# TABLE OF CONTENTS

Highlights of the 2002 Executive Budget ........................................................................... 1  
Certified Statement of Income ......................................................................................... 2 - 8  
Summary of 2002 Executive Budget ............................................................................... 8-2 - 8-6  
Comparative Statement of Estimated Expenditures ....................................................... 9-1 - 9-9

## A. ADMINISTRATIVE SERVICES:

- Office of the City Mayor- Proper .................................................................................. 12 - 13  
- Central Records Office ................................................................................................. 14 - 15  
- Personnel Office .......................................................................................................... 16 - 17  

## B. TECHNICAL AND LEGAL SERVICES:

- Legal/City Attorney’s Office ......................................................................................... 18 - 19  
- Local Planning and Development Office ..................................................................... 20  
- City Zoning Administration Office ............................................................................... 22 - 23  
- Management Information System Office ........................................................................ 24 - 25  
- Public Information Office .............................................................................................. 26 - 27  
- Local Civil Registry Office ........................................................................................... 28  
- Exec. Assistance, Arbitration & Mediation Office ......................................................... 30 - 31  
- Community Affairs Office ............................................................................................. 32 - 33  
- Anti-Graft Board .......................................................................................................... 34 - 35  
- Department of Interior on Local Government ............................................................... 36 - 37
C. FINANCIAL SERVICES:

Treasurer's Office ................................................................. 38 - 39
Permits and Licenses Office ....................................................... 40 - 41
Assessor's Office .................................................................. 42 - 43
Budget and Management Office ................................................. 44 - 45
Accounting Office ................................................................ 46 - 47

D. SOCIAL SERVICES:

Health Office .................................................................... 48 - 49
Office of the Senior Citizens Affair ........................................... 50 - 51
Public Employment Service Office ............................................. 52 - 53
Manpower Training Center ...................................................... 54 - 55
Extension Services Office (Agriculture) ................................... 56 - 57
Cultural & Tourism Office ....................................................... 58 - 59
Urban Poor Affairs Office ........................................................ 60 - 61

E. LEGISLATIVE SERVICES:

Sangguniang Panglunsod ......................................................... 62 - 63
Office of the City Vice-Mayor .................................................... 64 - 65
### F. PROTECTIVE SERVICES:

<table>
<thead>
<tr>
<th>Service</th>
<th>Page</th>
</tr>
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<tbody>
<tr>
<td>Public Order &amp; Safety Office</td>
<td>66</td>
</tr>
<tr>
<td>NBI Satellite</td>
<td>68</td>
</tr>
<tr>
<td>Lake Management Office</td>
<td>70</td>
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<tr>
<td>Traffic Management Bureau</td>
<td>72</td>
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### G. FINANCIAL ASSISTANCE:

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Police Department</td>
<td>74</td>
</tr>
<tr>
<td>Regional Trial Court-Branch # 256</td>
<td>76</td>
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<tr>
<td>Regional Trial Court-Branch # 276</td>
<td>78</td>
</tr>
<tr>
<td>Regional Trial Court-Branch # 1</td>
<td>80</td>
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<td>Regional Trial Court-Branch # 2</td>
<td>82</td>
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<td>Regional Trial Court-Branch # 3</td>
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<td>Regional Trial Court-Branch # 4</td>
<td>86</td>
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<td>Regional Trial Court-Branch # 5</td>
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<tr>
<td>Office of the Clerk of Court</td>
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<tr>
<td>Metropolitan Trial Court-Branch 80</td>
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<tr>
<td>Metropolitan Trial Court-Branch 80-A</td>
<td>92</td>
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<tr>
<td>Public Attorney's Office</td>
<td>92</td>
</tr>
<tr>
<td>Parole and Probation Office</td>
<td>93</td>
</tr>
<tr>
<td>City Audit Unit (COA)</td>
<td>94</td>
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<tr>
<td>Post Office</td>
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### H. MANDATORY OFFICES:

<table>
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<tr>
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<tbody>
<tr>
<td>Office of the City Administrator</td>
<td>96 - 97</td>
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<tr>
<td>General Services</td>
<td>98 - 99</td>
</tr>
<tr>
<td>Department of Social Services</td>
<td>100 - 101</td>
</tr>
<tr>
<td>Office of the City Cooperative Officer</td>
<td>102 - 103</td>
</tr>
<tr>
<td>Office of the City Prosecutor</td>
<td>104 - 105</td>
</tr>
<tr>
<td>Office of the City Architect</td>
<td>106 - 107</td>
</tr>
<tr>
<td>Office of the City Veterinarian</td>
<td>108 - 109</td>
</tr>
<tr>
<td>Office of the City Registry of Deeds</td>
<td>110 - 111</td>
</tr>
<tr>
<td>Land Transportation Office</td>
<td>112 - 113</td>
</tr>
<tr>
<td>Solid Waste Management Services Office</td>
<td>114 - 115</td>
</tr>
<tr>
<td>Environmental Protection and Natural Resources</td>
<td>116 - 117</td>
</tr>
<tr>
<td>Bureau of Jail Management and Penology</td>
<td>118 - 119</td>
</tr>
<tr>
<td>Fire Department</td>
<td>119 - 120</td>
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### I. EDUCATION SERVICES:

<table>
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<tr>
<td>Early Education Center</td>
<td>121 - 122</td>
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<tr>
<td>RIC-CC</td>
<td>123</td>
</tr>
</tbody>
</table>
J. ENGINEERING AND INFRASTRUCTURE:

Office of the City Engineer and Building Official ...................................... 124 - 128
Infrastructure Projects ...................................................................................... 126 - 127

K. SPECIAL PROJECTS:

Sports Development Program ............................................................................. 128 - 129
Youth Development Program ............................................................................. 130 - 131
Drug Abuse Prevention Program ...................................................................... 132 - 133
Special Activities Fund ...................................................................................... 134 - 135

L. NON-OFFICE:

Non-Office ......................................................................................................... 135 - 136

M. MANDATORY OBLIGATIONS:

Statutory and Contractual Obligations ............................................................... - 136

General Provision .............................................................................................. 137 - 144
# HIGHLIGHTS OF THE 2002 EXECUTIVE BUDGET

<table>
<thead>
<tr>
<th>Category</th>
<th>2001 Appropriation</th>
<th>2002 Appropriation</th>
<th>Increase (Decrease)</th>
<th>% of Increase (Decrease)</th>
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<tbody>
<tr>
<td>I. PERSONAL SERVICES</td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>- Different Offices</td>
<td>407,541,333.00</td>
<td>420,887,758.00</td>
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<td>3.20%</td>
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<td>- Non-Office</td>
<td>378,509,139.00</td>
<td>385,953,437.00</td>
<td>7,444,298.00</td>
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<td>- Other Personal Benefits</td>
<td>16,041,194.00</td>
<td>20,027,322.00</td>
<td>3,986,128.00</td>
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<td>- Honoria</td>
<td>6,000,000.00</td>
<td>6,000,000.00</td>
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<td>- Terminal Leave Benefits</td>
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<td>1,500,000.00</td>
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<td>- Pensions and Retirement Benefits</td>
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<td>3,500,000.00</td>
<td>0.00</td>
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</tr>
<tr>
<td>II. MODE (Different Offices)</td>
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<td></td>
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<tr>
<td>- Various Account</td>
<td>127,858,444.00</td>
<td>163,340,814.00</td>
<td>35,482,370.00</td>
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<td>- SP-Consultancy Fund</td>
<td>14,500,000.00</td>
<td>20,281,000.00</td>
<td>5,781,000.00</td>
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<tr>
<td>III. CAPITAL OUTLAY (Different Offices)</td>
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<td></td>
<td></td>
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<tr>
<td>- Office Furniture &amp; Equipment</td>
<td>13,128,700.00</td>
<td>16,016,288.00</td>
<td>2,887,588.00</td>
<td>22.01%</td>
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<td>- Service Vehicle (SP - Councillors)</td>
<td>8,228,023.00</td>
<td>7,780,283.00</td>
<td>-447,740.00</td>
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<tr>
<td>IV. NON-OFFICE</td>
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<tr>
<td>- Subsidy to Operating Units (MPC)</td>
<td>91,442,028.00</td>
<td>80,468,974.00</td>
<td>-10,973,054.00</td>
<td>-12.90%</td>
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<td>- Health Care</td>
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<td>35,000,000.00</td>
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<td>- Devl. Admin. - Training for Officials &amp; Employees (Transferred to 20% CDF)</td>
<td>50,000,000.00</td>
<td>50,000,000.00</td>
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<td>(50,000,000.00)</td>
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<tr>
<td>- Equipment &amp; Site Development for Capital ng Muntnlups</td>
<td>50,000,000.00</td>
<td>50,000,000.00</td>
<td>0.00</td>
<td>(50,000,000.00)</td>
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<td>- Design for the Proposed Construction of City Hall</td>
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<td>- Purchase of Motor Vehicle/OFFICE Furniture &amp; Equipment</td>
<td>3,942,539.00</td>
<td>8,596,239.00</td>
<td>4,653,700.00</td>
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<tr>
<td>V. SPECIAL ACTIVITIES FUND</td>
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<td>Burial Assistance</td>
<td>3,500,000.00</td>
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<tr>
<td>Assistance to Veterans</td>
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<tr>
<td>Community Mobilization</td>
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<td>National Gov't. Oriented Program</td>
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<td>-5,000,000.00</td>
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<td>Garbage Collection</td>
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<td>Maint. Of Clean &amp; Green Program</td>
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<td>300,000.00</td>
<td>-24,704,820.00</td>
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<td>500,000.00</td>
<td>500,000.00</td>
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<td>Muntnlups Christmas Celebration</td>
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<td>Muntnlups/Guinness/Sweden/Henderson Training Program</td>
<td>100,000.00</td>
<td>1,850,000.00</td>
<td>1,750,000.00</td>
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<tr>
<td>Social Amelioration</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>- Mayor</td>
<td>3,000,000.00</td>
<td>3,000,000.00</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>- Vice-Mayor</td>
<td>200,000.00</td>
<td>360,000.00</td>
<td>160,000.00</td>
<td></td>
</tr>
<tr>
<td>- (18) Councillors</td>
<td>1,400,000.00</td>
<td>993,500.00</td>
<td>(406,500.00)</td>
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<tr>
<td>Special Projects</td>
<td></td>
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<tr>
<td>- Mayor</td>
<td>5,000,000.00</td>
<td>5,000,000.00</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>- Vice-Mayor</td>
<td>3,000,000.00</td>
<td>3,500,000.00</td>
<td>500,000.00</td>
<td></td>
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<tr>
<td>- (18) Councillors</td>
<td>17,500,000.00</td>
<td>13,550,237.00</td>
<td>(3,949,763.00)</td>
<td></td>
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<tr>
<td>Pamalakal Handog</td>
<td></td>
<td></td>
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<tr>
<td>- Mayor</td>
<td>2,000,000.00</td>
<td>2,000,000.00</td>
<td>0.00</td>
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<tr>
<td>- Vice-Mayor</td>
<td>500,000.00</td>
<td>500,000.00</td>
<td>0.00</td>
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<tr>
<td>- (18) Councillors</td>
<td>4,900,000.00</td>
<td>5,933,000.00</td>
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<tr>
<td>SUB-TOTAL</td>
<td>152,944,920.00</td>
<td>122,136,737.00</td>
<td>(30,808,183.00)</td>
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</table>

<table>
<thead>
<tr>
<th>Category</th>
<th>2001 Appropriation</th>
<th>2002 Appropriation</th>
<th>Increase (Decrease)</th>
<th>% of Increase (Decrease)</th>
</tr>
</thead>
<tbody>
<tr>
<td>VII. INFRASTRUCTURE PROJECTS</td>
<td>35,000,000.00</td>
<td>35,000,000.00</td>
<td>0.00</td>
<td>0.00%</td>
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<tr>
<td>VIII. MANDATORY OBLIGATIONS</td>
<td>150,924,812.00</td>
<td>202,813,630.00</td>
<td>51,888,818.00</td>
<td>3.42%</td>
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<tr>
<td>20% CDF</td>
<td>79,469,870.00</td>
<td>77,980,000.00</td>
<td>(1,489,870.00)</td>
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<td>5% Calamity Fund</td>
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<td>52,004,285.00</td>
<td>1,956,479.00</td>
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<td>5% MWDA Share</td>
<td>23,899,166.00</td>
<td>24,820,365.00</td>
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<td>Brig. Devl. Fund</td>
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<td>Debt Service</td>
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<td>Prior Year's Obligation</td>
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<td>(3,000,000.00)</td>
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<tr>
<td>SUB-TOTAL</td>
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<td>17,818,451.00</td>
<td>-0.00%</td>
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</table>

