjustment as per Administrative Order # 53 84,000.00
- Productivity Pay 28,000.00

**TOTAL PERSONAL SERVICES** 2,792,438.00

1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 10,000.00
- Communication Services 5,000.00
- Supplies and Materials 62,000.00
- Training, Seminars/Workshop 10,000.00

**Other Services:**
- Repair and Maintenance Office Equipment 5,000.00
- Others 40,000.00
- Subscription 15,000.00

**TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES** 147,000.00

1.3 Capital Outlay:

- Office Furniture and Equipment 50,000.00

**TOTAL FOR CAPITAL OUTLAY** 50,000.00

**SUB-TOTAL FOR CENTRAL RECORDS DIVISION** 2,989,438.00
A.3 PERSONNEL OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Seven (7) Regular Plantilla Items 1,200,888.00

- Lump Sum Appropriation for Wages of Fifteen (15) Casual Employees 2,042,352.00

- 10 Days Monetization 122,850.00

- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums 448,259.00

Commutable Allowance:

- Personnel Economic Relief Allowance 120,000.00

- Representation Allowance 58,200.00

- Transportation Allowance 58,200.00

- Cash Gift 110,000.00

- Bonus/Incentive Allowance 270,270.00

- Uniform/Clothing Allowance 66,000.00

- Salary Adjustment as per Administrative Order # 53 132,000.00

- Productivity Pay 44,000.00

TOTAL FOR PERSONAL SERVICES 4,673,019.00
1.2 Maintenance and Other Operating Expenses:

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<td>Travelling Expenses</td>
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<td>Repair and Servicing Vehicles</td>
<td>18,000.00</td>
</tr>
<tr>
<td>Supplies and Materials</td>
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<tr>
<td>Gasoline and Oil</td>
<td>67,200.00</td>
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<tr>
<td>Auto Spare Parts</td>
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</tr>
<tr>
<td>Training, Seminars/Workshop</td>
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</tr>
</tbody>
</table>

Other Services:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Repair and Maintenance</td>
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<tr>
<td>Office Equipment</td>
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<tr>
<td><strong>Others</strong></td>
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**TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES** 385,200.00

1.3 Capital Outlay:

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<th>Description</th>
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</thead>
<tbody>
<tr>
<td>Office Furniture and Equipment</td>
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</tbody>
</table>

**TOTAL FOR CAPITAL OUTLAY** 100,000.00

**SUB-TOTAL FOR PERSONNEL OFFICE** 5,188,219.00
B. TECHNICAL AND LEGAL SERVICES:

B.1 LEGAL/CITY ATTORNEY'S OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Eight (8)
  Regular Plantilla Items 1,372,488.00

- Lump Sum Appropriation
  for Wages of Two (2)
  Casual Employees 145,008.00

- 10 Days Monetization 57,481.00

- Lump Sum Appropriation
  for GSIS, Medicare,
  State Insurance and
  Pag-ibig Premiums 208,950.00

Commutable Allowance:

- Personnel Economic
  Relief Allowance 48,000.00

- Representation Allowance 58,200.00

- Transportation Allowance 58,200.00

- Cash Gift 50,000.00

- Bonus/Incentive Allowance 126,458.00

- Uniform/Clothing Allowance 30,000.00

- Salary Adjustment as per
  Administrative Order # 53 60,000.00

- Productivity Pay 20,000.00

TOTAL FOR PERSONAL SERVICES 2,234,785.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 15,000.00

Repair and Maintenance of Motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 18,000.00
- Supplies and Materials 110,000.00
- Gasoline and Oil 33,600.00
- Auto Spare Parts 20,000.00
- Training, Seminars/Workshop 30,000.00

Other Services:

- Repair and Maintenance Office Equipment 10,000.00
- Others 50,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 286,600.00

1.3 Capital Outlay:

- Office Furniture and Equipment 100,000.00

TOTAL FOR CAPITAL OUTLAY 100,000.00

SUB-TOTAL FOR LEGAL/CITY ATTY OFFICE 2,621,385.00
### B.2 CITY PLANNING AND DEVELOPMENT OFFICE

#### 1.0 CURRENT OPERATING EXPENDITURES

#### 1.1 Personal Services:

- Salaries of Fifteen (15) Regular Plantilla Items: 2,765,304.00
- 10 Days Monetization: 104,746.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums: 372,112.00

**Commutable Allowance:**

- Personnel Economic Relief Allowance: 78,000.00
- Representation Allowance: 58,200.00
- Transportation Allowance: 58,200.00
- Cash Gift: 75,000.00
- Bonus/Incentive Allowance: 230,442.00
- Uniform/Clothing Allowance: 45,000.00
- Salary Adjustment as per Administrative Order # 53: 90,000.00
- Productivity Pay: 30,000.00

**TOTAL FOR PERSONAL SERVICES:** 3,907,004.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 50,000.00

- Communication Services 50,000.00

Repair and Maintenance of Motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 50,000.00

- Supplies and Materials 400,000.00

- Gasoline and Oil 50,000.00

- Auto Spare Parts 50,000.00

- Training, Seminars/Workshop 200,000.00

Other Services:

- Repair and Maintenance Office Equipment 50,000.00

- Others 200,000.00

- Subscription 20,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 1,120,000.00

1.3 Capital Outlay:

- Office Furniture and Equipment 100,000.00

TOTAL FOR CAPITAL OUTLAY 100,000.00

SUB-TOTAL FOR CITY PLANNING AND DEVELOPMENT OFFICE 5,127,004.00
1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Twelve (12) Regular Plantilla Items 1,699,284.00
- 10 Days Monetization 64,367.00
- Lump Sum Appropriation for GSSIS, Medicare, State Insurance and Pag-IBig Premiums 236,134.00

Commutable Allowance:

- Personnel Economic Relief Allowance 66,000.00
- Representation Allowance 31,800.00
- Transportation Allowance 31,800.00
- Cash Gift 60,000.00
- Bonus/Incentive Allowance 141,607.00
- Uniform/Clothing Allowance 36,000.00
- Salary Adjustment as per Administrative Order # 53 72,000.00
- Productivity Pay 24,000.00

TOTAL FOR PERSONAL SERVICES 2,462,992.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 10,000.00
- Communication Services 40,000.00

Repair and Maintenance of Motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 30,000.00
- Supplies and Materials 140,000.00
- Gasoline and Oil 50,400.00
- Auto Spare Parts 25,000.00
- Training, Seminars/Workshop 30,000.00

Other Services:

- Repair and Maintenance Office Equipment 15,000.00
- Others 15,000.00
- Subscription 5,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 360,400.00

1.3 Capital Outlay:

- Office Furniture and Equipment 100,000.00

TOTAL FOR CAPITAL OUTLAY 100,000.00

SUB-TOTAL FOR CITY ZONING ADMINISTRATION OFFICE 2,923,392.00
B.4 MANAGEMENT INFORMATION SYSTEM OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Sixteen (16) Regular Plantilla Items 2,917,752.00
- 10 Days Monetization 110,521.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-IBIG Premiums 393,091.00

Commutable Allowance:

- Personnel Economic Relief Allowance 84,000.00
- Representation Allowance 58,200.00
- Transportation Allowance 58,200.00
- Cash Gift 80,000.00
- Bonus/Incentive Allowance 243,146.00
- Uniform/Clothing Allowance 48,000.00
- Salary Adjustment as per Administrative Order # 53 96,000.00
- Productivity Pay 32,000.00

TOTAL FOR PERSONAL SERVICES 4,120,910.00
1.2 Maintenance and Other Operating Expenses:

- Communication Services 36,000.00
- Repair and Maintenance of Motor
  vehicles used for official travel
  of officials and employees:
  - Repair and Servicing Vehicles 20,000.00
  - Supplies and Materials 70,000.00
  - Gasoline and Oil 42,000.00
  - Auto Spare Parts 20,000.00
  - Training, Seminars/Workshop 30,000.00

Other Services:
- Repair and Maintenance
  Office Equipment 50,000.00
- Others 15,000.00
- Subscription 4,000.00

TOTAL FOR MAINTENANCE AND
OTHER OPERATING EXPENSES 287,000.00

1.3 Capital Outlay:
- Office Furniture and Equipment 100,000.00

TOTAL FOR CAPITAL OUTLAY 100,000.00

SUB-TOTAL FOR MANAGEMENT INFORMATION
SYSTEM OFFICE 4,507,910.00
B.5 PUBLIC INFORMATION OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Eight (8) Regular Plantilla Items
  1,432,884.00

- Lump Sum Appropriation for Wages of Four (4) Casual Employees
  386,352.00

- 10 Days Monetization
  68,911.00

- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums
  247,843.00

Commutable Allowance:

- Personnel Economic Relief Allowance
  60,000.00

- Representation Allowance
  31,800.00

- Transportation Allowance
  31,800.00

- Cash Gift
  55,000.00

- Bonus/Incentive Allowance
  151,603.00

- Uniform/Clothing Allowance
  33,000.00

- Salary Adjustment as per Administrative Order # 53
  66,000.00

- Productivity Pay
  22,000.00

TOTAL FOR PERSONAL SERVICES
  2,587,193.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 28,000.00
- Communication Services 40,000.00

Repair and Maintenance of Motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 20,000.00
- Supplies and Materials 100,000.00
- Gasoline and Oil 50,400.00
- Auto Spare Parts 20,000.00
- Training, Seminars/Workshop 40,000.00
- Subscription 70,000.00

Other Services:

- Repair and Maintenance Office Equipment 20,000.00
- Others 50,000.00

Special Projects:

- Ang Lingkod Bayan 2,000,000.00
- Documentary Film (Martsa ng Muntiniupa) 500,000.00
- Institutional Advertisements 200,000.00
- Basic Photography & Developing 50,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 3,188,400.00
1.3 Capital Outlay:
- Office Furniture and Equipment 100,000.00

TOTAL FOR CAPITAL OUTLAY 100,000.00

SUB-TOTAL FOR PUBLIC INFORMATION OFFICE 5,876,593.00

B.6 LOCAL CIVIL REGISTRY OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:
- Salaries of Thirteen (13) Regular Plantilla Items 2,091,384.00
- Lump Sum Appropriation for Wages of Five (5) Casual Employees 417,492.00
- 10 Days Monetization 95,034.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums 349,395.00

Commutable Allowance:
- Personnel Economic Relief Allowance 96,000.00
- Representation Allowance 58,200.00
- Transportation Allowance 58,200.00
- Cash Gift 90,000.00
- Bonus/Incentive Allowance 209,073.00
- Uniform/Clothing Allowance 54,000.00
- Salary Adjustment as per Administrative Order # 53 108,000.00
- Productivity Pay 36,000.00

TOTAL FOR PERSONAL SERVICES 3,662,778.00

1.2 Maintenance and Other Operating Expenses:
- Travelling Expenses 5,000.00
- Communication Services 20,000.00

Repair and Maintenance of Motor vehicles used for official travel of officials and employees:
- Repair and Servicing Vehicles 10,000.00
- Supplies and Materials 200,000.00
- Gasoline and Oil 12,000.00
- Auto Spare Parts 5,000.00
- Training, Seminars/Workshop 100,000.00

Other Services:
- Repair and Maintenance Office Equipment 10,000.00
- Others 20,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 382,000.00
1.3 Capital Outlay:
- Office Furniture and Equipment 100,000.00

TOTAL FOR CAPITAL OUTLAY 100,000.00

SUB-TOTAL FOR LOCAL CIVIL REGISTRY DEPT. 4,144,778.00

B.7 EXECUTIVE ASSISTANCE, ARBITRATION AND MEDIATION OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:
- Lump Sum Appropriation for Wages of Seven (7) Casual Employees 888,888.00
- 10 Days Monetization 33,670.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-IBIG Premiums 125,462.00

Commutable Allowance:
- Personnel Economic Relief Allowance 36,000.00
- Representation Allowance 31,800.00
- Transportation Allowance 31,800.00
- Cash Gift 35,000.00
- Bonus/Incentive Allowance 74,074.00
- Uniform/Clothing Allowance 21,000.00
1. Salary Adjustment under Administrative Order # 53 42,000.00