<table>
<thead>
<tr>
<th>Category</th>
<th>2001 Appropriation</th>
<th>2002 Appropriation</th>
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<th>% of Increase (Decrease)</th>
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<tr>
<td>TOTAL APPROPRIATION</td>
<td>1,086,888,709.00</td>
<td>1,066,086,500.00</td>
<td>(10,802,209.00)</td>
<td>-0.95%</td>
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<tr>
<td>TOTAL INCOME</td>
<td>1,086,888,709.00</td>
<td>1,066,086,500.00</td>
<td>(10,802,209.00)</td>
<td>-0.95%</td>
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<td>PARTICULARS</td>
<td>ACCOUNT CODE</td>
<td>INCOME CLASSIFICATION</td>
<td>PAST YEAR 2000 Actual</td>
<td>CURRENT YEAR 2001 Actual First Semester</td>
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<td>-----------------------------------</td>
<td>--------------</td>
<td>-----------------------</td>
<td>------------------------</td>
<td>----------------------------------------</td>
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<tr>
<td>1.0 Beginning Balance</td>
<td></td>
<td></td>
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<tr>
<td>2.0 Income</td>
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<td>867,756,366.01</td>
<td>485,470,076.16</td>
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<td>2.1 Tax Revenue</td>
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<td>Real Property Tax</td>
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<td>120,820,970.74</td>
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<td>- Current Year</td>
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</tr>
<tr>
<td>- Prior Year/s</td>
<td>R</td>
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<td>7,458,559.46</td>
<td>6,438,728.03</td>
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<td>- Penalty</td>
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<td>R</td>
<td>3,610,824.12</td>
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<td>TAXES ON GOODS AND SERVICES</td>
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<td>Business Taxes and Licenses</td>
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<tr>
<td>- Municipal Business Taxes</td>
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<tr>
<td>- Fines and Penalties on Business Taxes</td>
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<tr>
<td>- Occupation Tax</td>
<td>726</td>
<td>R</td>
<td>430,514.00</td>
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<td>- Occupation Tax - Penalty</td>
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<td>Franchise Tax</td>
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<td>R</td>
<td>7,105,502.25</td>
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<td>Local Government Shares on</td>
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<tr>
<td>- Internal Revenue Allotment</td>
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<td>Miscellaneous</td>
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<tr>
<td>- Amusement Tax</td>
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<td>- Transfer Tax</td>
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<tr>
<td>- Cultural Tax</td>
<td>R</td>
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<td>502,994.80</td>
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<td>- Other Taxes</td>
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<tr>
<td>- Transfer Tax - Penalty</td>
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## Certified Statement of Income

### General Fund

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<th>Particulars</th>
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<th>Income Classification</th>
<th>Past Year 2000 Actual</th>
<th>Current Year 2001 Actual</th>
<th>Budget Year 2002 Estimate</th>
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<tr>
<td>Others</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>- Weight and Measures</td>
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<td>R</td>
<td>45,600.00</td>
<td>21,425.00</td>
<td>30,000.00</td>
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### 2.2 Operating and Miscellaneous Revenues

```
2,2 Operating and Miscellaneous Revenues

79,129,230.93  58,455,943.64  90,853,800.00
```

#### Operating & Service Income

- Government Services
  - Inspection Fees
    - Fire Inspection Fees: R 18,887,016.81 $21,081,401.62 $35,000,000.00
    - Annual Inspection Fees: 0.00 0.00 1,500,000.00
    - Building Inspection Fees: R 255,340.62 $14,039.73 $1,500,000.00
    - Machineries Annual Inspection Fees: 0.00 0.00 $2,800,000.00
    - Sanitary Permit Fees: R 2,667,195.24 $2,565,920.92 $3,000,000.00
    - Electrical Inspection Fees: 0.00 0.00 $1,100,000.00
    - Plumbing Inspection Fees: 0.00 0.00 $265,000.00
    - Signboard Fees: 0.00 0.00 $700,000.00
- Building Permit

M. L. J.
## GENERAL FUND
**Fund/Special Account**

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<thead>
<tr>
<th>PARTICULARS</th>
<th>ACCOUNT CODE</th>
<th>INCOME CLASSIFICATION</th>
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### CERTIFIED STATEMENT OF INCOME

**GENERAL FUND**

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<tr>
<th>PARTICULARS</th>
<th>ACCOUNT CODE</th>
<th>INCOME CLASSIFICATION</th>
<th>PAST YEAR 2000 Actual</th>
<th>CURRENT YEAR 2001 Actual First Semester</th>
<th>BUDGET YEAR 2002 Estimate</th>
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# CERTIFIED STATEMENT OF INCOME

**GENERAL FUND**  
Fund/Special Account

<table>
<thead>
<tr>
<th>PARTICULARS</th>
<th>ACCOUNT CODE</th>
<th>INCOME CLASSIFICATION</th>
<th>PAST YEAR 2000 Actual</th>
<th>CURRENT YEAR 2001 Actual</th>
<th>BUDGET YEAR 2002 Estimate</th>
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### CERTIFIED STATEMENT OF INCOME

**GENERAL FUND**

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<tr>
<th>PARTICULARS</th>
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<th>INCOME CLASSIFICATION</th>
<th>PAST YEAR 2000 Actual</th>
<th>CURRENT YEAR 2001 Actual First Semester</th>
<th>BUDGET YEAR 2002 Estimate</th>
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**CERTIFIED STATEMENT OF INCOME**

**GENERAL FUND**
Fund/Special Account

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<thead>
<tr>
<th>PARTICULARS</th>
<th>ACCOUNT CODE</th>
<th>INCOME CLASSIFICATION</th>
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<th>CURRENT YEAR 2001 Actual First Semester</th>
<th>BUDGET YEAR 2002 Estimate</th>
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*Signed:*

[Signature]

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*Authorized Officer:*

[Signature]
## Certified Statement of Income

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<td>200,000.00</td>
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<td>SOCIAL SERVICES DEP.</td>
<td>9,200,020.00</td>
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<td>2,431,840.00</td>
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<td>OFFICE/DEPARTMENT</td>
<td>PERSONAL SERVICES</td>
<td>MAINTENANCE AND OTHER OPERATING EXPENSES</td>
<td>CAPITAL OUTLAY</td>
<td>TOTAL</td>
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<td>OFFICE OF THE CITY PROSECUTOR</td>
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<td>1,344,700.00</td>
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**IX. EDUCATION SERVICE:**

| EARLY EDUCATION CENTER                                | 6,952,000.00      | 1,280,000.00                             | 100,000.00     | 8,332,000.00 |
| BGCDA                                                 | 668,000.00        | 380,000.00                               | 100,000.00     | 1,148,000.00 |
| SUB-TOTAL                                             | 7,620,000.00      | 1,660,000.00                             | 200,000.00     | 9,480,000.00 |

**X. ENGINEERING AND INFRASTRUCTURE:**

| OFFICE OF THE CITY ENGINEER                           | 20,000,401.00     | 36,470,000.00                            | 312,000.00     | 46,782,401.00 |
| INFRASTRUCTURE PROJECTS                                | 3,000,356.00      | 35,500,000.00                            | -             | 38,506,356.00 |
| SUB-TOTAL                                              | 23,666,757.00     | 61,970,000.00                            | 312,000.00     | 85,448,737.00 |

**XI. SPECIAL PROJECTS:**

| SPORTS DEVELOPMENT PROGRAM                           | 1,727,702.00      | 2,715,000.00                             | 100,000.00     | 4,542,702.00 |
| YOUTH DEVELOPMENT PROGRAM                            | 1,485,118.00      | 430,000.00                               | -             | 1,915,118.00 |
| DRUG ABUSE PREVENTION PROGRAM                        | 2,346,917.00      | 300,000.00                               | -             | 2,646,917.00 |
| SUB-TOTAL                                              | 5,559,737.00      | 3,618,000.00                             | 100,000.00     | 9,277,737.00 |

**SPECIAL ACTIVITIES FUND:**

<p>| BURIAL ASSISTANCE                                     | -                 | 3,500,000.00                             | -             | 3,500,000.00 |
| ASSISTANCE TO VETERANS (HERBS)                        | -                 | 1,000,000.00                             | -             | 1,000,000.00 |
| COMMUNITY MOBILIZATION                                | -                 | 1,000,000.00                             | -             | 1,000,000.00 |
| NATIONAL GOVERNMENT ORIENTED PROG.                    | -                 | 2,000,000.00                             | -             | 2,000,000.00 |</p>
<table>
<thead>
<tr>
<th>OFFICE/DEPARTMENT</th>
<th>PERSONAL SERVICES</th>
<th>MAINTENANCE AND OTHER OPERATING EXPENSES</th>
<th>CAPITAL OUTLAY</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td>SOCIAL AMELIORATION [MAYOR]</td>
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<td>3,500,000.00</td>
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<td>13,550,237.00</td>
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<td>2,000,000.00</td>
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<td>PAMASKORG HANDOO [VICE-MAYOR]</td>
<td>-</td>
<td>500,000.00</td>
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<td>500,000.00</td>
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<td>PAMASKORG HANDOO [18 COUNCillORS]</td>
<td>-</td>
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<td>MAINT. OF CLEAN &amp; GREEN PROGRAM</td>
<td>-</td>
<td>300,000.00</td>
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<td>MUNTINLUPA CHRISTMAS CELEBRATION</td>
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<td>MUNTINLUPA-UNNA/SWEDEN/RENZERON TRAINING</td>
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<tr>
<td>PROG</td>
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<tr>
<td>SUB-TOTAL</td>
<td>-</td>
<td>122,136,737.00</td>
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<td>122,136,737.00</td>
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</table>

XII. NON-OFFICE:

| OTHER PERSONAL BENEFITS                  | 20,027,322.00      | -                                  | -              | 20,027,322.00 |
| HONORARIA                                | 6,000,000.00       | -                                  | -              | 6,000,000.00  |
| TERMINAL LEAVE BENEFITS                  | 1,500,000.00       | -                                  | -              | 1,500,000.00  |
| PENSIONS AND RETIREMENT BENEFITS         | 3,500,000.00       | -                                  | -              | 3,500,000.00  |
| SUBSID TO OPERATING UNITS (MEPC)         | -                 | 17,899,735.00                       | -              | 17,899,735.00 |
| EMPLOYEES MEDICARE HEALTH PROGRAM        | -                 | 35,000,000.00                       | -              | 35,000,000.00 |
| MOTOR VEHICLES                           | -                 | 6,599,239.00                        | -              | 6,599,239.00  |
| SUB-TOTAL                                | 31,027,322.00      | 82,899,735.00                       | 6,599,239.00   | 90,626,296.00|

8-5
### SUMMARY
2002 EXECUTIVE BUDGET

<table>
<thead>
<tr>
<th>OFFICE/DEPARTMENT</th>
<th>PERSONAL SERVICES</th>
<th>MAINTENANCE AND OTHER OPERATING EXPENSES</th>
<th>CAPITAL OUTLAY</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td><strong>III. MANDATORY OBLIGATIONS:</strong></td>
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<tr>
<td>STATUTORY AND CONTRACTUAL OBLIG.</td>
<td>-</td>
<td>77,080,000.00</td>
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<td>5% RESERVE FOR CALAMITY FUND</td>
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<td>BARANGAY DEVELOPMENT FUND</td>
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<td>@ 1,000.00 PER BARANGAY PRIOR YEARS' OBLIGATION</td>
<td>-</td>
<td>202,813,630.00</td>
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<td><strong>SUB-TOTAL</strong></td>
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<td>420,987,759.00</td>
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<td>596,482,016.00</td>
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<td>1,040,085,300.00</td>
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Certified True & Correct:

AVELINO A. ORELLANA
City Budget Officer
## COMPARATIVE STATEMENT OF ESTIMATED EXPENDITURES

<table>
<thead>
<tr>
<th>Office/Department</th>
<th>2001</th>
<th>2002</th>
<th>Increase (Decrease)</th>
<th>Percentage (%)</th>
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<tbody>
<tr>
<td><strong>I. ADMINISTRATIVE SERVICES:</strong></td>
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<tr>
<td>Mayor's Office</td>
<td>22,342,020.00</td>
<td>25,464,287.00</td>
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<td>Central Records Office</td>
<td>2,792,438.00</td>
<td>2,610,509.00</td>
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<tr>
<td>Personnel Office</td>
<td>4,975,210.00</td>
<td>4,109,868.00</td>
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<td><strong>Sub-Total</strong></td>
<td>30,808,407.00</td>
<td>30,983,654.00</td>
<td>1,175,247.00</td>
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<tr>
<td><strong>II. TECHNICAL AND LEGAL SERVICES:</strong></td>
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<tr>
<td>Legal Office</td>
<td>2,224,785.00</td>
<td>2,856,011.00</td>
<td>631,226.00</td>
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<td>City Planning and Development (OFP)</td>
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<td>2,272,943.00</td>
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<td>3,314,223.00</td>
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## COMPARATIVE STATEMENT OF ESTIMATED EXPENDITURES

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<th>OFFICE/DEPARTMENT</th>
<th>2001</th>
<th>2002</th>
<th>TOTAL</th>
<th>PERCENTAGE (%)</th>
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<td>SERVICES</td>
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<tr>
<td>III. FINANCIAL SERVICES</td>
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<tr>
<td>TREASURER'S OFFICE</td>
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<tr>
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<td>100,000.00</td>
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<td>HEALTH OFFICE</td>
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<td>98,177,323.00</td>
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## COMPARATIVE STATEMENT OF ESTIMATED EXPENDITURES

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<th>OFFICE/DEPARTMENT</th>
<th>2001</th>
<th>2002</th>
<th>2002 TOTAL</th>
<th>PERCENTAGE (%)</th>
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<tr>
<td><strong>V. LEGISLATIVE SERVICES</strong></td>
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<tr>
<td>SANGgunarian Funglimboc</td>
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<td>15,850,500.00</td>
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<td>Vice-Maytor's Office</td>
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<td>1,108,000.00</td>
<td>10,136,261.00</td>
<td>2,291,204.00</td>
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COMPARATIVE STATEMENT OF ESTIMATED EXPENDITURES
CITY ORDINANCE NO. 01-029

YEAR 2002 GENERAL APPROPRIATION ORDINANCE
Appropriation Ordinance No. 00-01
Series of 2002

AN ORDINANCE APPROPRIATING THE SUM OF ONE BILLION FORTY MILLION EIGHTY FIVE THOUSAND THREE HUNDRED PESOS ONLY (P 1,040,085,300.00) UNDER THE GENERAL FUND OF THIS CITY FOR THE OPERATING EXPENDITURES AND CAPITAL OUTLAYS REQUIREMENT OF THE CITY OF MUNTINLUPA TO BE TAKEN FROM ESTIMATED ANNUAL INCOME CERTIFIED AS PROBABLE OF COLLECTION BY THE CITY TREASURER.

Sponsored by: All Members of Sangguniang Panlungsd

WHEREAS, there is an imperative need to provide appropriations of public funds for the operations of the City Government of Muntinlupa, for the Fiscal Year 2002;

WHEREAS, on 15 October 2001, the City Mayor, pursuant to Section 17 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991 has submitted before the Sangguniang Panlungsd. The proposed Executive Budget covering the General Fund for the year 2002, embodying the Administration’s budget policies and priorities laid down in the Budget Message which are geared towards the continuance of the delivery of the vital and essential public services to the constituents and the fulfillment and implementation of some development and community projects and/or programs which will contribute, in one way or another to the socio-economic growth of the City, such as the alleviation of poverty, generation of more and productive employment, promotion of peace and order, upholding of justice and fairness and the attainment of a desirable business growth and prosperity;
WHEREAS, the Sangguniang Panlungsod through the Committee on Appropriation, in the exercise of its powers to approve and authorize the appropriations of public funds, has conducted series of budget hearings in evaluating and considering the propriety of the proposed appropriations under the above Executive Budget;

WHEREAS, the said Committee on Appropriation, has recommended the approval and consideration of an appropriation ordinance embodying the budget proposals of the City Chief Executive.

NOW, THEREFORE, be it ordained by the Sangguniang Panlungsod, that;

Section 1. Appropriation of Funds - There is hereby appropriated as it is hereby appropriates the sum of ONE BILLION FORTY MILLION EIGHTY FIVE THOUSAND THREE HUNDRED PESOS ONLY (P 1,040,085,300.00) to be taken from the estimated annual income/revenues in the sum of ONE BILLION FORTY MILLION EIGHTY FIVE THOUSAND THREE HUNDRED PESOS ONLY (P 1,040,085,300.00) under the General Fund for Fiscal Year 2002 certified as probable of collections by the City Treasurer to cover the various current operating expenditures and capital outlays of the City of Muntinlupa for the period from January 1 to December 31, 2002 except where otherwise specifically provided hereunder, to wit:
A. ADMINISTRATIVE SERVICES:

A.1 OFFICE OF THE CITY MAYOR (PROPER)

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages - Regular Pay (17) 3,107,352.00
- Salaries and Wages - Casual/Contractual (127) 13,181,834.00
- Personnel Economic Relief Allowance 618,000.00
- Additional Compensation 642,000.00
- Representation Allowance 167,400.00
- Transportation Allowance 116,400.00
- Clothing Allowance 435,000.00
- Christmas Bonus 1,357,432.00
- Cash Gift 725,000.00
- Productivity Incentive Benefits 290,000.00
- Life and Retirement Insurance Contributions 1,470,938.00
- PAG-IBIG Contributions 128,400.00
- PHILHEALTH Contributions 160,500.00
- ECC Contributions 38,520.00

Other Personal Benefits:

- 10 Days Monetization 464,311.00

TOTAL FOR PERSONAL SERVICES 22,903,087.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local 150,000.00
- Training and Seminar Expenses 500,000.00
- Fidelity Bond Premium 90,000.00
- Discretionary Fund 7,536,592.00
- Office Supplies Expense 1,000,000.00
- Spare Parts Expense 250,000.00
- Motor Vehicles Maintenance 250,000.00
- Office Equipment Maintenance 250,000.00
- Representation Expense 3,000,000.00
- Extraordinary and Miscellaneous Expenses 1,299,554.00
- Confidential and Intelligence Expenses 11,000,000.00

- Other Expenses 3,300,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 28,626,146.00

1.3 Capital Outlay:

- Office Equipment 258,648.00

TOTAL FOR CAPITAL OUTLAY 258,648.00

SUB-TOTAL FOR OFFICE OF THE CITY MAYOR (PROPER) 51,787,881.00
A.2 CENTRAL RECORDS OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages - Regular Pay (10)  
  1,679,808.00

- Salaries and Wages - Casual/Contractual (2)  
  150,732.00

- Personnel Economic Relief Allowance  
  66,000.00

- Additional Compensation  
  72,000.00

- Representation Allowance  
  26,400.00

- Transportation Allowance  
  26,400.00

- Clothing Allowance  
  36,000.00

- Christmas Bonus  
  152,545.00

- Cash Gift  
  60,000.00

- Productivity Incentive Benefits  
  24,000.00

- Life and Retirement Insurance Contributions  
  219,665.00

- PAG - IBIG Contributions  
  14,400.00

- PHILHEALTH Contributions  
  18,000.00

- ECC Contributions  
  4,320.00

Other Personal Benefits:

- 10 Days Monetization  
  69,339.00

TOTAL PERSONAL SERVICES  
  2,619,609.00
### 1.2 Maintenance and Other Operating Expenses:

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<th>Amount</th>
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**TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES**  
142,000.00

### 1.3 Capital Outlay:

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**TOTAL FOR CAPITAL OUTLAY**  
50,000.00

**SUB-TOTAL FOR CENTRAL RECORDS DIVISION**  
2,811,609.00
A.3 PERSONNEL OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages -
  Regular Pay (16) 2,595,432.00
- Salaries and Wages -
  Casual/Contractual (5) 530,712.00
- Personnel Economic
  Relief Allowance 114,000.00
- Additional Compensation 126,000.00
- Representation Allowance 58,200.00
- Transportation Allowance 58,200.00
- Clothing Allowance 63,000.00
- Christmas Bonus 260,512.00
- Cash Gift 105,000.00
- Productivity Incentive Benefits 42,000.00
- Life and Retirement
  Insurance Contributions 375,137.00
- PAG-IBIG Contributions 25,200.00
- PHILHEALTH Contributions 31,500.00
- ECC Contributions 7,560.00

Other Personal Benefits:

- 10 Days Monetization 118,415.00

TOTAL FOR PERSONAL SERVICES 4,510,868.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local 5,000.00
- Training and Seminar Expenses 50,000.00
- Office Supplies Expense 255,000.00
- Spare Parts Expense 10,000.00
- Motor Vehicles Maintenance 18,000.00
- Office Equipment Maintenance 20,000.00
- Other Expenses 40,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 398,000.00

1.3 Capital Outlay:

- Office Equipment 90,000.00

TOTAL FOR CAPITAL OUTLAY 90,000.00

SUB-TOTAL FOR PERSONNEL OFFICE 4,998,868.00
B. TECHNICAL AND LEGAL SERVICES:

B.1 LEGAL/CITY ATTORNEY'S OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages
  Regular Pay (8) 1,585,236.00

- Salaries and Wages
  Casual/Contractual (4) 362,772.00

- Personnel Economic
  Relief Allowance 60,000.00

- Additional Compensation 72,000.00

- Representation Allowance 58,200.00

- Transportation Allowance 58,200.00

- Clothing Allowance 36,000.00

- Christmas Bonus 162,334.00

- Cash Gift 60,000.00

- Productivity Incentive Benefits 24,000.00

- Life and Retirement
  Insurance Contributions 233,761.00

- PAG-IBIG Contributions 14,400.00

- PHILHEALTH Contributions 18,000.00

- ECC Contributions 4,320.00

Other Personal Benefits:

- 10 Days Monetization 73,788.00

TOTAL FOR PERSONAL SERVICES 2,823,011.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local 15,000.00
- Training and Seminar Expenses 30,000.00
- Office Supplies Expense 110,000.00
- Spare Parts Expense 20,000.00
- Motor Vehicles Maintenance 18,000.00
- Office Equipment Maintenance 10,000.00
- Other Expenses 50,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 253,000.00

1.3 Capital Outlay:

- Office Equipment 82,000.00

TOTAL FOR CAPITAL OUTLAY 82,000.00

SUB-TOTAL FOR LEGAL/CITY ATTY OFFICE 3,158,011.00
## B.2 CITY PLANNING AND DEVELOPMENT OFFICE

### 1.0 CURRENT OPERATING EXPENDITURES

#### 1.1 Personal Services:

- **Salaries and Wages**
  - Regular Pay (15) $2,914,032.00
- **Salaries and Wages**
  - Casual/Contractual (1) $72,468.00
- **Personnel Economic**
  - Relief Allowance $84,000.00
- **Additional Compensation** $96,000.00
- **Representation Allowance** $58,200.00
- **Transportation Allowance** $58,200.00
- **Clothing Allowance** $48,000.00
- **Christmas Bonus** $248,875.00
- **Cash Gift** $80,000.00
- **Productivity Incentive Benefits** $32,000.00
- **Life and Retirement**
  - Insurance Contributions $358,380.00
- **PAG-IBIG Contributions** $19,200.00
- **PHILHEALTH Contributions** $24,000.00
- **ECC Contributions** $5,760.00

**Other Personal Benefits:**

- **10 Days Monetization** $113,125.00

**TOTAL FOR PERSONAL SERVICES** $4,212,240.00
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**TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES**

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**TOTAL FOR CAPITAL OUTLAY**

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**SUB-TOTAL FOR CITY PLANNING AND DEVELOPMENT OFFICE**

5,254,240.00
B.3 CITY ZONING ADMINISTRATION OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages -
  Regular Pay (12) 1,784,244.00

- Personnel Economic
  Relief Allowance 66,000.00

- Additional Compensation 72,000.00

- Representation Allowance 31,800.00

- Transportation Allowance 31,800.00

- Clothing Allowance 36,000.00

- Christmas Bonus 148,687.00

- Cash Gift 60,000.00

- Productivity Incentive Benefits 24,000.00

- Life and Retirement
  Insurance Contributions 214,109.00

- PAG-IBIG Contributions 14,400.00

- PHILHEALTH Contributions 18,000.00

- ECC Contributions 4,320.00

Other Personal Benefits:

- 10 Days Monetization 67,585.00

TOTAL FOR PERSONAL SERVICES 2,572,945.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local 10,000.00
- Training and Seminar Expenses 30,000.00
- Subscription Expense 5,000.00
- Office Supplies Expense 140,000.00
- Spare Parts Expense 25,000.00
- Motor Vehicles Maintenance 30,000.00
- Office Equipment Maintenance 15,000.00
- Other Expenses 15,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 270,000.00

1.3 Capital Outlay:

- Office Equipment 85,000.00

TOTAL FOR CAPITAL OUTLAY 85,000.00

SUB-TOTAL FOR CITY ZONING ADMINISTRATION OFFICE 2,927,945.00
### B.4 MANAGEMENT INFORMATION SYSTEM OFFICE (MIS)

1.0 CURRENT OPERATING EXPENDITURES

#### 1.1 Personal Services:

- **Salaries and Wages**
  - Regular Pay (16)  
    
    | Description              | Amount   |
    |--------------------------|----------|
    | Personnel Economic Relief Allowance | 84,000.00 |
    | Additional Compensation  | 96,000.00 |
    | Representation Allowance | 58,200.00 |
    | Transportation Allowance | 58,200.00 |
    | Clothing Allowance       | 48,000.00 |
    | Christmas Bonus          | 255,722.00 |
    | Cash Gift                | 80,000.00 |
    | Productivity Incentive Benefits | 32,000.00 |
    | Life and Retirement Insurance Contributions | 368,240.00 |
    | PAG-IBIG Contributions   | 19,200.00 |
    | PHILHEALTH Contributions  | 24,000.00 |
    | ECC Contributions        | 5,760.00  |

**Other Personal Benefits:**

- **10 Days Monetization**  
  
    | Description              | Amount   |
    |--------------------------|----------|
    | 10 Days Monetization     | 116,237.00 |

**TOTAL FOR PERSONAL SERVICES**  

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>4,314,223.00</td>
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</tbody>
</table>
1.2 Maintenance and Other Operating Expenses:

- Training and Seminar Expenses 215,000.00
- Subscription Expense 8,000.00
- Office Supplies Expense 342,413.00
- Spare Parts Expenses 50,000.00
- Motor Vehicles Maintenance 50,000.00
- Office Equipment Maintenance 70,000.00
- Other Expenses 268,148.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 1,003,561.00

1.3 Capital Outlay:

- Office Equipment 422,000.00

TOTAL FOR CAPITAL OUTLAY 422,000.00

SUB-TOTAL FOR MANAGEMENT INFORMATION SYSTEM OFFICE (MIS) 5,739,784.00
B.5 PUBLIC INFORMATION OFFICE (PIO)

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages -
  Regular Pay (9) 1,664,112.00

- Salaries and Wages -
  Casual/Contractual (6) 558,660.00

- Personnel Economic
  Relief Allowance 84,000.00

- Additional Compensation 90,000.00

- Representation Allowance 31,800.00

- Transportation Allowance 31,800.00

- Clothing Allowance 45,000.00

- Christmas Bonus 185,231.00

- Cash Gift 75,000.00

- Productivity Incentive Benefits 30,000.00

- Life and Retirement
  Insurance Contributions 266,733.00

- PAG-IBIG Contributions 18,000.00

- PHILHEALTH Contributions 22,500.00

- ECC Contributions 5,400.00

Other Personal Benefits:

- 10 Days Monetization 84,196.00

TOTAL FOR PERSONAL SERVICES 3,192,432.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expenses - Local 28,000.00
- Training and Seminar Expenses 40,000.00
- Subscription Expense 70,000.00
- Office Supplies Expense 100,000.00
- Spare Parts Expense 20,000.00
- Motor Vehicles Maintenance 20,000.00
- Office Equipment Maintenance 20,000.00
- Other Expenses 75,000.00

Special Projects:

- Institutional Advertisements 200,000.00
- Basic Photography & Developing 75,000.00