- Productivity Pay 14,000.00

TOTAL FOR PERSONAL SERVICES 1,333,694.00

1.2 Maintenance and Other Operating Expenses:

Other Services:

- Training, Seminars/Workshop 15,000.00

- Supplies and Materials 20,000.00

- Repair and Maintenance
  Office Equipment 10,000.00

- Others 60,000.00

Repair and Maintenance of Motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 15,000.00

- Auto Spare Parts 13,000.00

- Gasoline and Oil 42,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 175,000.00

1.3 Capital Outlay:

- Office Furniture and Equipment 20,000.00

TOTAL FOR CAPITAL OUTLAY 20,000.00

SUB-TOTAL FOR EXECUTIVE ASSISTANCE ARBITRATION AND MEDIATION 1,528,694.00
B.8 COMMUNITY AFFAIRS OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Eight (8) Regular Plantilla Items 777,852.00
- Lump Sum Appropriation for Wages of Eighteen (18) Casual Employees 1,865,664.00
- 10 Days Monetization 100,134.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums 387,032.00

Commutable Allowance:

- Personnel Economic Relief Allowance 150,000.00
- Representation Allowance 26,400.00
- Transportation Allowance 26,400.00
- Cash Gift 130,000.00
- Bonus/Incentive Allowance 220,293.00
- Uniform/Clothing Allowance 78,000.00
- Salary Adjustment as per Administrative Order # 53 156,000.00
- Productivity Pay 52,000.00

TOTAL FOR PERSONAL SERVICES 3,969,775.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 20,000.00

Repair and Maintenance of Motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 15,000.00
- Supplies and Materials 70,000.00
- Gasoline and Oil 33,600.00
- Auto Spare Parts 15,000.00
- Training, Seminars/Workshop 15,000.00

Other Services:

- Repair and Maintenance
  Office Equipment 10,000.00
- Others 30,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 208,600.00

1.3 Capital Outlay:

- Office Furniture and Equipment 30,000.00

TOTAL FOR CAPITAL OUTLAY 30,000.00

SUB-TOTAL FOR COMMUNITY AFFAIRS OFFICE 4,208,376.00
B.9 ANTI - GRAFT BOARD

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Lump Sum Appropriation for Wages of Six (6) Casual Employees 793,392.00
- 10 Days Monetization 30,053.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums 111,317.00

Commutable Allowance:

- Personnel Economic Relief Allowance 36,000.00
- Cash Gift 30,000.00
- Bonus/Incentive Allowance 66,116.00
- Uniform/Clothing Allowance 18,000.00
- Salary Adjustment as per Administrative Order # 53 36,000.00
- Productivity Pay 12,000.00
- Honorarium 390,000.00

TOTAL FOR PERSONAL SERVICES 1,522,878.00
1.2 Maintenance and Other Operating Expenses:

- Supplies and Materials 25,500.00
- Gasoline and Oil 12,000.00
- Training, Seminars/Workshop 20,000.00

Other Services:

- Repair and Maintenance
  Office Equipment 3,000.00

- Others 88,800.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 149,300.00

1.3 Capital Outlay:

- Office Furniture and Equipment 50,000.00

TOTAL FOR CAPITAL OUTLAY 50,000.00

SUB-TOTAL FOR ANTI - GRAFT BOARD 1,722,178.00
B.10 DEPARTMENT OF INTERIOR AND LOCAL GOVERNMENT

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Lump Sum Appropriation of Wages of Three (3) Casual Employees 432,564.00
- 10 Days Monetization 16,385.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-ibig Premiums 59,963.00

Commutable Allowance:

- Personnel Economic Relief Allowance 18,000.00
- Representation Allowance 31,800.00
- Transportation Allowance 31,800.00
- Cash Gift 15,000.00
- Bonus/Incentive Allowance 36,047.00
- Uniform/Clothing Allowance 9,000.00
- Salary Adjustment as per Administrative Order # 53 18,000.00
- Productivity Pay 6,000.00
- Honoraria/Per Diems and Performance Incentive of the Board and Loaned Human Resources 868,000.00

TOTAL FOR PERSONAL SERVICES 1,542,559.00
1.2 Maintenance and Other Operating Expenses:

Repair and Maintenance of Motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 20,000.00
- Supplies and Materials for DILG 20,000.00
- Supplies and Materials for PLEB 10,000.00
- Gasoline and Oil 50,400.00
- Auto Spare Parts 10,000.00
- Subscription 10,000.00

Other Services:

- Repair and Maintenance Office Equipment 10,000.00
- Others for DILG 20,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 150,400.00

1.3 Capital Outlay:

- Office Furniture and Equipment (DILG) 25,000.00
- Office Furniture and Equipment (PLEB) 75,000.00

TOTAL FOR CAPITAL OUTLAY 100,000.00

SUB-TOTAL FOR DEPT. OF INTERIOR ON LOCAL GOV'T. 1,792,959.00
C. FINANCIAL SERVICES:

C.1 TREASURER'S OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Forty One (41) Regular Plantilla Items 5,900,280.00
- Lump Sum Appropriation for Wages of Eighteen (18) Casual Employees 2,149,824.00
- 10 Days Monetization 304,928.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-IBIG Premiums 1,124,428.00

Commutable Allowance:

- Personnel Economic Relief Allowance 342,000.00
- Representation Allowance 58,200.00
- Transportation Allowance 58,200.00
- Cash Gift 295,000.00
- Bonus/Incentive Allowance 670,842.00
- Uniform/Clothing Allowance 177,000.00
- Salary Adjustment as per Administrative Order # 53 354,000.00
- Productivity Pay 118,000.00

TOTAL FOR PERSONAL SERVICES 11,552,702.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 20,000.00

Repair and Maintenance of Motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 100,000.00
- Supplies and Materials 900,000.00
- Accountable Form 1,200,000.00
- Gasoline and Oil 300,000.00
- Auto Spare Parts 50,000.00
- Training, Seminars/Workshop 100,000.00
- Advertising and Publication 50,000.00
- Representation Expenses 50,000.00
- Fidelity Bond Premium 250,000.00

Other Services:

- Repair and Maintenance Office Equipment 50,000.00

- Others 300,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 3,370,000.00

1.3 Capital Outlay:

- Office Furniture and Equipment 100,000.00

TOTAL FOR CAPITAL OUTLAY 100,000.00

SUB-TOTAL FOR TREASURER’S OFFICE 15,022,702.00
1.2 PERMITS AND LICENSES DIVISION

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Forty Five (45) Regular Plantilla Items 6,357,072.00
- Lump Sum Appropriation for Wages of Twenty Two (22) Casual Employees 1,619,100.00
- 10 Days Monetization 302,128.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-IBIG Premiums 1,137,036.00

Commutable Allowance:

- Personnel Economic Relief Allowance 390,000.00
- Representation Allowance 58,200.00
- Transportation Allowance 58,200.00
- Cash Gift 335,000.00
- Bonus/Incentive Allowance 664,681.00
- Uniform/Clothing Allowance 201,000.00
- Salary Adjustment as per Administrative Order # 53 402,000.00
- Productivity Pay 134,000.00

TOTAL FOR PERSONAL SERVICES 14,658,417.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 20,000.00
- Communication Services 30,000.00

Repair and maintenance of motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 70,000.00
- Supplies and Materials 2,000,000.00
- Gasoline and Oil 150,000.00
- Auto Spare Parts 80,000.00
- Training, Seminars/Workshop 50,000.00
- Advertising and Publication 5,000.00

Other Services:

- Repair and Maintenance Office Equipment 25,000.00
- Others 100,000.00
- Tax Campaign 500,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 3,030,000.00

1.3 Capital Outlay:

- Office Furniture and Equipment 50,000.00

TOTAL FOR CAPITAL OUTLAY 50,000.00

SUB-TOTAL FOR PERMITS AND LICENSES DIVISION 14,738,417.00
1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Fifty Two (52) Regular Plantilla Items 8,326,668.00
- 10 Days Monetization 315,404.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums 1,138,821.00

Commutable Allowance:

- Personnel Economic Relief Allowance 294,000.00
- Representation Allowance 84,600.00
- Transportation Allowance 84,600.00
- Cash Gift 260,000.00
- Bonus/Incentive Allowance 693,889.00
- Uniform/Clothing Allowance 156,000.00
- Salary Adjustment as per Administrative Order # 53 312,000.00
- Productivity Pay 104,000.00

TOTAL FOR PERSONAL SERVICES 11,769,982.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 72,000.00
- Communication Services 30,000.00

Repair and maintenance of motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 80,000.00
- Supplies and Materials 250,000.00
- Auto Spare Parts 50,000.00
- Gasoline and Oil 144,000.00
- Training, Seminars/Workshop 50,000.00
- Advertising and Publication 10,000.00

Other Services:

- Repair and Maintenance Office Equipment 20,000.00
- Others 137,000.00
- Local Counterpart to RPTA Project 200,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 1,043,000.00

1.3 Capital Outlay:

- Office Furniture and Equipment 300,000.00

TOTAL FOR CAPITAL OUTLAY 300,000.00

SUB-TOTAL FOR ASSESSOR'S OFFICE 13,112,982.00
C.4 BUDGET AND MANAGEMENT OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Fifteen (15) Regular Plantilla Items 2,282,340.00
- 10 Days Monetization 86,453.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-IBIG Premiums 314,156.00

Commutable Allowance:

- Personnel Economic Relief Allowance 78,000.00
- Representation Allowance 58,200.00
- Transportation Allowance 58,200.00
- Cash Gift 75,000.00
- Bonus/Incentive Allowance 190,195.00
- Uniform/Clothing Allowance 45,000.00
- Salary Adjustment as per Administrative Order # 53 90,000.00
- Productivity Pay 30,000.00

TOTAL FOR PERSONAL SERVICES 3,307,544.00

1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 5,000.00
- Communication Services 72,000.00
Repair and maintenance of motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 20,000.00
- Supplies and Materials 395,850.00
- Gasoline and Oil 84,000.00
- Auto Spare Parts 15,000.00
- Training, Seminars/Workshop 50,000.00

Other Services:

- Repair and Maintenance Office Equipment 30,000.00
- Others 100,000.00
- Subscription 2,000.00

Special Project:

- Preparation, Finalization and Reproduction of the Executive Budget 25,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 798,850.00

1.3 Capital Outlay:

- Office Furniture and Equipment 300,000.00

TOTAL FOR CAPITAL OUTLAY 300,000.00

SUB-TOTAL FOR BUDGET OFFICE 4,406,394.00
1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Twenty Six (26) Regular Plantilla Items 3,726,828.00

- Lump Sum Appropriation for Wages of Five (5) Casual Employees 538,872.00

- 10 Days Monetization 161,580.00

- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums 595,119.00

Commutable Allowance:

- Personnel Economic Relief Allowance 174,000.00

- Representation Allowance 58,200.00

- Transportation Allowance 58,200.00

- Cash Gift 155,000.00

- Bonus/Incentive Allowance 355,475.00

- Uniform/Clothing Allowance 93,000.00

- Salary Adjustment as per Administrative Order # 53 186,000.00

- Productivity Pay 62,000.00

TOTAL FOR PERSONAL SERVICES 6,164,274.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 30,000.00
- Communication Services 60,000.00

Repair and maintenance of motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 45,000.00
- Supplies and Materials 500,000.00
- Rental 156,000.00
- Gasoline and Oil 75,000.00
- Auto Spare Parts 30,000.00
- Training, Seminars/Workshop 50,000.00

Other Services:

- Repair and Maintenance Office Equipment 25,000.00
- Others 100,000.00
- Subscription 15,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 1,086,000.00

1.3 Capital Outlay:

- Furniture, Fixtures and Equipment 200,000.00

TOTAL FOR CAPITAL OUTLAY 200,000.00

SUB-TOTAL FOR ACCOUNTING OFFICE 7,450,274.00
D. SOCIAL SERVICES:

D.1 HEALTH OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Two Hundred Thirty Two (232) for Regular Plantilla Items 31,842,852.00