TOTAL FOR MAINTENANCE AND
OTHER OPERATING EXPENSES 648,000.00

1.3 Capital Outlay:

- Office Equipment 71,000.00

TOTAL FOR CAPITAL OUTLAY 71,000.00

SUB-TOTAL FOR PUBLIC INFORMATION OFFICE (PIO) 3,911,432.00
B.6 LOCAL CIVIL REGISTRY OFFICE (LCR)

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages - Regular Pay (13)  
  2,197,716.00

- Salaries and Wages - Casual/Contractual (5)  
  431,172.00

- Personnel Economic Relief Allowance  
  96,000.00

- Additional Compensation  
  108,000.00

- Representation Allowance  
  58,200.00

- Transportation Allowance  
  58,200.00

- Clothing Allowance  
  54,000.00

- Christmas Bonus  
  219,074.00

- Cash Gift  
  90,000.00

- Productivity Incentive Benefits  
  36,000.00

- Life and Retirement Insurance Contributions  
  315,467.00

- PAG-IBIG Contributions  
  21,600.00

- PHILHEALTH Contributions  
  27,000.00

- ECC Contributions  
  6,480.00

Other Personal Benefits:

- 10 Days Monetization  
  99,579.00

TOTAL FOR PERSONAL SERVICES  
3,818,488.00
### 1.2 Maintenance and Other Operating Expenses:

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<thead>
<tr>
<th>Expense</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Travelling Expense - Local</td>
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<td>Office Equipment Maintenance</td>
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</tr>
<tr>
<td>Other Expenses</td>
<td>20,000.00</td>
</tr>
</tbody>
</table>

**TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES**

| Total                            | 350,000.00 |

### 1.3 Capital Outlay:

<table>
<thead>
<tr>
<th>Expense</th>
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</thead>
<tbody>
<tr>
<td>Office Equipment</td>
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</tr>
</tbody>
</table>

**TOTAL FOR CAPITAL OUTLAY**

| Total                          | 120,000.00 |

**SUB-TOTAL FOR LOCAL CIVIL REGISTRY OFFICE (LCR)**

| Sub-total                     | 4,288,488.00 |
B.7 EXECUTIVE ASSISTANCE, ARBITRATION AND MEDIATION OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages - Casual/Contractual (6) 663,096.00
- Personnel Economic Relief Allowance 36,000.00
- Additional Compensation 36,000.00
- Clothing Allowance 18,000.00
- Christmas Bonus 55,258.00
- Cash Gift 30,000.00
- Productivity Incentive Benefits 12,000.00
- Life and Retirement Insurance Contributions 79,572.00
- PAG-IBIG Contributions 7,200.00
- PHILHEALTH Contributions 9,000.00
- ECC Contributions 2,160.00

Other Personal Benefits:

- 10 Days Monetization 25,117.00

TOTAL FOR PERSONAL SERVICES 973,403.00
1.2 Maintenance and Other Operating Expenses:

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<tr>
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<tr>
<td>Other Expenses</td>
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**TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES**  133,000.00

1.3 Capital Outlay:

<table>
<thead>
<tr>
<th>Item</th>
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<tbody>
<tr>
<td>Office Equipment</td>
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**TOTAL FOR CAPITAL OUTLAY**  23,000.00

**SUB-TOTAL FOR EXECUTIVE ASSISTANCE ARBITRATION AND MEDIATION**  1,129,403.00
## 1.0 CURRENT OPERATING EXPENDITURES

### 1.1 Personal Services:

- **Salaries and Wages - Regular Pay (8)**
  - 819,420.00

- **Salaries and Wages - Casual/Contractual (19)**
  - 2,110,968.00

- **Personnel Economic Relief Allowance**
  - 156,000.00

- **Additional Compensation**
  - 162,000.00

- **Representation Allowance**
  - 26,400.00

- **Transportation Allowance**
  - 26,400.00

- **Clothing Allowance**
  - 81,000.00

- **Christmas Bonus**
  - 244,199.00

- **Cash Gift**
  - 135,000.00

- **Productivity Incentive Benefits**
  - 54,000.00

- **Life and Retirement Insurance Contributions**
  - 351,647.00

- **PAG-IBIG Contributions**
  - 32,403.00

- **PHILHEALTH Contributions**
  - 40,500.00

- **ECC Contributions**
  - 9,372.00

### Other Personal Benefits:

- **10 Days Monetization**
  - 110,999.00

**TOTAL FOR PERSONAL SERVICES**

- 4,360,308.00
1.2 Maintenance and Other Operating Expenses:

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<tr>
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<tr>
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**TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES**

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1.3 Capital Outlay:

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**TOTAL FOR CAPITAL OUTLAY**

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**SUB-TOTAL FOR COMMUNITY AFFAIRS OFFICE (CAO)**

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</table>
B.9 ANTI - GRAFT BOARD

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages - Casual/Contractual (7) 964,860.00
- Personnel Economic Relief Allowance 36,000.00
- Additional Compensation 36,000.00
- Clothing Allowance 21,000.00
- Honoraria 420,000.00
- Christmas Bonus 80,405.00
- Cash Gift 35,000.00
- Productivity Incentive Benefits 14,000.00
- Life and Retirement Insurance Contributions 100,663.00
- PAG-IBIG Contributions 7,200.00
- PHILHEALTH Contributions 9,000.00
- ECC Contributions 2,160.00

Other Personal Benefits:

- 10 Days Monetization 31,775.00

TOTAL FOR PERSONAL SERVICES 1,758,063.00
1.2 Maintenance and Other Operating Expenses:

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<th>Description</th>
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<tr>
<td>Training and Seminar Expenses</td>
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<td>Other Expenses</td>
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TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES: 137,300.00

1.3 Capital Outlay:

<table>
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<tr>
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<tbody>
<tr>
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TOTAL FOR CAPITAL OUTLAY: 50,000.00

SUB-TOTAL FOR ANTI-GRAFT BOARD: 1,945,363.00
1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages -
  Casual/Contractual (3) 454,188.00

- Personnel Economic
  Relief Allowance 18,000.00

- Additional Compensation 18,000.00

- Representation Allowance 31,800.00

- Transportation Allowance 31,800.00

- Clothing Allowance 9,000.00

- Honoraria 975,000.00

- Christmas Bonus 37,849.00

- Cash Gift 15,000.00

- Productivity Incentive Benefits 6,000.00

- Life and Retirement
  Insurance Contributions 54,503.00

- PAG-IBIG Contributions 3,600.00

- PHILHEALTH Contributions 4,500.00

- ECC Contributions 1,080.00

Other Personal Benefits:

- 10 Days Monetization 17,204.00

TOTAL FOR PERSONAL SERVICES 1,677,524.00
1.2 Maintenance and Other Operating Expenses:

- Subscription Expenses ........................................ 10,000.00
- Office Supplies Expense for DILG ....................... 20,000.00
- Office Supplies Expense for PLEB ...................... 10,000.00
- Spare Parts Expense ........................................ 10,000.00
- Motor Vehicles Maintenance ............................... 20,000.00
- Office Equipment Maintenance ......................... 10,000.00
- Other Expenses for DILG ................................ 20,000.00

**TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES** ........................................... 100,000.00

1.3 Capital Outlay:

- Office Equipment ........................................... 50,000.00

**TOTAL FOR CAPITAL OUTLAY** ............................................... 50,000.00

**SUB-TOTAL FOR DEPT. OF INTERIOR ON LOCAL GOV'T. (DILG)** ............... 1,827,524.00
## C. FINANCIAL SERVICES:

### C.1 TREASURER'S OFFICE

#### 1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

<table>
<thead>
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<th>Description</th>
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<tbody>
<tr>
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<td>Personnel Economic Relief Allowance</td>
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<td>Transportation Allowance</td>
<td>58,200.00</td>
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<tr>
<td>Clothing Allowance</td>
<td>135,000.00</td>
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<tr>
<td>Christmas Bonus</td>
<td>544,524.00</td>
</tr>
<tr>
<td>Cash Gift</td>
<td>225,000.00</td>
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<tr>
<td>Productivity Incentive Benefits</td>
<td>90,000.00</td>
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<tr>
<td>Life and Retirement Insurance Contributions</td>
<td>784,115.00</td>
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<tr>
<td>PAG-IBIG Contributions</td>
<td>64,000.00</td>
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<tr>
<td>PHILHEALTH Contributions</td>
<td>67,500.00</td>
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<tr>
<td>ECC Contributions</td>
<td>16,200.00</td>
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Other Personal Benefits:

<table>
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**TOTAL FOR PERSONAL SERVICES**

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<tbody>
<tr>
<td></td>
<td>9,342,538.00</td>
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</table>
1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local 20,000.00
- Training and Seminar Expenses 100,000.00
- Fidelity Bond Premium 250,000.00
- Accountable Forms 1,200,000.00
- Office Supplies Expense 900,000.00
- Spare Parts Expense 50,000.00
- Motor Vehicles Maintenance 100,000.00
- Office Equipment Maintenance 50,000.00
- Representation Expenses 50,000.00
- Other Expenses 300,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 3,020,000.00

1.3 Capital Outlay:

- Office Equipment 99,230.00

TOTAL FOR CAPITAL OUTLAY 99,230.00

SUB-TOTAL FOR TREASURER’S OFFICE 12,461,768.00
C.2 PERMITS AND LICENSES DIVISION

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages - Regular Pay (45) 6,710,520.00
- Salaries and Wages - Casual/Contractual (20) 1,665,348.00
- Personnel Economic Relief Allowance 378,000.00
- Additional Compensation 390,000.00
- Representation Allowance 58,200.00
- Transportation Allowance 58,200.00
- Clothing Allowance 195,000.00
- Christmas Bonus 697,989.00
- Cash Gift 325,000.00
- Productivity Incentive Benefits 130,000.00
- Life and Retirement Insurance Contributions 1,005,104.00
- PAG-IBIG Contributions 78,000.00
- PHILHEALTH Contributions 97,500.00
- ECC Contributions 23,400.00

Other Personal Benefits:
- 10 Days Monetization 317,268.00

TOTAL FOR PERSONAL SERVICES 12,129,529.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local 20,000.00
- Training and Seminar Expenses 50,000.00
- Office Supplies Expense 2,000,000.00
- Spare Parts Expense 80,000.00
- Motor Vehicles Maintenance 70,000.00
- Office Equipment Maintenance 25,000.00
- Other Expenses 100,000.00

Special Project:

- Tax Campaign 500,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 2,845,000.00

1.3 Capital Outlay:

- Office Equipment 190,000.00

TOTAL FOR CAPITAL OUTLAY 190,000.00

SUB-TOTAL FOR PERMITS AND LICENSES DIVISION 15,164,529.00
C.3 ASSESSOR'S OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages - Regular Pay (51) 8,730,852.00
- Personnel Economic Relief Allowance 288,000.00
- Additional Compensation 306,000.00
- Representation Allowance 84,600.00
- Transportation Allowance 84,600.00
- Clothing Allowance 153,000.00
- Christmas Bonus 727,571.00
- Cash Gift 255,000.00
- Productivity Incentive Benefits 102,000.00
- Life and Retirement Insurance Contributions 1,047,702.00
- PAG-IBIG Contributions 61,200.00
- PHILHEALTH Contributions 76,500.00
- ECC Contributions 18,360.00

Other Personal Benefits:

- 10 Days Monetization 330,714.00

TOTAL FOR PERSONAL SERVICES 12,266,099.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local 72,000.00
- Training and Seminar Expenses 50,000.00
- Office Supplies Expense 250,000.00
- Spare Parts Expense 50,000.00
- Motor Vehicles Maintenance 80,000.00
- Office Equipment Maintenance 20,000.00
- Other Expenses 137,000.00

Special Project:
- Local Counterpart to RPTA Project 200,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 859,000.00

1.3: Capital Outlay:

- Office Equipment 188,000.00

TOTAL FOR CAPITAL OUTLAY 188,000.00

SUB-TOTAL FOR ASSESSOR'S OFFICE 13,313,099.00
### 1.0 CURRENT OPERATING EXPENDITURES

#### 1.1 Personal Services:

- Salaries and Wages - Regular Pay (15)  
  2,416,056.00
- Personnel Economic Relief Allowance  
  78,000.00
- Additional Compensation  
  90,000.00
- Representation Allowance  
  58,200.00
- Transportation Allowance  
  58,200.00
- Clothing Allowance  
  45,000.00
- Christmas Bonus  
  201,338.00
- Cash Gift  
  75,000.00
- Productivity Incentive Benefits  
  30,000.00
- Life and Retirement Insurance Contributions  
  289,927.00
- PAG-IBIG Contributions  
  18,000.00
- PHILHEALTH Contributions  
  22,500.00
- ECC Contributions  
  5,400.00

Other Personal Benefits:

- 10 Days Monetization  
  91,517.00

**TOTAL FOR PERSONAL SERVICES**  
  3,479,138.00
C.5 ACCOUNTING OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages - Regular Pay (27) 4,169,328.00
- Salaries and Wages - Casual/Contractual (5) 464,028.00
- Personnel Economic Relief Allowance 180,000.00
- Additional Compensation 192,000.00
- Representation Allowance 58,200.00
- Transportation Allowance 58,200.00
- Clothing Allowance 96,000.00
- Christmas Bonus 386,113.00
- Cash Gift 160,000.00
- Productivity Incentive Benefits 64,000.00
- Life and Retirement Insurance Contributions 556,003.00
- PAG-IBIG Contributions 38,400.00
- PHILHEALTH Contributions 48,000.00
- ECC Contributions 11,520.00

Other Personal Benefits:

- 10 Days Monetization 175,506.00

TOTAL FOR PERSONAL SERVICES 6,657,298.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local 30,000.00
- Training and Seminar Expenses 50,000.00
- Subscription Expense 15,000.00
- Rent Expense 156,000.00
- Office Supplies Expense 500,000.00
- Spare Parts Expense 30,000.00
- Motor Vehicles Maintenance 45,000.00
- Office Equipment Maintenance 25,000.00
- Other Expenses 100,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 951,000.00

1.3 Capital Outlay:

- Office Equipment 200,000.00

TOTAL FOR CAPITAL OUTLAY 200,000.00

SUB-TOTAL FOR ACCOUNTING OFFICE 7,808,298.00
D. SOCIAL SERVICES:

D.1 HEALTH OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages -
  Regular Pay (232) 33,694,032.00
- Salaries and Wages -
  Casual/Contractual (87) 8,489,268.00
- Personnel Economic
  Relief Allowance 1,812,000.00
- Additional Compensation 1,914,000.00
- Representation Allowance 420,600.00
- Transportation Allowance 420,600.00
- Clothing Allowance 957,000.00
- Christmas Bonus 3,515,275.00
- Cash Gift 1,595,000.00
- Productivity Incentive Benefits 638,000.00
- Life and Retirement
  Insurance Contributions 5,061,996.00
- PAG-IBIG Contributions 382,800.00
- PHILHEALTH Contributions 478,500.00
- ECC Contributions 114,840.00

Other Personal Benefits:

- 10 Days Monetization 1,597,852.00
- Subsistence/Laundry Allowance 3,636,600.00

TOTAL FOR PERSONAL SERVICES 64,728,363.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local 200,000.00
- Training and Seminar Expenses 650,000.00
- Office Supplies Expense 400,000.00
- Medical, Dental and Laboratory Supplies 5,884,500.00
- Spare Parts Expense 200,000.00
- Motor Vehicles Maintenance 300,000.00
- Office Equipment Maintenance 100,000.00
- Other Expenses 950,000.00

Special Project:

- Food and Nutrition Program 800,000.00
- Environmental Sanitation Program 1,200,000.00
- Special Community Project (Outreach) 500,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 11,184,500.00

1.3 Capital Outlay:

- Office Equipment 104,000.00
- Other Equipment 815,000.00

TOTAL FOR CAPITAL OUTLAY 919,000.00

SUB-TOTAL FOR HEALTH OFFICE 76,831,863.00
### 1.0 CURRENT OPERATING EXPENDITURES

#### 1.1 Personal Services:

- **Salaries and Wages - Casual/Contractual (6)**
  - Amount: 836,509.00

- **Personnel Economic Relief Allowance**
  - Amount: 30,000.00

- **Additional Compensation**
  - Amount: 30,000.00

- **Clothing Allowance**
  - Amount: 15,000.00

- **Christmas Bonus**
  - Amount: 69,709.00

- **Cash Gift**
  - Amount: 30,000.00

- **Productivity Incentive Benefits**
  - Amount: 10,000.00

- **Life and Retirement Insurance Contributions**
  - Amount: 69,198.00

- **PAG-IBIG Contributions**
  - Amount: 6,000.00

- **PHILHEALTH Contributions**
  - Amount: 7,500.00

- **ECC Contributions**
  - Amount: 1,800.00

**Other Personal Benefits:**

- **10 Days Monetization**
  - Amount: 21,843.00

**TOTAL FOR PERSONAL SERVICES**

- Amount: 1,127,559.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local 10,000.00
- Training and Seminars Expenses 30,000.00
- Office Supplies Expense 10,000.00
- Office Equipment Maintenance 10,000.00
- Other Expenses 320,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 380,000.00

1.3 Capital Outlay:

- Office Equipment 30,000.00

TOTAL FOR CAPITAL OUTLAY 30,000.00

**SUB-TOTAL FOR OFFICE OF THE SENIOR CITIZENS AFFAIR (OSCA)** 1,537,559.00
# D.3 PUBLIC EMPLOYMENT SERVICE OFFICE (PESO)

## 1.0 CURRENT OPERATING EXPENDITURES

### 1.1 Personal Services:

- **Salaries and Wages**
  - Regular Pay (8)  
    980,880.00  

- **Personnel Economic Relief Allowance**  
  42,000.00  

- **Additional Compensation**  
  48,000.00  

- **Representation Allowance**  
  31,800.00  

- **Transportation Allowance**  
  31,800.00  

- **Clothing Allowance**  
  24,000.00  

- **Christmas Bonus**  
  81,740.00  

- **Cash Gift**  
  40,000.00  

- **Productivity Incentive Benefits**  
  16,000.00  

- **Life and Retirement Insurance Contributions**  
  117,706.00  

- **PAG-IBIG Contributions**  
  9,600.00  

- **PHILHEALTH Contributions**  
  12,000.00  

- **ECC Contributions**  
  2,880.00  

### Other Personal Benefits:

- **10 Days Monetization**  
  37,154.00  

### TOTAL FOR PERSONAL SERVICES  

1,475,560.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local 20,000.00
- Training and Seminar Expenses 30,000.00
- Subscription Expense 10,000.00
- Office Supplies Expense 250,000.00
- Spare Parts Expense 20,000.00
- Motor Vehicles Maintenance 30,000.00
- Office Equipment Maintenance 20,000.00
- Other Expenses 100,000.00

Special Projects:

- Government Internship Program 247,000.00
- Special Project for the Employment of Students (SPES) 405,000.00
  - Tuly 2002 15,000.00
  - Career Guidance Development 100,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 1,247,000.00

1.3 Capital Outlay:

- Office Equipment 210,000.00

TOTAL FOR CAPITAL OUTLAY 210,000.00

SUB-TOTAL FOR PUBLIC EMPLOYMENT SERVICE OFFICE (PESO) 2,932,560.00
1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages -
  Regular Pay (2) 471,552.00

- Salaries and Wages -
  Casual/Contractual (17) 1,802,208.00

- Personnel Economic
  Relief Allowance 108,000.00

- Additional Compensation 114,000.00

- Representation Allowance 26,400.00

- Transportation Allowance 26,400.00

- Clothing Allowance 57,000.00

- Christmas Bonus 189,480.00

- Cash Gift 95,000.00

- Productivity Incentive Benefits 38,000.00

- Life and Retirement
  Insurance Contributions 272,851.00

- PAG-IBIG Contributions 22,800.00

- PHILHEALTH Contributions 28,500.00

- ECC Contributions 6,840.00

Other Personal Benefits:

- 10 Days Monetization 86,127.00

TOTAL FOR PERSONAL SERVICES 3,345,158.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local 10,000.00
- Training and Seminar Expenses 20,000.00
- Office Supplies Expense 50,000.00
- Spare Parts Expense 10,000.00
- Motor Vehicles Maintenance 15,000.00
- Office Equipment Maintenance 10,000.00
- Other Expenses 20,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 135,000.00

1.3 Capital Outlay:

- Office Equipment 64,000.00

TOTAL FOR CAPITAL OUTLAY 64,000.00

SUB-TOTAL FOR MANPOWER DEVELOPMENT AND TRAINING CENTER 3,544,158.00
### D.5 EXTENSION SERVICES (AGRICULTURE)

#### 1.0 CURRENT OPERATING EXPENDITURES

**1.1 Personal Services:**

- **Salaries and Wages - Regular Pay (23):** 3,110,676.00
- **Salaries and Wages - Casual/Contractual (38):** 3,475,152.00
- **Personnel Economic Relief Allowance:** 342,000.00
- **Additional Compensation:** 354,000.00
- **Representation Allowance:** 58,200.00
- **Transportation Allowance:** 58,200.00
- **Clothing Allowance:** 177,000.00
- **Christmas Bonus:** 548,819.00
- **Cash Gift:** 295,000.00
- **Productivity Incentive Benefits:** 118,000.00
- **Life and Retirement Insurance Contributions:** 790,299.00
- **PAG-IBIG Contributions:** 70,844.00
- **PHILHEALTH Contributions:** 88,500.00
- **ECC Contributions:** 21,240.00

**Other Personal Benefits:**

- **10 Days Monetization:** 249,463.00

**TOTAL FOR PERSONAL SERVICES:** 9,757,393.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local 60,000.00
- Training and Seminar Expenses 20,000.00
- Office Supplies Expense 50,000.00
- Office Equipment Maintenance 10,000.00
- Other Expenses 20,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 160,000.00

1.3 Capital Outlay:

- Office Equipment 75,000.00

TOTAL FOR CAPITAL OUTLAY 75,000.00

SUB-TOTAL FOR EXTENSION SERVICES (AGRICULTURE) 9,992,393.00
D.6 CULTURAL AND TOURISM OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages - Regular Pay [6] 988,104.00
- Salaries and Wages - Casual/Contractual (5) 394,380.00
- Personnel Economic Relief Allowance 60,000.00
- Additional Compensation 66,000.00
- Representation Allowance 31,800.00
- Transportation Allowance 31,800.00
- Clothing Allowance 33,000.00
- Christmas Bonus 115,207.00
- Cash Gift 55,000.00
- Productivity Incentive Benefits 22,000.00
- Life and Retirement Insurance Contributions 165,898.00
- PAG-IBIG Contributions 13,210.00
- PHILHEALTH Contributions 16,500.00
- ECC Contributions 3,960.00

Other Personal Benefits:
- 10 Days Monetization 52,367.00

TOTAL FOR PERSONAL SERVICES 2,049,226.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local 10,000.00
- Training and Seminar Expenses 15,000.00
- Office Supplies Expense 30,000.00
- Spare Parts Expense 7,000.00
- Motor Vehicles Maintenance 20,000.00
- Office Equipment Maintenance 10,000.00
- Other Expenses 250,000.00

Special Project:

- Tourism Development & Promotion 500,000.00
- Banda ng Muntinlupa 1,616,000.00
- Muntinlupa Dance Company 544,000.00
- Himig Muntinlupa 600,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 3,602,000.00

1.3 Capital Outlay:

- Office Equipment 50,000.00

TOTAL FOR CAPITAL OUTLAY 50,000.00

SUB-TOTAL FOR CULTURAL & TOURISM OFFICE 5,701,226.00
1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages
  - Regular Pay (10) 1,657,500.00

- Personnel Economic Relief Allowance 54,000.00

- Additional Compensation 60,000.00

- Representation Allowance 31,800.00

- Transportation Allowance 31,800.00

- Clothing Allowance 30,000.00

- Christmas Bonus 138,125.00

- Cash Gift 50,000.00

- Productivity Incentive Benefits 20,000.00

- Life and Retirement Insurance Contributions 198,900.00

- PAG-IBIG Contributions 12,000.00

- PHILHEALTH Contributions 15,000.00

- ECC Contributions 3,600.00

Other Personal Benefits:

- 10 Days Monetization 62,784.00

TOTAL FOR PERSONAL SERVICES 2,365,509.00
### 1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local  | 50,000.00  
- Training and Seminar Expenses | 60,000.00  
- Office Supplies Expense | 100,000.00  
- Office Equipment Maintenance | 50,000.00  
- Other Expenses | 75,000.00  

**TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES** | 335,000.00  

### 1.3 Capital Outlay:

- Office Equipment | 100,000.00  

**TOTAL FOR CAPITAL OUTLAY** | 100,000.00  

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**SUB-TOTAL FOR URBAN POOR AFFAIRS OFFICE** | **2,800,509.00**
E. LEGISLATIVE SERVICES:

E.1 SANGGUNIANG PANGLUNSOD (SP)

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages -
  Regular Pay (46) 10,223,052.00

- Salaries and Wages -
  Casual/Contractual (183) 19,085,011.00

- Personnel Economic
  Relief Allowance 1,260,000.00

- Additional Compensation 1,374,000.00

- Representation Allowance 604,200.00

- Transportation Allowance 254,400.00

- Clothing Allowance 687,000.00

- Christmas Bonus 2,442,339.00

- Cash Gift 1,145,000.00

- Productivity Incentive Benefits 458,000.00

- Life and Retirement
  Insurance Contributions 3,516,967.00

- PAG-IBIG Contributions 274,806.00

- PHILHEALTH Contributions 343,500.00

- ECC Contributions 82,440.00

Other Personal Benefits:

- 10 Days Monetization 1,110,154.00

TOTAL FOR PERSONAL SERVICES 42,860,869.00
1.2 Maintenance and Other Operating Expenses:

<table>
<thead>
<tr>
<th>Expense</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>Travelling Expense - Local</td>
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<td>Office Supplies Expense</td>
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<td>Gasoline, Oil and Lubricants Expense</td>
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<tr>
<td>Office Equipment Maintenance</td>
<td>203,000.00</td>
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<tr>
<td>Other Expenses</td>
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<tr>
<td>Advertising and Publication</td>
<td>360,000.00</td>
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<tr>
<td>Consultancy Services</td>
<td>20,291,000.00</td>
</tr>
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</table>

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES: 27,116,680.00

1.3 Capital Outlay:

<table>
<thead>
<tr>
<th>Expense</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>Office Equipment</td>
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<tr>
<td>Motor Vehicles</td>
<td>7,790,263.00</td>
</tr>
</tbody>
</table>

TOTAL FOR CAPITAL OUTLAY: 9,192,763.00

SUB-TOTAL FOR SANGGUNIANG PANGLUNSOD (SP): 79,170,312.00

63
E.2 OFFICE OF THE CITY VICE - MAYOR

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages -
  Regular Pay (3) 731,172.00