- Lump Sum Appropriation for Wages of Ninety (90) Casual Employees 8,416,444.00

- 10 Days Monetization 1,524,974.00

- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-ibig Premiums 5,695,685.00

Commutable Allowance:

- Personnel Economic Relief Allowance 1,830,000.00

- Representation Allowance 454,200.00

- Transportation Allowance 454,200.00

- Cash Gift 1,610,000.00

- Bonus/Incentive Allowance 3,354,941.00

- Uniform/Clothing Allowance 966,000.00

- Salary Adjustment as per Administrative Order # 53 1,932,000.00

- Productivity Pay 644,000.00

- Subsistence/Laundry Allowance 3,746,400.00

TOTAL FOR PERSONAL SERVICES 62,471,696.00
1.2 Maintenance and Other Operating Expenses:

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Repair and maintenance of motor vehicles used for official travel of officials and employees:

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<td>Auto Spare Parts</td>
<td>200,000.00</td>
</tr>
<tr>
<td>Training, Seminars/Workshop</td>
<td>650,000.00</td>
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<tr>
<td>Food and Nutrition</td>
<td>800,000.00</td>
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<tr>
<td>Environmental Sanitation Program</td>
<td>1,200,000.00</td>
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<tr>
<td>Special Community Project (Outreach)</td>
<td>500,000.00</td>
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Other Services:

<table>
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<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Repair and Maintenance Office Equipment</td>
<td>100,000.00</td>
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<tr>
<td>Others</td>
<td>420,000.00</td>
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</tbody>
</table>

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES    12,870,500.00
1.3 Capital Outlay:

- Office Furniture & Equip. / Medical / Laboratory / Dental Equipment  
  850,000.00

- Service Vehicle  
  500,000.00

TOTAL FOR CAPITAL OUTLAY  
1,350,000.00

SUB-TOTAL FOR HEALTH OFFICE  
76,692,196.00

D.2 OFFICE OF THE SENIOR CITIZENS AFFAIRS

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Lump Sum Appropriation  
  for Wages of Six (6)  
  Casual Employees  
  796,679.00

- 10 Days Monetization  
  20,803.00

- Lump Sum Appropriation  
  for GSIS, Medicare,  
  State Insurance and  
  Pag-IBIG Premiums  
  79,328.00

Commutable Allowance:
- Personnel Economic Relief Allowance  
  30,000.00
- Cash Gift  
  30,000.00
- Bonus / Incentive Allowance  
  66,390.00
- Uniform / Clothing Allowance  
  15,000.00
- Salary Adjustment as per  
  Administrative Order # 53  
  30,000.00
- Productivity Pay  
  10,000.00

TOTAL FOR PERSONAL SERVICES  
1,078,200.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 10,000.00
- Supplies and Materials 10,000.00
- Training, Seminars/Workshop 30,000.00

Other Services:

- Repair and Maintenance
  Office Equipment 10,000.00
- Others 320,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 380,000.00

1.3 Capital Outlay:

- Office Furniture and Equipment 30,000.00

TOTAL FOR CAPITAL OUTLAY 30,000.00

SUB-TOTAL FOR OFFICE OF THE SENIOR CITIZENS AFFAIR 1,488,200.00
D.3 PUBLIC EMPLOYMENT SERVICE OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Eight (8) Regular Plantilla Item 849,228.00
- 10 Days Monetization 32,168.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-ibig Premiums 123,388.00

Commutable Allowance:

- Personnel Economic Relief Allowance 42,000.00
- Representation Allowance 31,800.00
- Transportation Allowance 31,800.00
- Cash Gift 40,000.00
- Bonus/Incentive Allowance 70,769.00
- Uniform/Clothing Allowance 24,000.00
- Salary Adjustment as per Administrative Order # 53 48,000.00
- Productivity Pay 16,000.00

TOTAL FOR PERSONAL SERVICES 1,309,153.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 15,000.00
- Communication Services 15,000.00

Repair and maintenance of motor vehicles used for official travel of officials and employees:

- Repair and Service Vehicles 15,000.00
- Supplies and Materials 100,000.00
- Gasoline and Oil 35,000.00
- Auto Spare Parts 10,000.00
- Training, Seminars/Workshop 15,000.00
- Repair and Maintenance Office Equipment 10,000.00
- Others 75,000.00
- Subscription 5,000.00

Special Projects:
- Government Internship Program 480,000.00
- Tulay 2000 10,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 785,000.00

1.3 Capital Outlay:

- Office Furniture and Equipment 20,000.00

TOTAL FOR CAPITAL OUTLAY 20,000.00

SUB-TOTAL FOR PUBLIC EMPLOYMENT SERVICE OFFICE 2,114,163.00
1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Two (2) Regular Plantilla Items 449,100.00
- Lump Sum Appropriation for Wages of Sixteen (16) Casual Employees 1,638,180.00
- 10 Days Monetization 79,064.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-ibig Premiums 298,804.00

Commutable Allowance:

- Personnel Economic Relief Allowance 102,000.00
- Representation Allowance 26,400.00
- Transportation Allowance 26,400.00
- Cash Gift 90,000.00
- Bonus/Incentive Allowance 173,940.00
- Uniform/Clothing Allowance 54,000.00
- Salary Adjustment as per Administrative Order # 53 108,000.00
- Productivity Pay 36,000.00

TOTAL FOR PERSONAL SERVICES 3,081,888.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 10,000.00
- Repair and maintenance of motor vehicles used for official travel of officials and employees:
  - Repair and Servicing Vehicles 15,000.00
  - Supplies and Materials 50,000.00
  - Gasoline and Oil 42,000.00
  - Auto Spare parts 10,000.00
  - Training, Seminars/Workshop 20,000.00

Other Services:
- Repair and Maintenance Office Equipment 10,000.00
- Others 20,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 177,000.00

1.3 Capital Outlay:

- Office Furniture and Equipment 75,000.00

TOTAL FOR CAPITAL OUTLAY 75,000.00

SUB-TOTAL FOR MANPOWER DEVELOPMENT AND TRAINING CENTER 3,333,888.00
D.5 EXTENSION SERVICES (AGRICULTURE)

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Thirteen (13) Regular Plantilla Items 1,985,700.00
- Lump Sum Appropriation for Wages of Thirty Two (32) Casual Employees 2,877,108.00
- 10 Days Monetization 184,198.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-ibig Premiums 704,362.00

Commutable Allowance:

- Personnel Economic Relief Allowance 258,000.00
- Representation Allowance 58,200.00
- Transportation Allowance 58,200.00
- Cash Gift 225,000.00
- Bonus/Incentive Allowance 405,234.00
- Uniform/Clothing Allowance 135,000.00
- Salary Adjustment as per Administrative Order # 53 270,000.00
- Productivity Pay 90,000.00

TOTAL FOR PERSONAL SERVICES 7,251,002.00
1.2 Maintenance and Other Operating Expenses

- Travelling Expenses 60,000.00
- Communication Services 25,000.00

Repair and maintenance of motor vehicles used for official travel of officials and employees:

- Supplies and Materials 50,000.00
- Gasoline and Oil 16,800.00
- Repair and Maintenance Office Equipment 10,000.00

Other Services:

- Training, Seminars/Workshop 20,000.00
  - Others 20,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 201,800.00

1.3 Capital Outlay:

- Office Furniture and Equipment 75,000.00

TOTAL FOR CAPITAL OUTLAY 75,000.00

SUB-TOTAL FOR EXTENSION SERVICES 7,527,802.00
D.6 CULTURAL AND TOURISM OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Six (6) Regular Plantilla Items  
  941,052.00

- Lump Sum Appropriation for Wages of Four (4) Casual Employees  
  276,048.00

- 10 Days Monetization  
  46,103.00

- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums  
  172,902.00

Commutable Allowance:

- Personnel Economic Relief Allowance  
  54,000.00

- Representation Allowance  
  31,800.00

- Transportation Allowance  
  31,800.00

- Cash Gift  
  50,000.00

- Bonus/Incentive Allowance  
  101,425.00

- Uniform/Clothing Allowance  
  30,000.00

- Salary Adjustment as per Administrative Order # 53  
  60,000.00

- Productivity Pay  
  20,000.00

TOTAL FOR PERSONAL SERVICES  
1,815,130.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 10,000.00

  Repair and maintenance of motor vehicles used for official travel of officials and employees:
  - Repair and Servicing Vehicles 20,000.00
  - Supplies and Materials 30,000.00
  - Gasoline and Oil 50,400.00
  - Auto Spare Parts 7,000.00
  - Training, Seminars/Workshop 15,000.00

Other Services:
  - Repair and Maintenance Office Equipment 10,000.00

  Others 250,000.00

Special Project:
  - Tourism Development & Promotion 500,000.00
  - Banda ng Muntinlupa 1,500,000.00
  - Muntinlupa Dance Company 500,000.00
  - Himig Muntinlupa 600,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 3,492,400.00

1.3 Capital Outlay:

- Office Furniture and Equipment 50,000.00

TOTAL FOR CAPITAL OUTLAY 50,000.00

SUB-TOTAL FOR CULTURAL & TOURISM OFFICE 5,357,530.00
### D.7 URBAN POOR AFFAIRS OFFICE

#### 1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- **Salaries of Ten (10) Regular Plantilla Items**
  - 1,578,540.00

- **10 Days Monetization**
  - 59,793.00

- **Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-IBig Premiums**
  - 216,275.00

**Commutable Allowance:**

- **Personnel Economic Relief Allowance**
  - 54,000.00

- **Representation Allowance**
  - 31,800.00

- **Transportation Allowance**
  - 31,800.00

- **Cash Gift**
  - 50,000.00

- **Bonus/Incentive Allowance**
  - 131,545.00

- **Uniform/Clothing Allowance**
  - 30,000.00

- **Salary Adjustment as per Administrative Order # 53**
  - 60,000.00

- **Productivity Pay**
  - 20,000.00

**TOTAL FOR PERSONAL SERVICES**

- **2,263,753.00**
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 10,000.00
- Supplies and Materials 95,000.00
- Training, Seminars/Workshop 30,000.00

Other Services:
- Repair and Maintenance
  Office Equipment 15,000.00
- Others 50,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 200,000.00

1.3 Capital Outlay:

- Office Furniture and Equipment 200,000.00

TOTAL FOR CAPITAL OUTLAY 200,000.00

SUB-TOTAL FOR URBAN POOR AFFAIRS OFFICE 2,663,753.00
E. LEGISLATIVE SERVICES:

E.1 SANGGUNIANG PANGLUNSOD

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Forty Three (43) Regular Plantilla Items 8,877,660.00

- Lump Sum Appropriation for Wages of One Hundred Seventy Six (176) Casual/Contractual Employees 17,225,140.00

- 10 Days Monetization 988,742.00

- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums 3,720,351.00

Commutable Allowance:

- Personnel Economic Relief Allowance 1,218,000.00

- Representation Allowance 63,600.00

- Transportation Allowance 508,800.00

- Cash Gift 1,095,000.00

- Bonus/Incentive Allowance 2,175,234.00

- Uniform/Clothing Allowance 657,000.00

- Salary Adjustment as per Administrative Order # 53 1,314,000.00

- Productivity Pay 438,000.00

TOTAL FOR PERSONAL SERVICES 38,281,527.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 230,000.00

- Communication Services 864,000.00

Other Services:

- Training, Seminars/Workshop 200,000.00

- Repair and Maintenance
  Office Equipment 240,000.00

- Others 1,900,000.00

- Subscription 80,000.00

- Advertising and Publication 660,000.00

- Supplies and Materials 1,348,180.00

Repair and maintenance of motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 800,000.00

- Auto Spare Parts 510,000.00

- Gasoline and Oil 1,600,000.00

- Consultancy and Research Fund 14,500,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 22,932,180.00

1.3 Capital Outlay:

- Office Furniture Equipment 2,100,000.00

TOTAL FOR CAPITAL OUTLAY 2,100,000.00

SUB-TOTAL FOR SANGGUNIANG PANGLUNSOD 63,313,707.00
E.2 OFFICE OF THE CITY VICE MAYOR

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Three (3) Regular Plantilla Items 684,936.00