- Salaries and Wages -
  Casual/Contractual (37) 4,281,915.00

- Personnel Economic
  Relief Allowance 234,000.00

- Additional Compensation 240,000.00

- Representation Allowance 43,800.00

- Clothing Allowance 120,000.00

- Christmas Bonus 417,757.00

- Cash Gift 200,000.00

- Productivity Pay 80,000.00

- Life and Retirement
  Insurance Contributions 601,570.00

- PAG-IBIG Contributions 48,000.00

- PHILHEALTH Contributions 60,000.00

- ECC Contributions 14,400.00

Other Personal Benefits:

- 10 Days Monetization 189,890.00

TOTAL FOR PERSONAL SERVICES 7,262,504.00
1.2 Maintenance and Other Operating Expenses:

- Telephone/Internet 50,000.00
- Training and Seminar Expenses 100,000.00
- Subscription Expense 21,000.00
- Office Supplies Expense 300,000.00
- Gasoline, Oil and Lubricants Expense 168,000.00
- Motor Vehicles Maintenance 50,000.00
- Office Equipment Maintenance 60,000.00
- Other Expenses 200,000.00
- Advertising and Publication 30,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 979,000.00

1.3 Capital Outlay:

- Office Equipment 150,000.00

TOTAL FOR CAPITAL OUTLAY 150,000.00

SUB-TOTAL FOR OFFICE OF THE CITY VICE - MAYOR 8,391,504.00
F. PROTECTIVE SERVICES:

F.1 PUBLIC ORDER AND SAFETY OFFICE (POSQ)

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages -
  Regular Pay (3) 589,596.00

- Salaries and Wages -
  Casual/Contractual (132) 14,394,732.00

- Personnel Economic
  Relief Allowance 804,000.00

- Additional Compensation 810,000.00

- Representation Allowance 26,400.00

- Transportation Allowance 26,400.00

- Clothing Allowance 405,000.00

- Christmas Bonus 1,248,694.00

- Cash Gift 675,000.00

- Productivity Incentive Benefits 270,000.00

- Life and Retirement
  Insurance Contributions 1,798,119.00

- PAG-IBIG Contributions 162,001.00

- PHILHEALTH Contributions 202,500.00

- ECC Contributions 48,600.00

Other Personal Benefits:

- 10 Days Monetization 567,588.00

TOTAL FOR PERSONAL SERVICES 22,028,630.00
### 1.2 Maintenance and Other Operating Expenses:

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<th>Description</th>
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<td>Training and Seminar Expenses</td>
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<td>Spare Parts Expense</td>
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<td>Motor Vehicles Maintenance</td>
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<td>Office Equipment Maintenance</td>
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<tr>
<td>Other Expenses</td>
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<td><strong>TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES</strong></td>
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### 1.3 Capital Outlay:

<table>
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<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Office Equipment</td>
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<tr>
<td><strong>TOTAL FOR CAPITAL OUTLAY</strong></td>
<td><strong>120,000.00</strong></td>
</tr>
</tbody>
</table>

**SUB-TOTAL FOR PUBLIC ORDER AND SAFETY OFFICE (POSO)** | **22,483,630.00**
F.2 NBI SATELLITE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages -
  Casual/Contractual (5) 380,184.00

- Personnel Economic Relief Allowance 30,000.00

- Additional Compensation 30,000.00

- Clothing Allowance 15,000.00

- Christmas Bonus 31,682.00

- Cash Gift 25,000.00

- Productivity Incentive Benefits 10,000.00

- Life and Retirement Insurance Contributions 45,622.00

- PAG-IBIG Contributions 6,000.00

- PHILHEALTH Contributions 7,500.00

- ECC Contributions 1,800.00

Other Personal Benefits:

- 10 Days Monetization 14,401.00

TOTAL FOR PERSONAL SERVICES 597,189.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local 5,000.00
- Training and Seminar Expenses 20,000.00
- Office Supplies Expense 50,000.00
- Other Expenses 70,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 145,000.00

1.3 Capital Outlay:

- Office Equipment 50,000.00

TOTAL FOR CAPITAL OUTLAY 50,000.00

SUB-TOTAL FOR NBI SATELLITE 792,189.00
1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages - Regular Pay (6) 1,006,692.00
- Salaries and Wages - Casual/Contractual (34) 3,300,480.00
- Personnel Economic Relief Allowance 234,000.00
- Additional Compensation 240,000.00
- Representation Allowance 26,400.00
- Transportation Allowance 26,400.00
- Clothing Allowance 120,000.00
- Christmas Bonus 358,931.00
- Cash Gift 200,000.00
- Productivity Pay 80,000.00
- Life and Retirement Insurance Contributions 516,861.00
- PAG-IBIG Contributions 48,000.00
- PHILHEALTH Contributions 60,000.00
- ECC Contributions 14,400.00

Other Personal Benefits:

- 10 Days Monetization 163,150.00

TOTAL FOR PERSONAL SERVICES 6,395,314.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local 15,000.00
- Training and Seminars Expenses 15,000.00
- Office Supplies Expense 50,000.00
- Spare Parts Expense 30,000.00
- Motor Vehicles Maintenance 35,000.00
- Office Equipment Maintenance 15,000.00
- Watercrafts Maintenance 50,000.00

- Other Expenses 20,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 230,000.00

1.3 Capital Outlay:

- Office Equipment 100,000.00

TOTAL FOR CAPITAL OUTLAY 100,000.00

SUB-TOTAL FOR LAKE MANAGEMENT OFFICE 6,725,314.00
1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages - Casual/Contractual (173) 15,660,612.00
- Personnel Economic Relief Allowance 1,038,000.00
- Additional Compensation 1,038,000.00
- Clothing Allowance 519,000.00
- Christmas Bonus 1,305,051.00
- Cash Gift 865,000.00
- Productivity Incentive Benefits 346,000.00
- Life and Retirement Insurance Contributions 1,879,273.00
- PAG-IBIG Contributions 207,600.00
- PHILHEALTH Contributions 259,500.00
- ECC Contributions 62,280.00

Other Personal Benefits:

- 10 Days Monetization 593,205.00

TOTAL FOR PERSONAL SERVICES 23,773,521.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local 100,000.00
- Training and Seminar Expenses 250,000.00
- Office Supplies Expense 597,400.00
- Auto Spare Parts 100,000.00
- Motor Vehicles Maintenance 100,000.00
- Office Equipment Maintenance 50,000.00
- Other Expenses 275,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 1,472,400.00

1.3 Capital Outlay:

- Office Equipment 100,000.00

TOTAL FOR CAPITAL OUTLAY 100,000.00

SUB-TOTAL FOR TRAFFIC MANAGEMENT BUREAU 25,345,921.00
### G. FINANCIAL ASSISTANCE:

#### G.1 POLICE DEPARTMENT

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages -
  Casual/Contractual (7) \[652,596.00\]

- Personnel Economic
  Relief Allowance \[42,000.00\]

- Additional Compensation \[42,000.00\]

- Clothing Allowance \[21,000.00\]

- Honoraria \[31,800.00\]

- Christmas Bonus \[54,383.00\]

- Cash Gift \[35,000.00\]

- Productivity Incentive Benefits \[14,000.00\]

- Life and Retirement
  Insurance Contributions \[78,311.00\]

- PAG-IBIG Contributions \[8,400.00\]

- PHILHEALTH Contributions \[10,500.00\]

- ECC Contributions \[2,520.00\]

Other Personal Benefits:

- 10 Days Monetization \[24,720.00\]

**TOTAL FOR PERSONAL SERVICES** \[1,017,230.00\]
1.2 Maintenance and Other Operating Expenses:

- Training and Seminar Expenses 20,000.00
- Office Supplies Expense 514,000.00
- Spare Parts Expense 50,000.00
- Motor Vehicles Maintenance 75,000.00
- Other Expenses 4,000,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 4,659,000.00

1.3 Capital Outlay:

- Office Equipment 200,000.00

TOTAL FOR CAPITAL OUTLAY 200,000.00

SUB-TOTAL FOR POLICE DEPARTMENT 5,876,230.00
G.2 REGIONAL TRIAL COURT - BRANCH # 256

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages -
  Casual/Contractual (4)  327,480.00

- Personnel Economic
  Relief Allowance  24,000.00

- Additional Compensation  24,000.00

- Clothing Allowance  12,000.00

- Honoraria  120,000.00

- Christmas Bonus  27,290.00

- Cash Gift  20,000.00

- Productivity Incentive Benefits  8,000.00

- Life and Retirement
  Insurance Contributions  39,298.00

- PAG-IBIG Contributions  4,800.00

- PHILHEALTH Contributions  6,000.00

- ECC Contributions  1,440.00

Other Personal Benefits:

- 10 Days Monetization  12,404.00

TOTAL FOR PERSONAL SERVICES  626,712.00
1.2 Maintenance and Other Operating Expenses:

- Training and Seminar Expenses 55,000.00
- Office Supplies Expense 10,000.00
- Motor Vehicles Maintenance 55,000.00
- Spare Parts Expense 5,000.00
- Office Equipment Maintenance 5,000.00
- Other Expenses 7,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 137,000.00

1.3 Capital Outlay:

- Office Equipment 50,000.00

TOTAL FOR CAPITAL OUTLAY 50,000.00

SUB-TOTAL FOR RTC - BRANCH # 256 813,712.00

77
G.3 REGIONAL TRIAL COURT - BRANCH # 276

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages - Casual/Contractual (5) 387,900.00
- Personnel Economic Relief Allowance 24,000.00
- Additional Compensation 24,000.00
- Clothing Allowance 12,000.00
- Honoraria 180,000.00
- Christmas Bonus 32,325.00
- Cash Gift 20,000.00
- Productivity Incentive Benefits 8,000.00
- Life and Retirement Insurance Contributions 46,548.00
- PAG-IBIG Contributions 4,800.00
- PHILHEALTH Contributions 6,000.00
- ECC Contributions 1,440.00

Other Personal Benefits:

- 10 Days Monetization 14,693.00

TOTAL FOR PERSONAL SERVICES 761,706.00
1.2 Maintenance and Other Operating Expenses:

- Training and Seminar Expenses 105,000.00
- Office Supplies Expense 10,000.00
- Motor Vehicles Maintenance 4,000.00
- Spare Parts Expense 4,000.00
- Office Equipment Maintenance 4,000.00
- Other Expenses 10,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 137,000.00

1.3 Capital Outlay:

- Office Equipment 50,000.00

TOTAL FOR CAPITAL OUTLAY 50,000.00

SUB-TOTAL FOR RTC - BRANCH # 276 948,706.00
1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages -
  Casual/Contractual (5) 387,900.00

- Personnel Economic Relief Allowance 24,000.00

- Additional Compensation 24,000.00

- Clothing Allowance 12,000.00

- Honoraria 180,000.00

- Christmas Bonus 32,325.00

- Cash Gift 20,000.00

- Productivity Incentive Benefits 8,000.00

- Life and Retirement Insurance Contributions 46,548.00

- PAG-IBIG Contributions 4,800.00

- PHILHEALTH Contributions 6,000.00

- ECC Contributions 1,440.00

Other Personal Benefits:

- 10 Days Monetization 14,693.00

TOTAL FOR PERSONAL SERVICES 761,706.00
1.2 Maintenance and Other Operating Expenses:

- Training and Seminar Expenses 55,000.00
- Office Supplies Expense 10,000.00
- Spare Parts Expense 5,000.00
- Motor Vehicles Maintenance 55,000.00
- Office Equipment Maintenance 5,000.00
- Other Expenses 7,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 137,000.00

1.3 Capital Outlay:

- Office Equipment 50,000.00

TOTAL FOR CAPITAL OUTLAY 50,000.00

SUB-TOTAL FOR RTC - BRANCH # 1 948,706.00
G.3 REGIONAL TRIAL COURT - BRANCH # 2

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages - Casual/Contractual (5) 387,900.00
- Personnel Economic Relief Allowance 24,000.00
- Additional Compensation 24,000.00
- Clothing Allowance 12,000.00
- Honoraria 180,000.00
- Christmas Bonus 32,325.00
- Cash Gift 20,000.00
- Productivity Incentive Benefits 8,000.00
- Life and Retirement Insurance Contributions 46,548.00
- PAG-IBIG Contributions 4,800.00
- PHILHEALTH Contributions 6,000.00
- ECC Contributions 1,440.00

Other Personal Benefits:

- 10 Days Monetization 14,693.00

TOTAL FOR PERSONAL SERVICES 761,706.00
1.2 Maintenance and Other Operating Expenses:

- Training and Seminar Expenses 55,000.00
- Office Supplies Expense 10,000.00
- Spare Parts Expense 5,000.00
- Motor Vehicles Maintenance 55,000.00
- Office Equipment Maintenance 5,000.00
- Other Expenses 7,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 137,000.00

1.3 Capital Outlay:

- Office Equipment 50,000.00

TOTAL FOR CAPITAL OUTLAY 50,000.00

SUB-TOTAL FOR RTC - BRANCH # 2 948,706.00
1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages -
  Casual/Contractual (S)  387,900.00

- Personnel Economic Rel allowance  24,000.00

- Additional Compensation  24,000.00

- Clothing Allowance  12,000.00

- Honoraria  180,000.00

- Christmas Bonus  32,325.00

- Cash Gift  20,000.00

- Productivity Incentive Benefits  8,000.00

- Life and Retirement Insurance Contributions  46,548.00

- PAG-IBIG Contributions  4,800.00

- PHILHEALTH Contributions  6,000.00

- ECC Contributions  1,440.00

Other Personal Benefits:

- 10 Days Monetization  14,693.00

TOTAL FOR PERSONAL SERVICES  761,706.00
1.2 Maintenance and Other Operating Expenses:

- Training and Seminar Expenses 55,000.00
- Office Supplies Expense 10,000.00
- Spare Parts Expense 5,000.00
- Motor Vehicles Maintenance 55,000.00
- Office Equipment Maintenance 5,000.00
- Other Expenses 7,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 137,000.00