- Lump Sum Appropriation for Wages of Thirty Five (35) Casual Employees 4,059,564.00

- 10 Days Monetization 179,716.00

- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums 671,370.00

Commutable Allowance:

- Personnel Economic Relief Allowance 222,000.00

- Representation Allowance 75,600.00

- Transportation Allowance 31,800.00

- Cash Gift 190,000.00

- Bonus/Incentive Allowance 395,375.00

- Uniform/Clothing Allowance 114,000.00

- Salary Adjustment as per Administrative Order # 53 228,000.00

- Productivity Pay 76,000.00

TOTAL FOR PERSONAL SERVICES 6,928,361.00
1.2 Maintenance and Other Operating Expenses:

- Communication Services .......................... 50,000.00

Repaired maintenance of motor
vehicles used for official travel
of officials and employees:

- Repair and Servicing Vehicles ................. 100,000.00
- Supplies and Materials ......................... 300,000.00
- Gasoline and Oil ................................ 168,000.00
- Training, Seminars/Workshop ................. 100,000.00
- Subscription .................................... 30,000.00
- Advertising and Publication ................. 30,000.00

Other Services:

- Repair and Maintenance
  Office Equipment .......................... 80,000.00

- Others ........................................... 250,000.00

TOTAL FOR MAINTENANCE AND
OTHER OPERATING EXPENSES .............. 1,108,000.00

1.3 Capital Outlay:

- Office Furniture and Equipment ............. 200,000.00

TOTAL FOR CAPITAL OUTLAY .................. 200,000.00

SUB-TOTAL FOR OFFICE OF THE CITY VICE - MAYOR .... 8,236,361.00
F. PROTECTIVE SERVICES:

F.1 PUBLIC ORDER AND SAFETY OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Three (3) Regular Plantilla Items
  563,808.00

- Lump Sum Appropriation for Wages of One Hundred Thirty Three (133) Casual Employees
  13,349,160.00

- 10 Days Monetization
  527,007.00

- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums
  2,034,716.00

Commutable Allowance:

- Personnel Economic Relief Allowance
  810,000.00

- Representation Allowance
  26,400.00

- Transportation Allowance
  26,400.00

- Cash Gift
  680,000.00

- Bonus/Incentive Allowance
  1,159,414.00

- Uniform/Clothing Allowance
  408,000.00

- Salary Adjustment as per Administrative Order # 53
  816,000.00

- Productivity Pay
  272,000.00

TOTAL FOR PERSONAL SERVICES
  20,672,905.00
1.2 Maintenance and Other Operating Expenses:

- Communication Services 100,000.00

- Repair and maintenance of motor vehicles used for official travel of officials and employees:
  - Repair and Servicing Vehicles 75,000.00
  - Supplies and Materials 35,000.00
  - Gasoline and Oil 168,000.00
  - Auto Spare Parts 70,000.00
  - Training, Seminars/Workshop 35,000.00

Other Services:

- Repair and Maintenance Office Equipment 20,000.00

- Others 100,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 603,000.00

1.3 Capital Outlay:

- Office Furniture and Equipment 50,000.00

TOTAL FOR CAPITAL OUTLAY 50,000.00

SUB-TOTAL FOR PUBLIC ORDER AND SAFETY OFFICE 21,325,908.00
1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Lump Sum Appropriation for Wages of Five (5) Casual Employees 429,528.00
- 10 Days Monetization 16,270.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-IBIG Premiums 64,969.00

Commutable Allowance:

- Personnel Economic Relief Allowance 30,000.00
- Cash Gift 25,000.00
- Bonus/Incentive Allowance 35,794.00
- Uniform/Clothing Allowance 15,000.00
- Salary Adjustment as per Administrative Order # 53 30,000.00
- Productivity Pay 10,000.00

TOTAL FOR PERSONAL SERVICES 656,561.00

1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 5,000.00
- Supplies and Materials 100,000.00
- Training, Seminars/Workshop 20,000.00
Other Services:

- Others

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES

195,000.00

1.3 Capital Outlay:

- Office Furniture and Equipment

TOTAL FOR CAPITAL OUTLAY

200,000.00

SUB-TOTAL FOR NBI SATELLITE

1,051,561.00

1.3 LAKE MANAGEMENT OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Six (6) Regular Plantilla Items

957,036.00

- Lump Sum Appropriation for Wages of Thirty Three (33) Casual Employees

3,061,596.00

- 10 Days Monetization

152,221.00

- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums

586,951.00

Commutable Allowance:

- Personnel Economic Relief Allowance

228,000.00

- Representation Allowance

26,400.00
- Transportation Allowance 26,400.00
- Cash Gift 195,000.00
- Bonus/Incentive Allowance 334,886.00
- Uniform/Clothing Allowance 117,000.00
- Salary Adjustment as per Administrative Order # 53 234,000.00
- Productivity Pay 78,000.00

TOTAL FOR PERSONAL SERVICES 5,997,490.00

1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 15,000.00
- Communication Services 36,000.00

Repair and maintenance of motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 35,000.00
- Supplies and Materials 50,000.00
- Gasoline and Oil 100,800.00
- Auto Spare Parts 30,000.00
- Training, Seminars/Workshop 15,000.00

Other Services:

- Repair and Maintenance Office Equipment/Watercraft 15,000.00
- Others 20,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 316,800.00
1.3 Capital Outlay:

- Office Furniture & Equipment 100,000.00

TOTAL FOR CAPITAL OUTLAY 100,000.00

SUB-TOTAL FOR LAKE MANAGEMENT OFFICE 6,414,290.00

7.4 TRAFFIC MANAGEMENT BUREAU

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Lump Sum Appropriation
  for Wages of One Hundred Seventy
  One (171) Casual Employees 15,047,004.00

- 10 Days Monetization 569,962.00

- Lump Sum Appropriation
  for GSIS, Medicare,
  State Insurance and
  Pag-Ibig Premiums 2,264,776.00

Commutable Allowance:

- Personnel Economic
  Relief Allowance 1,026,000.00

- Cash Gift 855,000.00

- Bonus/Incentive Allowance 1,253,917.00

- Uniform/Clothing Allowance 513,000.00

- Salary Adjustment as per
  Administrative Order # 53 1,026,000.00

- Productivity Pay 342,000.00

TOTAL FOR PERSONAL SERVICES 22,897,659.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 100,000.00
- Communication Services 195,000.00

Repair and maintenance of motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 100,000.00
- Supplies and Materials 597,400.00
- Gasoline and Oil 435,120.00
- Auto Spare Parts 100,000.00
- Training, Seminars/Workshop 250,000.00

Other Services:

- Repair and Maintenance Office Equipment 50,000.00
- Others 275,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 2,102,520.00

1.3 Capital Outlay:

- Office Furniture & Equipment 300,000.00

TOTAL FOR CAPITAL OUTLAY 300,000.00

SUB-TOTAL FOR TRAFFIC MANAGEMENT BUREAU 25,300,179.00
1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Lump Sum Appropriation for Wages of Seven (7) Casual Employee: 621,504.00
- 10 Days Monetization: 23,542.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-ibig Premiums: 93,376.00

Commutable Allowance:

- Personnel Economic Relief Allowance: 42,000.00
- Honorarium: 31,800.00
- Cash Gift: 35,000.00
- Bonus/Incentive Allowance: 51,792.00
- Uniform/Clothing Allowance: 21,000.00
- Salary Adjustment as per Administrative Order # 53: 42,000.00
- Productivity Pay: 14,000.00

TOTAL FOR PERSONAL SERVICES: 976,014.00
1.2 Maintenance and Other Operating Expenses:

Repair and maintenance of motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 75,000.00
- Supplies and Materials 514,000.00
- Gasoline and Oil 210,000.00
- Auto Spare Parts 50,000.00
- Training, Seminar/Workshop 20,000.00

Other Services:

- Others 4,000,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 4,869,000.00

1.3 Capital Outlay:

- Office Furniture & Equipment 1,500,000.00

TOTAL FOR CAPITAL OUTLAY 1,500,000.00

SUB-TOTAL FOR POLICE DEPARTMENT 7,345,014.00
1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Lump Sum Appropriation for Wages of Six (6) Casual Employees 479,424.00

- 10 Days Monetization 18,160.00

- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums 73,641.00

Commutable Allowance:

- Personnel Economic Relief Allowance 36,000.00

- Honorarium / Incentive Allowance 120,000.00

- Cash Gift 30,000.00

- Bonus / Incentive Allowance 39,952.00

- Uniform / Clothing Allowance 18,000.00

- Salary Adjustment as per Administrative Order # 53 36,000.00

- Productivity Pay 12,000.00

TOTAL FOR PERSONAL SERVICES 863,177.00
1.2 Maintenance and Other Operating Expenses:

- Communication 36,000.00

Other Services:

- Training, Seminars/Workshop 55,000.00
- Repair and Maintenance Office Equipment 5,000.00
- Others 7,000.00
- Supplies and Materials 10,000.00

Repair and maintenance of motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 55,000.00
- Auto Spare Parts 5,000.00
- Gasoline and Oil 8,400.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 181,400.00

1.3 Capital Outlay:

- Office Furniture & Equipment 130,000.00

TOTAL FOR CAPITAL OUTLAY 130,000.00

SUB-TOTAL FOR RTC - BRANCH # 256 1,174,577.00
1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Lump Sum Appropriation for Wages of Six (6) Casual Employees 509,736.00
- 10 Days Monetization 19,308.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-IBIG Premiums 77,279.00

Commutable Allowance:

- Personnel Economic Relief Allowance 36,000.00
- Honorarium/Incentive Allowance 120,000.00
- Cash Gift 30,000.00
- Bonus/Incentive Allowance 42,478.00
- Uniform/Clothing Allowance 18,000.00
- Salary Adjustment as per Administrative Order # 53 36,000.00
- Productivity Pay 12,000.00

TOTAL FOR PERSONAL SERVICES 900,801.00
1.2 Maintenance and Other Operating Expenses:

- Communication Services  36,000.00

Other Services:

- Training, Seminars/Workshop  105,000.00
- Repair and Maintenance
  Office Equipment  4,000.00
- Others  10,000.00
- Supplies and Materials  10,000.00

Repair and maintenance of motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles  4,000.00
- Auto Spare Parts  4,000.00
- Gasoline and Oil  6,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES  179,000.00

1.3 Capital Outlay:

- Office Furniture & Equipment  130,000.00

TOTAL FOR CAPITAL OUTLAY  130,000.00

SUB-TOTAL FOR RTC - BRANCH # 276  1,209,801.00
G.4 OFFICE OF THE CLERK OF COURT

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

Commutable Allowance:

- Honorarium/Incentive Allowance 60,000.00

TOTAL FOR PERSONAL SERVICES 60,000.00

1.2 Maintenance and Other Operating Expenses:

- Supplies and Materials 20,000.00
- Training, Seminars/Workshop 20,000.00

Other Services:

- Repair and Maintenance
  Office Equipment 15,000.00
- Others 23,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 78,000.00

1.3 Capital Outlay:

- Office Furniture & Equipment 30,000.00

TOTAL FOR CAPITAL OUTLAY 30,000.00

SUB-TOTAL FOR OFFICE OF THE CLERK OF COURT 168,000.00
G.5 METROPOLITAN TRIAL COURT

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Lump Sum Appropriation for Wages of Four (4) Casual Employees  
  330,000.00

- 10 Days Monetization  
  12,500.00

- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums  
  50,340.00

Commutable Allowance:

  - Personnel Economic Relief Allowance  
    24,000.00

  - Honorarium/Incentive Allowance  
    120,000.00

  - Cash Gift  
    20,000.00

  - Bonus/Incentive Allowance  
    27,500.00

  - Uniform/Clothing Allowance  
    12,000.00

  - Salary Adjustment as per Administrative Order # 53  
    24,000.00

  - Productivity Pay  
    8,000.00

TOTAL FOR PERSONAL SERVICES  
628,340.00

1.2 Maintenance and Other Operating Expenses:

Repair and maintenance of motor vehicles used for official travel of officials and employees:

  - Repair and Servicing Vehicles  
    45,000.00
- Supplies and Materials 10,000.00
- Gasoline and Oil 16,800.00
- Training, Seminars/Workshop 100,000.00

Other Services:
- Repair and Maintenance
  Office Equipment 7,000.00

- Others 55,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 233,800.00

1.3 Capital Outlay:
- Office Furniture & Equipment 150,000.00

TOTAL FOR CAPITAL OUTLAY 150,000.00

SUB-TOTAL FOR METROPOLITAN TRIAL COURT 1,012,140.00

1.6 METROPOLITAN TRIAL COURT BRANCH - 80-A

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:
- Honorarium/Incentive Allowance 60,000.00

TOTAL FOR PERSONAL SERVICES 60,000.00
1.2 Maintenance and Other Operating Expenses:

- Repair and Servicing Vehicles 40,000.00
- Gasoline and Oil 16,800.00
- Training, Seminars/Workshop 100,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 156,800.00

1.3 Capital Outlay:

- Office Furniture and Equipment 150,000.00

TOTAL FOR CAPITAL OUTLAY 150,000.00

SUB-TOTAL FOR MTC - BRANCH 80-A 366,800.00

G.7 PUBLIC ATTORNEY'S OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Honorarium/Incentive Allowance 240,000.00
  (4 Lawyers @ P5,000/month)

TOTAL FOR PERSONAL SERVICES 240,000.00
1.2 Maintenance and Other Operating Expenses:

- Supplies and Materials 30,000.00
- Gasoline and Oil 7,000.00
- Training, Seminars/Workshop 20,000.00

Other Services:
- Repair and Maintenance
  Office Equipment 5,000.00
- Others 17,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 79,000.00

1.3 Capital Outlay:

- Office Furniture & Equipment 130,000.00

TOTAL FOR CAPITAL OUTLAY 130,000.00

SUB-TOTAL FOR PUBLIC ATTORNEY'S OFFICE 449,000.00

G.8 PAROLE AND PROBATION OFFICE

1.2 Maintenance and Other Operating Expenses:

- Supplies and Materials 20,000.00

Other Services:
- Repair and Maintenance
  Office Equipment 8,000.00
- Others 52,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 80,000.00

SUB-TOTAL FOR PAROLE AND PROBATION OFFICE 80,000.00
G.9 CITY AUDIT UNIT (COA)

1.0 CURRENT OPERATING EXPENDITURES

1.2 Maintenance and Other Operating Expenses:

- Communication Services 36,000.00

Repair and maintenance of motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 20,000.00

- Supplies and Materials 200,000.00

- Gasoline and oil 33,600.00

- Auto Spare Parts 24,000.00

- Training, Seminars/Workshop 24,000.00

Other Services:

- Others (KB - 93-84) 253,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 590,600.00

1.3 Capital Outlay:

- Office Furniture & Equipment 50,000.00

TOTAL FOR CAPITAL OUTLAY 50,000.00

SUB-TOTAL FOR CITY AUDIT UNIT 640,600.00
G.10 POST OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.2 Maintenance and Other Operating Expenses:
   - Supplies and Materials 20,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 20,000.00

1.3 Capital Outlay:
   - Office Furniture and Equipment 20,000.00

TOTAL FOR CAPITAL OUTLAY 20,000.00

SUB-TOTAL FOR POST OFFICE 40,000.00

G.11 TELECOMMUNICATIONS

1.0 CURRENT OPERATING EXPENDITURES

1.2 Maintenance and Other Operating Expenses:
   Repair and maintenance of motor vehicles used for official travel of officials and employees:
   - Supplies and Materials 10,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 10,000.00

1.3 Capital Outlay:
   - Office Furniture and Equipment 20,000.00

TOTAL FOR CAPITAL OUTLAY 20,000.00

SUB-TOTAL FOR TELECOMMUNICATION OFFICE 30,000.00
1.0 CURRENT OPERATING EXPENDITURES

1.2 Maintenance and Other Operating Expenses:

- Supplies and Materials 50,000.00

Other Services:

- Repair and Maintenance
  Office Equipment 8,000.00

- Others 20,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 78,000.00

1.3 Capital Outlay:

- Office Furniture and Equipment 30,000.00

TOTAL FOR CAPITAL OUTLAY 30,000.00

SUB-TOTAL FOR BUREAU OF INTERNAL REVENUE 108,000.00
H. MANDATORY OFFICES

H.1 OFFICE OF THE CITY ADMINISTRATOR

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Nine (9)
  Regular Plantilla Items 1,506,684.00

- Lump Sum Appropriation
  for Wages of Four (4)
  Casual Employees 405,012.00

- 10 Days Monetization 72,413.00

- Lump Sum Appropriation
  for GSIS, Medicare,
  State Insurance and
  Pag-ibig Premiums 264,309.00

Commutable Allowance:

- Personnel Economic
  Relief Allowance 72,000.00

- Representation Allowance 31,800.00

- Transportation Allowance 31,800.00

- Cash Gift 65,000.00

- Bonus/Incentive Allowance 159,308.00

- Uniform/Clothing Allowance 39,000.00

- Salary Adjustment as per
  Administrative Order # 53 78,000.00

- Productivity Pay 26,000.00

TOTAL FOR PERSONAL SERVICES 2,751,326.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 20,000.00
- Communication Services 100,000.00

Repair and maintenance of motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 100,000.00
- Supplies and Materials 350,000.00
- Gasoline and Oil 150,000.00
- Auto Spare Parts 50,000.00
- Training, Seminars/Workshop 50,000.00
- Advertising and Publication 50,000.00

Other Services:

- Repair and Maintenance
  Office Equipment 30,000.00
- Others 400,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 1,300,000.00

1.3 Capital Outlay:

- Office Furniture and Equipment 200,000.00

TOTAL FOR CAPITAL OUTLAY 200,000.00

SUB-TOTAL FOR OFFICE OF THE CITY ADMINISTRATOR 4,251,326.00
H.2 GENERAL SERVICES

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Twenty Five (25) Regular Plantilla Items
  2,126,808.00

- Lump Sum Appropriation for Wages of Thirty (30) Casual Employees
  3,732,684.00

- 10 Days Monetization
  221,951.00

- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums
  850,814.00

Commutable Allowance:

- Personnel Economic Relief Allowance
  318,000.00

- Representation Allowance
  58,200.00

- Transportation Allowance
  58,200.00

- Cash Gift
  275,000.00

- Bonus/Incentive Allowance
  488,291.00

- Uniform/Clothing Allowance
  165,000.00

- Salary Adjustment as per Administrative Order # 53
  330,000.00

- Productivity Pay
  110,000.00

TOTAL FOR PERSONAL SERVICES
  8,734,948.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 8,000.00
- Communication Services 4,000,000.00

Repair and Maintenance of Motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 100,000.00
- Office Supplies 200,000.00
- Janitorial and Aircon Supplies 500,000.00
- Gasoline and Oil 168,000.00
- Auto Spare Parts 100,000.00
- Water Services 175,000.00
- Transport and Freight Services 100,000.00
- Training, Seminars/Workshop 40,000.00

Other Services:
- Repair and Maintenance Office Equipment 25,000.00
- Others 100,000.00

- Insurance of Government Properties/Facilities 5,000,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 10,516,000.00

1.3 Capital Outlay:

- Office Furniture and Equipment 150,000.00

TOTAL FOR CAPITAL OUTLAY 150,000.00

SUB-TOTAL FOR GENERAL SERVICES 19,400,948.00
H.3 DEPARTMENT OF SOCIAL SERVICES

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Twenty Three (23) Regular Plantilla Items 3,698,664.00

- Lump Sum Appropriation for Wages of Twenty Five (25) Casual Employees 2,359,944.00

- 10 Days Monetization 229,493.00

- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums 855,913.00

Commutable Allowance:

- Personnel Economic Relief Allowance 276,000.00

- Representation Allowance 58,200.00

- Transportation Allowance 58,200.00

- Cash Gift 240,000.00

- Bonus/Incentive Allowance 504,884.00

- Uniform/Clothing Allowance 144,000.00

- Salary Adjustment as per Administrative Order # 53 288,000.00

- Productivity Pay 96,000.00

TOTAL FOR PERSONAL SERVICES 8,809,298.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 160,000.00
- Communication Services 88,400.00

Repair and maintenance of motor vehicles used for official travel

- Repair and Servicing Vehicles 10,000.00
- Supplies and Materials 258,000.00
- Gasoline and Oil 84,000.00
- Auto Spare Parts 5,000.00
- Emergency Expenses 96,000.00

- Training, Seminars/Workshop 387,500.00

Other Services:

- Repair and Maintenance Office Equipment 65,000.00
- Others 516,750.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 1,670,650.00

1.3 Capital Outlay:

- Office Furniture and Equipment 100,000.00

TOTAL FOR CAPITAL OUTLAY 100,000.00

SUB-TOTAL FOR DEPARTMENT OF SOCIAL SERVICES 10,579,948.00
H.4 OFFICE OF THE CITY COOPERATIVES OFFICER

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Four (4)
  - Regular Plantilla Items
    700,260.00

- Lump Sum Appropriation
  for Wages of Eight (8)
  Casual Employees
    604,800.00

- 10 Days Monetization
    49,434.00

- Lump Sum Appropriation
  for GSIS, Medicare,
  State Insurance and
  Pag-Ibig Premiums
    188,828.00

Commutable Allowance:

- Personnel Economic
  Relief Allowance
    66,000.00

- Representation Allowance
    31,800.00

- Transportation Allowance
    31,800.00

- Cash Gift
    60,000.00

- Bonus/Incentive Allowance
    108,755.00

- Uniform/Clothing Allowance
    36,000.00

- Salary Adjustment as per
  Administrative Order # 53
    72,000.00

- Productivity Pay
    24,000.00

TOTAL FOR PERSONAL SERVICES
    1,973,677.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 120,000.00
- Supplies and Materials 60,000.00
- Training, Seminars/Workshop 160,000.00

Other Services:

- Repair and Maintenance Office Equipment/Vehicle 30,000.00
- Others 10,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 380,000.00

1.3 Capital Outlay:

- Office Furniture and Equipment 116,700.00

TOTAL FOR CAPITAL OUTLAY 116,700.00

SUB-TOTAL FOR COOPERATIVES OFFICER 2,470,377.00

H.5 OFFICE OF THE CITY PROSECUTOR

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Sixteen (16) Regular Plantilla Items 1,888,560.00

- Lump Sum Appropriation for Wages of Two (2) Casual Employee 127,092.00

- 10 Days Monetization 76,351.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-ibig Premiums 290,208.00

Commutable Allowance:

- Personnel Economic Relief Allowance 108,000.00

- Honorarium (City Prosecutor and Nine (9) Assistant Prosecutors) 624,000.00

- Cash Gift 90,000.00

- Bonus/Incentive Allowance 167,971.00

- Uniform/Clothing Allowance 54,000.00

- Salary Adjustment as per Administrative Order # 53 108,000.00

- Productivity Pay 36,000.00

**TOTAL FOR PERSONAL SERVICES** 3,570,182.00

1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 10,000.00

- Communication Services 50,000.00

Repair and maintenance of motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 10,000.00

- Supplies and Materials 50,000.00

- Gasoline and Oil 84,000.00

- Auto Spare Parts 10,000.00
- Rental (Office Space)  
- Training, Seminars/Workshop  

Other Services:
- Repair and Maintenance  
  Office Equipment  
- Others  
- Subscription  

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES  

1.3 Capital Outlay:
- Office Furniture and Equipment  

TOTAL FOR CAPITAL OUTLAY  

SUB-TOTAL FOR OFFICE OF THE CITY PROSECUTOR  

4,657,182.00

H.6 OFFICE OF THE CITY ARCHITECT

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:  
- Salaries of Six (6)  
  Regular Plantilla Items  
- 10 days Monetization  
- Lump Sum Appropriation  
  for GSIS, Medicare,  
  State Insurance and  
  Pag-IBIG Premiums  

1,088,736.00  
41,240.00  
146,759.00
Commutable Allowance:

- Personnel Economic Relief Allowance 30,000.00
- Representation Allowance 31,800.00
- Transportation Allowance 31,800.00
- Cash Gift 30,000.00
- Bonus/Incentive Allowance 90,728.00
- Uniform/Clothing Allowance 18,000.00
- Salary Adjustment as per Administrative Order # 53 36,000.00
- Productivity Pay 12,000.00

TOTAL FOR PERSONAL SERVICES 1,557,063.00

1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 2,000.00
- Supplies and Materials 143,000.00
- Training, Seminars/Workshop 10,000.00

Other Services:
- Others 10,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 165,000.00

SUB-TOTAL FOR OF THE OFFICE OF THE CITY ARCHITECT 1,722,063.00
H.7 OFFICE OF THE CITY VETERINARIAN

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Four (4)
  Regular Plantilla Items 755,988.00

- 10 Days Monetization 28,636.00

- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums 101,459.00

Commutable Allowance:

- Personnel Economic Relief Allowance 18,000.00

- Representation Allowance 31,800.00

- Transportation Allowance 31,800.00

- Cash Gift 20,000.00

- Bonus/Incentive Allowance 62,999.00

- Uniform/Clothing Allowance 12,000.00

- Salary Adjustment as per Administrative Order # 53 24,000.00

- Productivity Pay 8,000.00

TOTAL FOR PERSONAL SERVICES 1,094,682.00

1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 50,000.00

- Supplies and Materials 75,000.00

98
- Training, Seminars/Workshop 10,000.00

Other Services:

- Repair and Maintenance
  Office Equipment 5,000.00

- Others 58,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 198,000.00

1.3 Capital Outlay:

- Office Furniture and Equipment 200,000.00

TOTAL FOR CAPITAL OUTLAY 200,000.00

SUB-TOTAL FOR OFFICE OF THE CITY VETERINARIAN 1,492,682.00

H.8 OFFICE OF THE CITY REGISTRY OF DEEDS

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Lump Sum Appropriation
  for Wages of Five (5)
  Casual Employee 757,560.00

- 10 Days Monetization 28,696.00

- Lump Sum Appropriation
  for GSIS, Medicare,
  State Insurance and
  Pag-IBIG Premiums 104,332.00
Commutable Allowance:
- Personnel Economic Relief Allowance 30,000.00
- Cash Gift 25,000.00
- Bonus/Incentive Allowance 63,130.00
- Uniform/Clothing Allowance 15,000.00
- Salary Adjustment as per Administrative Order # 53 30,000.00
- Productivity Pay 10,000.00
TOTAL FOR PERSONAL SERVICES 1,063,718.00

1.2 Maintenance and Other Operating Expenses:
- Travelling Expenses 5,000.00
- Supplies and Materials 300,000.00
- Training, Seminars/Workshop 20,000.00
Other Services:
  - Others 70,000.00
TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 395,000.00

1.3 Capital Outlay:
- Office Furniture & Equipment 400,000.00
TOTAL FOR CAPITAL OUTLAY 400,000.00

SUB-TOTAL FOR THE OFFICE OF THE CITY REGISTRY OF DEEDS 1,858,718.00
1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

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<tr>
<th>Description</th>
<th>Amount</th>
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<tr>
<td>Lump Sum Appropriation for Wages of Five (5) Casual Employee</td>
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<td>10 Days Monetization</td>
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<td>Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums</td>
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Commutable Allowance:

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<th>Description</th>
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<tr>
<td>Personnel Economic Relief Allowance</td>
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<td>Cash Gift</td>
<td>25,000.00</td>
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<tr>
<td>Bonus/Incentive Allowance</td>
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<td>Uniform/Clothing Allowance</td>
<td>15,000.00</td>
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<td>Salary Adjustment as per Administrative Order # 53</td>
<td>30,000.00</td>
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<tr>
<td>Productivity Pay</td>
<td>10,000.00</td>
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TOTAL FOR PERSONAL SERVICES 831,453.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 5,000.00
- Supplies and Materials 80,000.00
- Training, Seminars/Workshop 8,000.00

Other Services:
- Others 5,000.00
- Rental 300,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 398,000.00

1.3 Capital Outlay:

- Office Furniture & Equipment 70,000.00

TOTAL FOR CAPITAL OUTLAY 70,000.00

SUB-TOTAL FOR LAND TRANSPORTATION 1,299,453.00

H.10 SOLID WASTE MANAGEMENT SERVICES

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Eighty Two (82) Regular Plantilla Items 6,795,024.00
- Lump Sum Appropriation for Wages of Seventy One (71) Casual Employees 5,058,036.00
- 10 days Monetization 448,980.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-IBIG Premiums

1,833,172.00

Commutable Allowance:

- Personnel Economic Relief Allowance 906,000.00

- Representation Allowance 52,800.00

- Transportation Allowance 52,800.00

- Cash Gift 765,000.00

- Bonus/Incentive Allowance 987,755.00

- Uniform/Clothing Allowance 459,000.00

- Salary Adjustment as per Administrative Order # 53 918,000.00

- Productivity Pay 306,000.00

- Honorarium/Incentive Allowance 151,200.00

TOTAL FOR PERSONAL SERVICES 18,733,767.00

1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 100,000.00

- Communication Services 30,000.00

Repair and maintenance of motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 200,000.00

- Supplies and Materials 350,000.00

- Gasoline and Oil 504,000.00
- Auto Spare Parts 200,000.00
- Training, Seminars/Workshop 30,000.00

Other Services:
- Repair and Maintenance
  Office Equipment 20,000.00
- Others 100,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 1,534,000.00

1.3 Capital Outlay:
- Office Furniture & Equipment 200,000.00

TOTAL FOR CAPITAL OUTLAY 200,000.00

SUB-TOTAL FOR SOLID WASTE AND MANAGEMENT SERVICES 20,467,767.00

H.11 ENVIRONMENTAL PROTECTION AND NATURAL RESOURCES

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:
- Salaries of Eight (8) Regular Plantilla Items 1,356,168.00
- Lump Sum Appropriation for Wages of Three (3) Casual Employees 230,004.00
- 10 Days Monetization 60,082.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums 219,876.00
Commutable Allowance:

- Personnel Economic Relief Allowance 54,000.00
- Representation Allowance 58,200.00
- Transportation Allowance 58,200.00
- Cash Gift 55,000.00
- Bonus/Incentive Allowance 132,181.00
- Uniform/Clothing Allowance 33,000.00
- Salary Adjustment as per Administrative Order # 53 66,000.00
- Productivity Pay 22,000.00

TOTAL FOR PERSONAL SERVICES 2,344,711.00

1.2 Maintenance and Other Operating Expenses:

- Supplies and Materials 75,000.00
- Training, Seminars/Workshop 20,000.00

Other Services:

- Repair and Maintenance Office Equipment 15,000.00
- Repair and Servicing Vehicles 15,000.00
- Gasoline and Oil 30,000.00

- Others 25,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 180,000.00
1.3 Capital Outlay:
- Office Equipment and Hartridge 50,000.00

**TOTAL FOR CAPITAL OUTLAY** 50,000.00

**SUB-TOTAL FOR ENVIRONMENTAL AND NATURAL RESOURCES DEPARTMENT** 2,574,711.00

**H.12 BUREAU OF JAIL MANAGEMENT AND PENOLOGY**

1.0 CURRENT OPERATING EXPENDITURES

1.2 Maintenance and Other Operating Expenses:

- Repair and maintenance of motor vehicles used for official travel of officials and employees:
  - Repair and Servicing Vehicles 10,000.00
  - Supplies and Materials 20,000.00
  - Gasoline and Oil 84,000.00
  - Others (Incentive) 420,000.00
  - Food Subsistence for Detainees 3,060,000.00

Other Services:
- Repair and Maintenance Office Equipment 20,000.00

**TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES** 3,614,000.00
1.3 Capital Outlay:

- Office Furniture and Equipment 50,000.00

TOTAL FOR CAPITAL OUTLAY 50,000.00

SUB-TOTAL FOR BUREAU OF JAIL MANAGEMENT AND PENOLOGY 3,664,000.00

H.13 FIRE DEPARTMENT

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Seventeen (17) Regular Plantilla Items 1,230,324.00

- 10 Days Monetary 46,604.00

- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-IBIG Premiums 193,284.00

Commutable Allowance:

- Personnel Economic Relief Allowance 102,000.00

- Honorarium 31,800.00

- Cash Gift 85,000.00

- Bonus/Incentive Allowance 102,527.00

- Uniform/Clothing Allowance 51,000.00

- Salary Adjustment as per Administrative Order # 53 102,000.00

- Productivity Pay 34,000.00

TOTAL FOR PERSONAL SERVICES 1,978,539.00
1.2 Maintenance and Other Operating Expenses:

- Communication Services 34,000.00

Repair and maintenance of motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 120,000.00
- Supplies and Materials 451,675.00
- Gasoline and Oil 621,600.00
- Auto Spare Parts 100,000.00
- Training, Seminars/Workshop 20,000.00

Other Services:

- Repair and Maintenance of Office Equipment 20,000.00
- Others 1,011,288.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 2,378,563.00

1.3 Capital Outlay:

- Office Furniture and Equipment 100,000.00

TOTAL FOR CAPITAL OUTLAY 100,000.00

SUB-TOTAL FOR FIRE DEPARTMENT 4,457,102.00
1.1 MUNTINGLUPA POLYTECHNIC COLLEGE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Lump Sum Appropriation for
  Seventy Two (72) full time & part time
  Instructors/Instructress 6,190,000.00

- Lump Sum Appropriation
  for Wages of Twelve (12)
  Non Teaching Staff 1,129,305.00

- 10 Days Monetization 176,337.00

- Lump Sum Appropriation
  for GSIS, Medicare,
  State Insurance and
  Pag-Ibig Premiums 613,087.00

Commutable Allowance:

- Personnel Economic
  Relief Allowance 126,000.00

- Representation Allowance 26,400.00

- Transportation Allowance 26,400.00

- Cash Gift 165,000.00

- Bonus/Incentive Allowance 387,943.00

- Uniform/Clothing Allowance 99,000.00

- Salary Adjustment as per
  Administrative Order # 53 126,000.00

- Productivity Pay 42,000.00

- Honorarium 500,000.00

TOTAL FOR PERSONAL SERVICES 9,607,472.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses .......................... 50,000.00
- Communication Services ......................... 50,000.00
- Supplies and Materials ......................... 500,000.00
- Janitorial Supplies (Contessa Building) ...... 200,000.00
- Training, Seminars/Workshop, Review .......... 380,000.00

Other Services:
- Repair and Maintenance
  Office Equipment .................................. 20,000.00
- Others/Student Affairs ......................... 285,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES .......... 1,485,000.00

1.3 Capital Outlay:

- Office/School Furniture & Equipment .......... 200,000.00

TOTAL FOR CAPITAL OUTLAY ....................... 200,000.00

SUB-TOTAL FOR MUNTINLUPA POLYTECHNIC COLLEGE .......... 11,292,472.00

1.2 EARLY EDUCATION CENTER

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Lump Sum Appropriation of Forty
  Two (42) Teaching Personnels .................. 4,104,576.00
- 10 Days Monetization .......................... 155,477.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-ibig Premiums 605,319.00

Commutable Allowance:
- Personnel Economic Relief Allowance 252,000.00
- Cash Gift 210,000.00
- Bonus/Incentive Allowance 342,048.00
- Uniform/Clothing Allowance 126,000.00
- Salary Adjustment as per Administrative Order # 53 252,000.00
- Productivity Pay 84,000.00
- Monthly Allowance RA # 6972 300,000.00

TOTAL FOR PERSONAL SERVICES 6,431,420.00

1.2 Maintenance and Other Operating Expenses:
- Communication Services 100,000.00
- Supplies and Materials 580,000.00
- Training, Seminars/Workshop, Review 200,000.00

Other Services:
- Repair and Maintenance School Equipment 50,000.00
- Others 250,000.00
- School Books and Inst'l Materials 200,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 1,380,000.00
1.3 Capital Outlay:
- School Furniture and Equipment 100,000.00