1.3 Capital Outlay:

- Office Equipment 50,000.00

TOTAL FOR CAPITAL OUTLAY 50,000.00

---

SUB-TOTAL FOR RTC - BRANCH # 3 948,706.00
1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages -
  Casual/Contractual (5) 387,900.00

- Personnel Economic
  Relief Allowance 24,000.00

- Additional Compensation 24,000.00

- Clothing Allowance 12,000.00

- Honoraria 180,000.00

- Christmas Bonus 32,325.00

- Cash Gift 20,000.00

- Productivity Incentive Benefits 8,000.00

- Life and Retirement
  Insurance Contributions 46,548.00

- PAG-IBIG Contributions 4,800.00

- PHILHEALTH Contributions 6,000.00

- ECC Contributions 1,440.00

Other Personal Benefits:

- 10 Days Monetization 14,693.00

TOTAL FOR PERSONAL SERVICES 761,706.00
1.2 Maintenance and Other Operating Expenses:

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<td>Other Expenses</td>
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**TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES**

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<tbody>
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1.3 Capital Outlay:

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**TOTAL FOR CAPITAL OUTLAY**

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**SUB-TOTAL FOR RTC - BRANCH # 4**

<table>
<thead>
<tr>
<th>Amount</th>
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<tbody>
<tr>
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</table>
1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages - Casual/Contractual (5) 387,900.00
- Personnel Economic Relief Allowance 24,000.00
- Additional Compensation 24,000.00
- Clothing Allowance 12,000.00
- Honoraria 180,000.00
- Christmas Bonus 32,325.00
- Cash Gift 20,000.00
- Productivity Incentive Benefits 8,000.00
  - Life and Retirement Insurance Contributions 46,548.00
  - PAG-IBIG Contributions 4,800.00
  - PHILHEALTH Contributions 6,000.00
  - ECC Contributions 1,440.00

Other Personal Benefits:
- 10 Days Monetization 14,693.00

TOTAL FOR PERSONAL SERVICES 761,706.00
1.2 Maintenance and Other Operating Expenses:

- Training and Seminar Expenses 55,000.00
- Office Supplies Expense 10,000.00
- Spare Parts Expense 5,000.00
- Motor Vehicles Maintenance 55,000.00
- Office Equipment Maintenance 5,000.00
- Other Expenses 7,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 137,000.00

1.3 Capital Outlay:

- Office Equipment 50,000.00

TOTAL FOR CAPITAL OUTLAY 50,000.00

SUB-TOTAL FOR RTC - BRANCH # 5 948,706.00
G.4 OFFICE OF THE CLERK OF COURT

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

Commutable Allowance:

- Honoraria 60,000.00

TOTAL FOR PERSONAL SERVICES 60,000.00

1.2 Maintenance and Other Operating Expenses:

- Training and Seminar Expenses 20,000.00
- Office Supplies Expense 20,000.00
- Office Equipment Maintenance 15,000.00
- Other Expenses 23,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 78,000.00

SUB-TOTAL FOR OFFICE OF THE CLERK OF COURT 138,000.00

G.5 METROPOLITAN TRIAL COURT - 80

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages - Casual/Contractual (4) 346,512.00
- Personnel Economic Relief Allowance 24,000.00
- Additional Compensation 24,000.00

138,000.00
- Clothing Allowance ................................................................. 12,000.00
- Honoraria ............................................................................. 120,000.00
- Christmas Bonus ................................................................. 28,876.00
- Cash Gift ............................................................................... 20,000.00
- Productivity Incentive Benefits ............................................. 8,000.00
- Life and Retirement
  Insurance Contributions ...................................................... 41,581.00
- PAG-IBIG Contributions ....................................................... 4,800.00
- PHILHEALTH Contributions ................................................ 6,000.00
- ECC Contributions ................................................................. 1,440.00

Other Personal Benefits:
- 10 Days Monetization ............................................................. 13,126.00

**TOTAL FOR PERSONAL SERVICES** ........................................ 650,335.00

1.2 Maintenance and Other Operating Expenses:
- Training and Seminar Expenses ........................................... 100,000.00
- Office Supplies Expense ...................................................... 10,000.00
- Motor Vehicles Maintenance ............................................... 45,000.00
- Office Equipment Maintenance ........................................... 7,000.00
- Other Expenses ..................................................................... 55,000.00

**TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES** .... 217,000.00

1.3 Capital Outlay:
- Office Equipment ................................................................. 50,000.00

**TOTAL FOR CAPITAL OUTLAY** .................................................. 50,000.00

**SUB-TOTAL FOR METROPOLITAN TRIAL COURT - 80** .................. 917,335.00
G.6 METROPOLITAN TRIAL COURT BRANCH - 80-A

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Honoraria 60,000.00

TOTAL FOR PERSONAL SERVICES 60,000.00

1.2 Maintenance and Other Operating Expenses:

- Training and Seminar Expenses 100,000.00
- Motor Vehicles Maintenance 40,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 140,000.00

1.3 Capital Outlay:

- Office Equipment 50,000.00

TOTAL FOR CAPITAL OUTLAY 50,000.00

SUB-TOTAL FOR MTC - BRANCH 80-A 250,000.00

G.7 PUBLIC ATTORNEY'S OFFICE (PAO)

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Honoraria (4 Lawyers @ P5,000/month) 240,000.00

TOTAL FOR PERSONAL SERVICES 240,000.00
1.2 Maintenance and Other Operating Expenses:

- Training and Seminar Expenses 20,000.00
- Office Supplies Expense 30,000.00
- Office Equipment Maintenance 5,000.00
- Other Expenses 17,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 72,000.00

SUB-TOTAL FOR PUBLIC ATTORNEY'S OFFICE (PAO) 312,000.00

G.8 PAROLE AND PROBATION OFFICE

1.2 Maintenance and Other Operating Expenses:

- Office Supplies Expense 20,000.00
- Office Equipment Maintenance 8,000.00
- Other Expenses 52,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 80,000.00

SUB-TOTAL FOR PAROLE AND PROBATION OFFICE 80,000.00
G.9 CITY AUDIT UNIT

1.0 CURRENT OPERATING EXPENDITURES

1.2 Maintenance and Other Operating Expenses:

- Training and Seminar Expenses 24,000.00
- Office Supplies Expense 200,000.00
- Spare Parts Expense 24,000.00
- Motor Vehicles Maintenance 20,000.00
- Other Expenses (KB - 93-84) 253,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 521,000.00

1.3 Capital Outlay:

- Office Equipment 50,000.00

TOTAL FOR CAPITAL OUTLAY 50,000.00

SUB-TOTAL FOR CITY AUDIT UNIT 571,000.00

G.10 POST OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.2 Maintenance and Other Operating Expenses:

- Office Supplies Expense 20,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 20,000.00

1.3 Capital Outlay:

- Office Equipment 20,000.00

TOTAL FOR CAPITAL OUTLAY 20,000.00

SUB-TOTAL FOR POST OFFICE 40,000.00
G.11 TELECOMMUNICATIONS

1.0 CURRENT OPERATING EXPENDITURES

1.2 Maintenance and Other Operating Expenses:

- Office Supplies Expense 10,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 10,000.00

SUB-TOTAL FOR TELECOMMUNICATION OFFICE 10,000.00

G.12 BUREAU OF INTERNAL REVENUE (BIR)

1.0 CURRENT OPERATING EXPENDITURES

1.2 Maintenance and Other Operating Expenses:

- Office Supplies Expense 50,000.00
- Office Equipment Maintenance 8,000.00
- Other Expenses 20,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 78,000.00

SUB-TOTAL FOR BUREAU OF INTERNAL REVENUE (BIR) 78,000.00
### H. MANDATORY OFFICES:

#### H.1 OFFICE OF THE CITY ADMINISTRATOR

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages -
  - Regular Pay (9) 1,576,560.00

- Personnel Economic
  - Relief Allowance 48,000.00

- Additional Compensation 54,000.00

- Representation Allowance 31,800.00

- Transportation Allowance 31,800.00

- Clothing Allowance 27,000.00

- Christmas Bonus 131,380.00

- Cash Gift 45,000.00

- Productivity Incentive Benefits 18,000.00

- Life and Retirement
  - Insurance Contributions 189,187.00

- PAG-IBIG Contributions 10,800.00

- PHILHEALTH Contributions 13,500.00

- ECC Contributions 3,240.00

Other Personal Benefits:

- 10 Days Monetization 59,718.00

**TOTAL FOR PERSONAL SERVICES** 2,239,985.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local: 20,000.00
- Training and Seminar Expenses: 50,000.00
- Office Supplies Expense: 350,000.00
- Spare Parts Expense: 50,000.00
- Motor Vehicles Maintenance: 100,000.00
- Office Equipment Maintenance: 30,000.00
- Other Expenses: 600,000.00
- Advertising and Publication: 500,000.00

**TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES**: 1,700,000.00

1.3 Capital Outlay:

- Office Equipment: 200,000.00

**TOTAL FOR CAPITAL OUTLAY**: 200,000.00

**SUB-TOTAL FOR OFFICE OF THE CITY ADMINISTRATOR**: 4,139,988.00
H.2 GENERAL SERVICES

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages -
  Regular Pay (25) 2,247,192.00
- Salaries and Wages -
  Casual/Contractual (24) 3,555,360.00
- Personnel Economic
  Relief Allowance 276,000.00
- Additional Compensation 294,000.00
- Representation Allowance 90,000.00
- Transportation Allowance 90,000.00
- Clothing Allowance 147,000.00
- Christmas Bonus 483,546.00
- Cash Gift 245,000.00
- Productivity Incentive Benefits 98,000.00
- Life and Retirement
  Insurance Contributions 696,306.00
- PAG-IBIG Contributions 58,800.00
- PHILHEALTH Contributions 73,500.00
- ECC Contributions 17,640.00

Other Personal Benefits:

- 10 Days Monetization 219,794.00

TOTAL FOR PERSONAL SERVICES 8,592,138.00
1.2 Maintenance and Other Operating Expenses:

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<tr>
<td>Insurance Expense</td>
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<tr>
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<tr>
<td>Spare Parts Expense</td>
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<tr>
<td>Gasoline, Oil and Lubricants Expense</td>
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<tr>
<td>Motor Vehicles Maintenance</td>
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<td>Office Equipment Maintenance</td>
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</tr>
<tr>
<td>Other Expenses</td>
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</table>

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 19,404,344.00

1.3 Capital Outlay:

<table>
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<tr>
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<tbody>
<tr>
<td>Office Equipment</td>
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</tbody>
</table>

TOTAL FOR CAPITAL OUTLAY 89,000.00

SUB-TOTAL FOR GENERAL SERVICES 28,085,482.00
H.3 DEPARTMENT OF SOCIAL SERVICES

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages - Regular Pay (26)  
  4,282,260.00

- Salaries and Wages - Casual/Contractual (22)  
  2,093,220.00

- Personnel Economic Relief Allowance  
  276,000.00

- Additional Compensation  
  288,000.00

- Representation Allowance  
  58,200.00

- Transportation Allowance  
  58,200.00

- Clothing Allowance  
  144,000.00

- Christmas Bonus  
  531,290.00

- Cash Gift  
  240,000.00

- Productivity Incentive Benefits  
  96,000.00

- Life and Retirement Insurance Contributions  
  765,058.00

- PAG-IBIG Contributions  
  57,600.00

- PHILHEALTH Contributions  
  72,000.00

- ECC Contributions  
  17,280.00

Other Personal Benefits:

- 10 Days Monetization  
  241,495.00

TOTAL FOR PERSONAL SERVICES  
  9,220,603.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local 160,000.00
- Training and Seminar Expenses 387,500.00
- Office Supplies Expense 258,000.00
- Spare Parts Expense 5,000.00
- Motor Vehicles Maintenance 10,000.00
- Office Equipment Maintenance 65,000.00
- Other Expenses 612,750.00

**TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES** 1,498,250.00

1.3 Capital Outlay:

- Office Equipment 100,000.00

**TOTAL FOR CAPITAL OUTLAY** 100,000.00

**SUB-TOTAL FOR DEPARTMENT OF SOCIAL SERVICES** 10,818,853.00
H.4 OFFICE OF THE CITY COOPERATIVES OFFICER

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages - Regular Pay (4) 735,264.00
- Salaries and Wages - Casual/Contractual (10) 894,756.00
- Personnel Economic Relief Allowance 78,000.00
- Additional Compensation 84,000.00
- Representation Allowance 31,800.00
- Transportation Allowance 31,800.00
- Clothing Allowance 42,000.00
- Christmas Bonus 135,835.00
- Cash Gift 70,000.00
- Productivity Incentive Benefits 28,000.00
- Life and Retirement Insurance Contributions 195,602.00
- PAG-IBIG Contributions 16,800.00
- PHILHEALTH Contributions 21,000.00
- ECC Contributions 5,040.00

Other Personal Benefits:

- 10 Days Monetization 61,743.00

TOTAL FOR PERSONAL SERVICES 2,431,640.00
1.2 Maintenance and Other Operating Expenses:

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<tr>
<td>Other Expenses</td>
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**TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES** 380,000.00

1.3 Capital Outlay:

<table>
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**TOTAL FOR CAPITAL OUTLAY** 116,700.00