TOTAL FOR CAPITAL OUTLAY 100,000.00

SUB-TOTAL FOR EARLY EDUCATION CENTER 7,911,420.00

1.3 RIC-CC

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:
- Teachers Incentive Allowance 624,000.00

TOTAL FOR PERSONAL SERVICES 624,000.00

1.2 Maintenance and Other Operating Expenses:
- Supplies and Materials 50,000.00
- Rental of School Rooms 50,000.00
- Training, Seminars/Workshop, Review 15,000.00

Other Services:
- Repair and Maintenance Office Equipment 20,000.00
- Others 45,000.00
- School Books and Inst'l Materials 200,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 380,000.00
1.3 Capital Outlay:

- Office Furniture & Equipment 100,000.00

TOTAL FOR CAPITAL OUTLAY 100,000.00

SUB-TOTAL FOR RIC-CC 1,104,000.00

J. ENGINEERING & INFRASTRUCTURE SERVICES:

J.1 OFFICE OF THE CITY ENGINEER

• AND BUILDING OFFICIAL

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Fifty Seven (57) Regular Plantilla Items 8,848,272.00

- Lump Sum Appropriation for Wages of Forty Three (43) Casual Employees 3,857,280.00

- 10 Days Monetization 481,271.00

- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums 1,793,167.00

Commutable Allowance:

- Personnel Economic Relief Allowance 582,000.00

- Representation Allowance 84,600.00

- Transportation Allowance 84,600.00
- Cash Gift 500,000.00
- Bonus/Incentive Allowance 1,058,796.00
- Uniform/Clothing Allowance 300,000.00
- Salary Adjustment as per Administrative Order # 53 600,000.00
- Productivity Pay 200,000.00

**TOTAL FOR PERSONAL SERVICES** 18,389,986.00

1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses 40,000.00
- Communication Services 150,000.00

Repair and maintenance of motor vehicles used for official travel of officials and employees:

- Repair and Servicing Vehicles 250,000.00
- Supplies and Materials 1,400,000.00
- Building Form 250,000.00
- Electrical Supplies and Materials 1,000,000.00
- Gasoline and Oil 626,424.00
- Auto Spare Parts 150,000.00
- Illumination and Power Services 13,000,000.00
- Training, Seminars/Workshop 150,000.00
Other Services:

- Repair and Maintenance
  Office Equipment 100,000.00
- Others 500,000.00
- Subscription 30,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 17,646,424.00

1.3 Capital Outlay:

- Office Furniture and Equipment 500,000.00

TOTAL FOR CAPITAL OUTLAY 500,000.00

SUB-TOTAL FOR THE OFFICE OF THE CITY ENGINEER AND BUILDING OFFICIAL 36,536,410.00

J.2 INFRASTRUCTURE PROJECTS

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Lump Sum Appropriation
  for Wages of Twenty Three (23)
  Casual Employees 2,489,832.00
- 10 Days Monetization 94,312.00
- Lump Sum Appropriation
  for GSIS, Medicare,
  State Insurance and
  Pag-Ibig Premiums 360,535.00

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Commutable Allowance:

- Personnel Economic Relief Allowance 138,000.00
- Cash Gift 115,000.00
- Bonus/Incentive Allowance 207,486.00
- Uniform/Clothing Allowance 69,000.00
- Salary Adjustment as per Administrative Order # 53 138,000.00
- Productivity Pay 46,000.00

TOTAL FOR PERSONAL SERVICES 3,658,165.00

1.2 Maintenance and Other Operating Expenses:

- Repair and Maintenance
  (Government Facilities, Roads, Streets Bridges & Drainage Systems/Canals) 35,000,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 35,000,000.00

SUB-TOTAL FOR INFRASTRUCTURE PROJECTS 38,658,165.00
K. SPECIAL PROJECTS:

K.1 SPORTS DEVELOPMENT PROGRAM

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Lump Sum Appropriation for Wages of Four (4) Casual Employees 468,396.00
- 10 Days Monetization 17,742.00
- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-IBIG Premiums 66,948.00

Commutable Allowance:

- Personnel Economic Relief Allowance 24,000.00
- Cash Gift 20,000.00
- Bonus/Incentive Allowance 39,033.00
- Uniform/Clothing Allowance 12,000.00
- Salary Adjustment as per Administrative Order # 53 24,000.00
- Productivity Pay 8,000.00
- Honorarium 1,126,000.00

TOTAL FOR PERSONAL SERVICES 1,806,119.00

SUB-TOTAL FOR SPORTS DEVELOPMENT PROGRAM 1,806,119.00
K.2 YOUTH DEVELOPMENT PROGRAM

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of Four (4) Regular Plantilla Items
  760,956.00

- Lump Sum Appropriation for Wages of Two (2) Casual Employees
  362,088.00

- 10 Days Monetization
  42,540.00

- Lump Sum Appropriation for GSIS, Medicare, State Insurance and Pag-Ibig Premiums
  150,875.00

Commutable Allowance:

- Personnel Economic Relief Allowance
  36,000.00

- Cash Gift
  30,000.00

- Bonus/Incentive Allowance
  93,587.00

- Uniform/Clothing Allowance
  18,000.00

- Salary Adjustment as per Administrative Order # 53
  36,000.00

- Productivity Pay
  12,000.00

TOTAL FOR PERSONAL SERVICES
  1,542,046.00

SUB-TOTAL FOR YOUTH DEVELOPMENT PROGRAM
  1,542,046.00
K.3 DRUG ABUSE PREVENTION PROGRAM

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries of One (1)
  Regular Plantilla Item 130,812.00

- Lump Sum Appropriation
  for Wages of Nine (9)
  Casual Employees 885,264.00

- 10 Days Monetization 38,488.00

- Lump Sum Appropriation
  for GSIS, Medicare,
  State Insurance and
  Pag-IBig Premiums 148,779.00

Commutable Allowance:

- Personnel Economic
  Relief Allowance 60,000.00

- Cash Gift 50,000.00

- Bonus/Incentive Allowance 84,673.00

- Uniform/Clothing Allowance 30,000.00

- Salary Adjustment as per
  Administrative Order # 53 60,000.00

- Productivity Pay 20,000.00

- Honorarium 450,000.00

TOTAL FOR PERSONAL SERVICES 1,958,016.00

SUB-TOTAL FOR DRUG ABUSE AND PREVENTION PROGRAM 1,958,016.00
K.4 SPECIAL ACTIVITIES FUND

1.0 CURRENT OPERATING EXPENDITURES

1.2 Maintenance and Other Operating Expenses:

- Burial Assistance 3,500,000.00
- Assistance to Veterans (Heirs) 1,000,000.00
- Community Mobilization 1,000,000.00
- National Government Oriented Program 7,000,000.00

Social Amelioration:

- Social Amelioration (Mayor) 3,000,000.00
- Social Amelioration (Vice-Mayor) 200,000.00
- Social Amelioration (14 Councilors) 1,400,000.00

Special Activities Fund:

- Special Activities Fund (Mayor) 5,000,000.00
- Special Activities Fund (Vice-Mayor) 3,000,000.00
- Special Activities Fund (14 Councilors) 17,500,000.00

Pamaskong Handog:

- Pamaskong Handog (Mayor) 2,000,000.00
- Pamaskong Handog (Vice-Mayor) 500,000.00
- Pamaskong Handog (14 Councilors) 4,900,000.00

- Maintenance of Clean and Green Program 25,294,920.00
- Garbage Collection 75,000,000.00
- Muntinlupa Anniversary Celebration 500,000.00
- Muntinlupa Christmas Celebration 2,000,000.00
- Muntinlupa - Gunma Training Prog. 150,000.00
- Assistance to Squatters During Relocation 500,000.00
- Migration Information Center 500,000.00
- Social Development Center for Street Children 500,000.00
- Iskolar ng Bayan (MPC) 2,000,000.00
- Barangay Health Workers 3,500,000.00
- Geographic Information System 1,350,000.00
- Poverty Eradication Program 968,461.00
- Joint Resources for Family Program 5,000,000.00
- Master Planning for the City of Muntinlupa 2,000,000.00
- Muntinlupa Historical Commission 1,000,000.00
- Barangay Development Consultation Program 300,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 170,563,381.00

SUB-TOTAL FOR SPECIAL ACTIVITIES FUND 170,563,381.00
L. NON - OFFICE:

L.1 NON OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Lump Sum Appropriation for Salary Adjustment/Allowances/Compensation/Benefits 18,041,194.00
- Honorarium/Allowance 6,000,000.00
- Terminal Pay/Retirement Fund 1,500,000.00
- Gratuity Pay/Gov't. Prod. Incentive Fund 3,500,000.00

TOTAL FOR PERSONAL SERVICES 29,041,194.00

1.2 Maintenance and Other Operating Expenses:

- Employees Medicare Health Program 35,000,000.00
- Development Administration-Training for Officials and Employees 500,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 35,500,000.00

1.3 Capital Outlay:

- Equipment & Site Development for Ospital ng Muntinlupa 50,000,000.00
- Design for the Proposed Construction of City Hall 2,000,000.00
- Purchase of Motor Vehicle/Office Furniture & Equipment 3,942,539.00

TOTAL FOR CAPITAL OUTLAY 55,942,539.00

SUB-TOTAL FOR NON OFFICE 126,483,733.00
### M. MANDATORY OBLIGATIONS

#### M.1 STATUTORY AND CONTRACTUAL OBLIGATIONS

1.0 CURRENT OPERATING EXPENDITURES

1.2 Maintenance and Other Operating Expenses:

- 20% Community Development Fund  
  79,468,870.00

- 5% Reserve for Calamity Fund  
  50,047,786.00

- 5% Contribution to MMDA  
  23,899,156.00

- Debt Service  
  32,500,000.00

- Prior Year's Obligation  
  5,000,000.00

- Barangay Development Fund  
  @ P1,000.00 per Barangay  
  9,000.00

**TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES**  
190,924,812.00

**SUB-TOTAL FOR MANDATORY OBLIGATIONS**  
190,924,812.00

**TOTAL APPROPRIATIONS**  
1,050,955,709.00

**INCOME ESTIMATE**  
1,050,955,709.00

**UNAPPROPRIATED BALANCE**  
0.00
GENERAL PROVISIONS

ADMINISTRATIVE ORGANIZATION

Section 2. Changing the Existing Organisational Structure - In line with the City’s desire to maximize the delivery of public service the City Government entered into a Memorandum of Agreement with the concerned national government agencies with regards to the devolution of their current operating expenditures to the city government, such as Social Welfare Development, Environmental and Natural Resources, Agriculture and Health Services and Solid Waste Management.

In order to meet the pressing needs of the people of Muntinlupa, the City Mayor has promulgated his 8-point program for progress and prosperity.

Section 3. Authority to Fill Vacant Positions - It is the thrust of the city government to professionalize public services as an incentive to the casual employees who meet at least the minimum requirements of the Civil Service Commission shall be appointed to the plantilla for permanent positions, PROVIDED, that the appointment thereto shall be made strictly in accordance with the Civil Service Act of 1959 (R.A. No. 2260), as amended by executive Order No. 292 dated July 25, 1987 and other pertinent laws and Executive Orders.

Section 4. Maximum Number of Permanent Positions - Except otherwise provided by law, the maximum number of permanent positions as herein authorized under this ordinance shall not exceed the number of permanent positions included in the itemization of Personal Services or in the approved supplemental budget ordinances.

Section 5. Itemization of Personal Services - The itemization of Personal Services in support of the appropriation under this Ordinance for Personal Services, together with the approved implementing rules and regulations or applicable guidelines, memorandum and circulars, shall form part of this Ordinance and therefore shall be govern by its provisions.

AUTHORIZED EXPENDITURES

Section 6. Discretionary Fund of Local Chief Executive and City Vice Mayor - Appropriation for discretionary fund of the City Mayor provided under this Ordinance shall not exceed two percent (2%) of the total real property tax collections actually realized during the next preceding calendar year. Any disbursement thereof shall be utilized for Public use or interest.
Section 7. Intelligence Activities - Appropriation for Intelligence Fund provided under this Ordinance shall be used solely for security and intelligence activities and disbursement thereof shall be subject to pertinent accounting and auditing rules and regulations.

Section 8. Special Activities Fund and Other Lump Sum Appropriations for Special Projects - The appropriations set aside for Special Activities Fund (SAF) and Other Lump Sum Appropriations for Special Project which activities are programmed and is included in the approved appropriations provided under this Ordinance shall be implemented except new projects/activities not included therein which will require prior approval of the Sangguniang Panlungsod and under the provision of Section 455 (b.1) of the Local Government Code the City Mayor shall exercise general supervision and control over all programs, projects, services and activities of the City Government.

Section 9. Cultural and Athletic Activities - Appropriations allotted for Cultural and Athletic activities shall not exceed the amount provided in this Ordinance. Expenditure of funds for these activities shall include the purchase of uniforms at not more than P250.00 for each participant, and for supplies and necessary expenses for such activities.

Section 10. Funding for Contracts - The city may enter into a contract of whatever nature involving the expenditure of public funds including among others: contract of lease, contract to construct buildings and roads, rental of equipment, construction of partition or improvements in a leased buildings and premises or contracts involving an increase in the approved contract price and contract of services or consultancy to be funded from appropriations provided under this Ordinance and the City Mayor may be authorized to enter into such aforementioned agreements/contracts under negotiated contract, regardless of amount and it shall be provided in accordance with any existing laws, rules and regulations.

Section 11. Five Percent Calamity Fund - The appropriations provided under this Ordinance for 5% Calamity Fund shall be disbursed solely for emergency expenditures for relief, repair and rehabilitation/reconstruction & other works & services in connection with the calamities, pursuant to the provisions of RA 8185 an act amending Sec. 324 (d) of RA 7160.

Section 12. Use of Savings for Settlement of Authorized Obligations - Savings in any of the appropriations herein provided shall first be utilized for payment of statutory and contractual obligations of local government units including those arising out of final judgement of the courts subject to the approval of the Sangguniang Panlungsod.

Section 13. Prohibitions to Use Appropriations for Private Purposes - No portion of the appropriations provided under this Ordinance shall be utilized for any activity or undertaking that is considered private in nature or character, except as may be expressly authorized by law or other statutory authority.

Section 14. Use of Appropriated Funds - All appropriations provided under the Ordinance for capital or development project, priority budgetary programs and activities shall be released and used solely for their intended purpose(s) for which the same are appropriated, except as may be otherwise modified by the Sangguniang Panlungsod through the enactment of Supplemental Budget Ordinances.
PERSONNEL BENEFITS

Section 15. Authorized Salaries - The amount of salaries chargeable against the appropriation provided under this ordinance shall not exceed the rates as approved in revised Compensation and Position Classification System (CPACS) in the Local Government and other Compensation matters as prescribed by DBM - Local Budget Circular No. 54, and as mandated under Administrative Order No. 42.

Section 16. Compensation of Consultants, Technical Assistants and other Contractual Personnel - The amount provided under this Ordinance shall be authorized only for services of consultants, technical assistants, experts and other contractual employees rendering specific essential and vital activities or services which cannot be provided by the regular staff of the office concerned, limited to such period when the services are reasonably and necessarily required and/or to activities that shall have definite period of completion or expected output/results. Furthermore, consultants, technical assistants and experts herein allowed, shall be authorized to receive the appropriation provided in this Ordinance excess of the total aggregate amount authorized under COA Circular No. 77-25C dated March 1, 1977, provided such rate(s) provided in their contractual employment agreement/contracts as approved by the Civil Service Commission under the following instances:

a) When the consultant, technical assistant is an acknowledged authority in his field of specialization, and

b) Where the consultant, technical assistant or expert is hired to perform a specific activity or service that requires technical skills and expertise which the local labor force cannot provide, or if such expertise is available, the supply is limited.

In the case of other contractual employees, their salary rate and/or compensation may be charged against fund or appropriation provided under this Ordinance not to exceed 120% of the minimum salary and allowances of existing equivalent positions, PROVIDED, HOWEVER, that the approved rates and/or compensation by the Sangguniang Panlunggod shall not exceed the salary of his immediate superior unless authorized by the Civil Service Commission, PROVIDED. Further that services rendered by consultants, technical assistants, and experts and other employees under contractual employment shall in no case be credited nor the compensation received for the period shall be the basis for computation of all leave benefits, notwithstanding the provisions of Section.

Section 17. Commutable Representation and Transportation Allowance - The amount of commutable representation and transportation allowance granted and chargeable against appropriation provided under this Ordinance shall be limited only to the officials specifically mentioned in DBM-LBC No. 68, as prescribed under the General Provisions of the General Appropriations Act (GAA) for fiscal year 1998 (RA No. 8522) being effective as of
January 1, 1998 and to those "other officials" as herein authorized by the Sangguniang Panlungsod in accordance with the rules and regulations provided under the above mentioned circular, and PROVIDED, further, that the amount so authorize shall not exceed the maximum amount as provided under Annex "B" of the said circular, and PROVIDED, further, that the transportation allowance herein provided shall not be allowed to officials who is assigned government motor transportation in the performance of their official duties and functions.

Section 18. Uniform/Clothing Allowance - The amount of uniform/clothing allowance as may be allowed against funds or appropriations herein set aside under this Ordinance shall not exceed the amount of Three Thousand Pesos (P 3,000.00) each per annum as provided for by DBM-LBC No. 68, under 2.2 of the said circular dated June 4, 1998.

Section 19. 10 Days Monetization of Leave/Service Credits - The appropriation provided under this Ordinance shall be allowed to an officer or employee in accordance with the Joint Civil Service Commission and Department of Budget and Management Circular No. 1 Series of 1991, and it shall be availed only once a year.

Section 20. Personnel Economic Relief Allowance (PERA) - Any appropriated amount set aside for personnel economic relief allowance shall be disbursed strictly in accordance with Department of Budget and Management - Budget Circular No. 4 dated June 28, 1991 and in no case shall such allowance be considered part of the basic salary of the employee.

Section 21. Grant of Additional Compensation - The appropriated amount provided shall be paid to the Personnel of Government which shall partake of an allowance and not subject to GSIS, HDMF Fund Premiums and Income Tax deductions in reference to Administrative Order No. 53.

Section 22. 13th Month Pay and Cash Gift - Appropriations for the 13th Month Pay and Cash Gift of P 5,000.00 as per DBM-Budget Circular No. 11-B dated March 30, 1998, to all employees who have serve at least six (6) months as of December 31, 1998. For those employees who have served less than six (6) months as of the end of the year shall receive an amount as provided for by a directive for higher authorities; Provided the employee is still employ in the city as of October 31, 1998.

Section 23. Payment of Honorarium - The appropriation provided under this Ordinance shall be paid to government officials, whether local or national, and local government employees who are duly assigned/designated by the city chief executive to render services, either full time or part time basis to an inter-agency/unit/office, implementing special projects/programs with appropriations approve by this ordinance at such rate authorized under existing laws, rules and regulations, PROVIDED, that no payment of honorarium shall be paid out of appropriations provided herein to person not regularly employed in the city government except resource speakers, experts, consultants and specialists who are acknowledged authorities in their fields of specialization for services rendered at such rates as the Sangguniang Panlungsod may authorized in accordance with the rules and regulations prescribed by the Joint Commission on Local Government Personnel Administration, or when specifically provided under existing laws.
Section 24. Training, Seminars/Workshops Expenses - The amount of appropriation under this Ordinance for the conduct of seminars, workshops and in-service courses of local government officials and employees shall be allowed for those officially sanctioned by government authorities or authorized by existing laws.

Section 25. Incentive Awards - The City Chief Executive may grant incentive awards subject to the approval of the Sangguniang Panlungsod, monetary or other awards chargeable to appropriations set aside for the purpose or available savings to deserving employees who, by their suggestions, superior accomplishments and meritorious personal efforts, contributed to the efficiency, economy, or improvement of government operations during the calendar year. The incentive awards system shall be governed under such rules, regulations and standards as promulgated by the Civil Service Commission and/or by the Sangguniang Panlungsod.

ADMINISTRATIVE PROCEDURES

Section 26. Purpose, Use Operation and Maintenance of Motor Transport Equipment - The appropriates provided under this Ordinance for the purchase, use operation and maintenance of motor transport equipment and in no case, funds to be released to cover the use of privately owned vehicles, except where such motor vehicles or the use of such motor vehicles are acquired through donations from private individuals or organization, PROVIDED, That the use of such vehicles is to carry out the official functions and activities of the City Government.

Section 27. Proper Use of Government Motor Vehicles - The use of government motor vehicles by officials and/or employees of the local government shall be authorized only through the issuance for each trip of a serially numbered ticket duly signed by an approving official. These government owned motor vehicles are strictly for official business and shall bear government plates. Any violation of the provisions herein cited shall cause the withdrawal of the privilege to use the motor vehicles.

Section 28. Purchase of Locally Manufactured Products - All appropriations for the purchase of equipment, supplies and materials provided under this ordinance shall be made available in the market or when the price of the locally manufactured article exceeds those determined by the Flag Law.

Section 29. Limitations of Purchase of Supplies, Materials and Equipment and Spare Parts - The stock of supplies, materials and equipment and spare parts acquired through ordinary purchase out of appropriations herein provided shall at no time exceed the normal three-month requirement.

Section 30. Disbursement of Account “Other Services” - The appropriations herein provided under this Ordinance for “Other Services” shall be disbursed strictly in accordance with Section 645(4) of the Revised Manual of Instructions to Treasurers and shall not be spent to pay wages of casuals and emergency employees otherwise properly chargeable to the expense classification “Wages.”
Section 31. **Compulsory Savings** - The Local Chief Executive and the Heads of the different departments and offices shall institute a cost reduction program for the purpose of reducing the cost of maintenance, operating and overhead expenses to the Sangguniang Panlungsod who may adopt resolution and measures designed to carry out the objectives of the cost reduction program.

Section 32. **Priority of the Local Chief Executive to Adjust Appropriations** - The City Chief Executive upon request of any head or chief of a department or office concerned and upon favorable recommendation of the Local Treasurer and Budget Officer, may transfer, without need of a supplemental budget, funds appropriated for a particular item or items under a Project to another Project of the same program for “Current Operating Expenditures” of the office concerned except appropriation for “Personal Services”, “Capital Outlays” or for settlement of statutory and contractual obligations, PROVIDED, That no item or expenditures shall be augmented by more than 20% except when specifically authorized by the Sangguniang Panlungsod.

Section 33. **Enactment of Supplemental Budgets** - Change or changes in annual budget authorized under this Ordinance may be made within Calendar Year by way of Supplemental Budgets as may be approved by the Sangguniang Panlungsod which shall be prepared in manner provided for by law and shall not exceed one supplemental Budget within a year rule under Article 417 of the 1991 Local Government Code, PROVIDED, that such supplemental budgets shall pertain to new projects or activities and shall be approved only in time of emergency or to meet exceptionally urgent need of the community or where additional funds are necessary for the completion of an on-going priority development projects.

Section 34. **Expenditure Components** - Any item of expenditure whose appropriation is included under this Ordinance or any part thereof which may be contrary to existing applicable law and later on be declared/modified in excess or contrary by enactments, regulations and rulings, shall not be released or made for obligations.

Section 35. **Repealing Clause** - All Ordinance are hereby repealed or deemed modified accordingly.

Section 36. **Effectivity** - This Ordinance shall take effect on January One, Two Thousand One except where otherwise provided.

APPROVED, by the Sangguniang Panlungsod of Muntinlupa this 20th day of December, 2000 on its 109 Regular Session.

CONCURRED:

Hon. ALDRIN L. SAN PEDRO
Councillor

Hon. VICTOR L. ULANDAY
Councillor

[Signature]

[Signature]

[Signature]
I HEREBY CERTIFY, as to the correctness of this Ordinance.

CECILIA C. LAZANTE
Secretary
Sangguniang Panlungsod

ATTESTED:

Hon. VICENTE Y. CHUA
City Vice Mayor/Presiding Officer

APPROVED:

Hon. JAIME R. FRENSENI
City Mayor

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