**SUB-TOTAL FOR COOPERATIVES OFFICER** 2,928,340.00
H.5 OFFICE OF THE CITY PROSECUTOR

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages - Regular Pay (16) 1,982,988.00
- Salaries and Wages - Casual/Contractual (2) 138,948.00
- Personnel Economic Relief Allowance 108,000.00
- Additional Compensation 108,000.00
- Clothing Allowance 54,000.00
- Honoraria (City Prosecutor and Nine (9) Asst. Prosecutors) 624,000.00
- Christmas Bonus 176,828.00
- Cash Gift 90,000.00
- Productivity Incentive Benefits 36,000.00
- Life and Retirement Insurance Contributions 254,632.00
- PAG-IBIG Contributions 21,600.00
- PHILHEALTH Contributions 27,000.00
- ECC Contributions 6,480.00

Other Personal Benefits:

- 1.6 Days Monetization 80,376.00

TOTAL FOR PERSONAL SERVICES 3,708,852.00
1.2 Maintenance and Other Operating Expenses:

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</tr>
<tr>
<td>Other Expenses</td>
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</table>

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES: 873,000.00

1.3 Capital Outlay:

<table>
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<tbody>
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<td>Office Equipment</td>
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TOTAL FOR CAPITAL OUTLAY: 100,000.00

SUB-TOTAL FOR OFFICE OF THE CITY PROSECUTOR: 4,681,852.00
**H.6 OFFICE OF THE CITY ARCHITECT**

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages -
  - Regular Pay (6) 1,143,180.00

- Personnel Economic
  - Relief Allowance 30,000.00

- Additional Compensation 36,000.00

- Representation Allowance 31,800.00

- Transportation Allowance 31,800.00

- Clothing Allowance 18,000.00

- Christmas Bonus 95,265.00

- Cash Gift 30,000.00

- Productivity Incentive Benefits 12,000.00

- Life and Retirement
  - Insurance Contributions 137,182.00

- PAG-IBIG Contributions 7,200.00

- PHILHEALTH Contributions 9,000.00

- ECC Contributions 2,160.00

**Other Personal Benefits:**

- 10 Days Monetization 43,302.00

**TOTAL FOR PERSONAL SERVICES** 1,626,889.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local 2,000.00
- Training and Seminar Expenses 10,000.00
- Office Supplies Expense 143,000.00
- Other Expenses 10,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 165,000.00

1.3 Capital Outlay:

- Office Equipment 143,000.00

TOTAL FOR CAPITAL OUTLAY 143,000.00

SUB-TOTAL FOR OF THE OFFICE OF THE CITY ARCHITECT 1,934,889.00
H.7 OFFICE OF THE CITY VETERINARIAN

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages -
  Regular Pay (4) 791,388.00

- Personnel Economic
  Relief Allowance 18,000.00

- Additional Compensation 24,000.00

- Representation Allowance 31,800.00

- Transportation Allowance 31,800.00

- Clothing Allowance 12,000.00

- Christmas Bonus 65,949.00

- Cash Gift 20,000.00

- Productivity Incentive Benefits 8,000.00

- Life and Retirement
  Insurance Contributions 94,966.00

- PAG-IBIG Contributions 4,800.00

- PHILHEALTH Contributions 6,000.00

- ECC Contributions 1,440.00

Other Personal Benefits:

- 10 Days Monetization 29,977.00

TOTAL FOR PERSONAL SERVICES 1,140,120.00
1.2 Maintenance and Other Operating Expenses:

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<td>Other Expenses</td>
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1.3 Capital Outlay:

<table>
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<tbody>
<tr>
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<tr>
<td><strong>TOTAL FOR CAPITAL OUTLAY</strong></td>
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</tr>
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</table>

**SUB-TOTAL FOR OFFICE OF THE CITY VETERINARIAN** 1,438,120.00
H.8 OFFICE OF THE CITY REGISTRY OF DEEDS

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages - Casual/Contractual (5) 795,432.00

- Personnel Economic Relief Allowance 30,000.00

- Additional Compensation 30,000.00

- Clothing Allowance 15,000.00

- Christmas Bonus 66,286.00

- Cash Gift 25,000.00

- Productivity Incentive Benefits 10,000.00

- Life and Retirement Insurance Contributions 95,452.00

- PAG-IBIG Contributions 6,000.00

- PHILHEALTH Contributions 7,500.00

- ECC Contributions 1,800.00

Other Personal Benefits:

- 10 Days Monetization 30,130.00

TOTAL FOR PERSONAL SERVICES 1,112,600.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local 5,000.00
- Training and Seminar Expenses 20,000.00
- Office Supplies Expense 100,000.00
- Other Expenses 70,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 195,000.00

1.3 Capital Outlay:

- Office Equipment 100,000.00

TOTAL FOR CAPITAL OUTLAY 100,000.00

SUB-TOTAL FOR THE OFFICE OF THE CITY REGISTRY OF DEEDS 1,407,600.00
H.9 LAND TRANSPORTATION OFFICE (LTO)

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages -
  Casual/Contractual (6) 688,824.00

- Personnel Economic Relief Allowance 36,000.00

- Additional Compensation 36,000.00

- Clothing Allowance 18,000.00

- Christmas Bonus 57,402.00

- Cash Gift 30,000.00

- Productivity Incentive Benefits 12,000.00

- Life and Retirement Insurance Contributions 82,659.00

- PAG-IBIG Contributions 7,200.00

- PHILHEALTH Contributions 9,000.00

- ECC Contributions 2,160.00

Other Personal Benefits:

- 10 Days Monetization 26,092.00

TOTAL FOR PERSONAL SERVICES 1,005,337.00
1.2 Maintenance and Other Operating Expenses:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
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<td>Other Expenses</td>
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1.3 Capital Outlay:

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**SUB-TOTAL FOR LAND TRANSPORTATION (LTO)** 1,438,337.00
H.10 SOLID WASTE MANAGEMENT SERVICES

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages - Regular Pay (82) 7,139,748.00
- Salaries and Wages - Casual/Contractual (66) 4,945,498.00
- Personnel Economic Relief Allowance 876,000.00
- Additional Compensation 888,000.00
- Representation Allowance 52,800.00
- Transportation Allowance 52,800.00
- Clothing Allowance 444,000.00
- Honoraria 151,200.00
- Christmas Bonus 1,007,104.00
- Cash Gift 740,000.00
- Productivity Incentive Benefits 296,000.00
- Life and Retirement Insurance Contributions 1,450,229.00
- PAG-IBIG Contributions 177,600.00
- PHILHEALTH Contributions 222,000.00
- ECC Contributions 53,280.00

Other Personal Benefits:
- 10 Days Monetization 457,774.00

TOTAL FOR PERSONAL SERVICES 18,954,033.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local 100,000.00
- Training and Seminar Expenses 30,000.00
- Office Supplies Expense 350,000.00
- Spare Parts Expense 200,000.00
- Motor Vehicles Maintenance 200,000.00
- Office Equipment Maintenance 20,000.00
- Other Expenses 100,000.00

Special Project:

- Kabalikat sa Kalinisan 24,994,920.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 25,994,920.00

1.3 Capital Outlay:

- Office Equipment 160,000.00

TOTAL FOR CAPITAL OUTLAY 160,000.00

SUB-TOTAL FOR SOLID WASTE AND MANAGEMENT SERVICES 45,108,953.00
H.11 ENVIRONMENTAL PROTECTION AND NATURAL RESOURCES (EPNR)

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages - Regular Pay (8)  
  1,429,752.00

- Salaries and Wages - Casual/Contractual (3)  
  241,500.00

- Personnel Economic Relief Allowance  
  60,000.00

- Additional Compensation  
  66,000.00

- Representation Allowance  
  31,800.00

- Transportation Allowance  
  31,800.00

- Clothing Allowance  
  33,000.00

- Christmas Bonus  
  139,271.00

- Cash Gift  
  55,000.00

- Productivity Incentive Benefits  
  22,000.00

- Life and Retirement Insurance Contributions  
  200,550.00

- PAG-IBIG Contributions  
  13,200.00

- PHILHEALTH Contributions  
  16,500.00

- ECC Contributions  
  3,960.00

Other Personal Benefits:

- 10 Days Monetization  
  63,305.00

TOTAL FOR PERSONAL SERVICES  
2,407,638.00
1.2 Maintenance and Other Operating Expenses:

- Training and Seminar Expenses 20,000.00
- Office Supplies Expense 75,000.00
- Office Equipment Maintenance 15,000.00
- Motor Vehicles Maintenance 15,000.00
- Other Expenses 25,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 150,000.00

1.3 Capital Outlay:

- Office Equipment 75,000.00

TOTAL FOR CAPITAL OUTLAY 75,000.00

SUB-TOTAL FOR ENVIRONMENTAL AND NATURAL RESOURCES DEPARTMENT (EPNR) 2,632,638.00
H.12 BUREAU OF JAIL MANAGEMENT AND PENOLOGY

1.0 CURRENT OPERATING EXPENDITURES

1.2 Maintenance and Other Operating Expenses:

<table>
<thead>
<tr>
<th>Item</th>
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<tbody>
<tr>
<td>Office Supplies Expense</td>
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<td>Motor Vehicles Maintenance</td>
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<td>Other Expenses</td>
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1.3 Capital Outlay:

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<td><strong>TOTAL FOR CAPITAL OUTLAY</strong></td>
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</table>

**SUB-TOTAL FOR BUREAU OF JAIL MANAGEMENT AND PENOLOGY** 3,556,000.00
## H.13 FIRE DEPARTMENT

### 1.0 CURRENT OPERATING EXPENDITURES

**1.1 Personal Services:**

- **Salaries and Wages -**
  
  - Regular Pay (17)  
    
  1,291,932.00

- **Personnel Economic Relief Allowance**
  
  102,000.00

- **Additional Compensation**
  
  102,000.00

- **Clothing Allowance**
  
  51,000.00

- **Honoraria**
  
  31,800.00

- **Christmas Bonus**
  
  107,661.00

- **Cash Gift**
  
  85,000.00

- **Productivity Incentive Benefits**
  
  34,000.00

- **Life and Retirement Insurance Contributions**
  
  155,032.00

- **PAG-IBIG Contributions**
  
  20,400.00

- **PHILHEALTH Contributions**
  
  25,500.00

- **ECC Contributions**
  
  6,120.00

**Other Personal Benefits:**

- **10 Days Monetization**
  
  48,937.00

**TOTAL FOR PERSONAL SERVICES**

  2,061,382.00
1.2 Maintenance and Other Operating Expenses:

- Training and Seminar Expenses 20,000.00
- Office Supplies Expense 451,675.00
- Spare Parts Expense 100,000.00
- Motor Vehicles Maintenance 120,000.00
- Office Equipment Maintenance 20,000.00
- Other Expenses 1,011,288.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 1,722,963.00

1.3 Capital Outlay:

- Office Equipment 100,000.00

TOTAL FOR CAPITAL OUTLAY 100,000.00

SUB-TOTAL FOR FIRE DEPARTMENT 3,884,345.00
1. EDUCATION SERVICE:

1.1 EARLY EDUCATION CENTER

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages -
  Casual/Contractual (44) 4,479,456.00

- Personnel Economic Relief Allowance 264,000.00

- Additional Compensation 264,000.00

- Clothing Allowance 132,000.00

- Christmas Bonus 373,288.00

- Cash Gift 220,000.00

- Productivity Incentive Benefits 88,000.00

- Other Bonuses and Allowance (RA # 6972) 300,000.00

- Life and Retirement Insurance Contributions 537,535.00

- PAG-IBIG Contributions 52,800.00

- PHILHEALTH Contributions 66,000.00

- ECC Contributions 15,840.00

Other Personal Benefits:

- 10 Days Monetization 169,676.00

TOTAL FOR PERSONAL SERVICES 6,962,595.00
1.2 Maintenance and Other Operating Expenses:
- Training, Seminars/Workshop, Review 200,000.00
- Office Supplies Expense 580,000.00
- Office Equipment Maintenance 50,000.00
- Other Expenses 450,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 1,280,000.00

1.3 Capital Outlay:
- Office Equipment 100,000.00

TOTAL FOR CAPITAL OUTLAY 100,000.00

SUB-TOTAL FOR EARLY EDUCATION CENTER 8,342,595.00
### 1.2 RIC-CC

#### 1.0 CURRENT OPERATING EXPENDITURES

**1.1 Personal Services:**

- **Other Bonuses and Allowances**
  - $668,000.00

**TOTAL FOR PERSONAL SERVICES**
- $668,000.00

**1.2 Maintenance and Other Operating Expenses:**

- **Training and Seminar Expenses**
  - $15,000.00
- **Rent Expense**
  - $50,000.00
- **Office Supplies Expense**
  - $50,000.00
- **Office Equipment Maintenance**
  - $20,000.00
- **Other Expenses**
  - $245,000.00

**TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES**
- $380,000.00

**1.3 Capital Outlay:**

- **Office Equipment**
  - $100,000.00

**TOTAL FOR CAPITAL OUTLAY**
- $100,000.00

**SUB-TOTAL FOR RIC-CC**
- $1,148,000.00
J. ENGINEERING & INFRASTRUCTURE SERVICES:

J.1 OFFICE OF THE CITY ENGINEER
AND BUILDING OFFICIAL

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages -
  Regular Pay (57) 9,308,268.00

- Salaries and Wages -
  Casual/Contractual (44) 4,644,336.00

- Personnel Economic
  Relief Allowance 588,000.00

- Additional Compensation 606,000.00

- Representation Allowance 84,600.00

- Transportation Allowance 84,600.00

- Clothing Allowance 303,000.00

- Christmas Bonus 1,162,717.00

- Cash Gift 505,000.00

- Productivity Incentive Benefits 202,000.00

- Life and Retirement
  Insurance Contributions 1,674,312.00

- PAG-IBIG Contributions 121,200.00

- PHILHEALTH Contributions 151,500.00

- ECC Contributions 36,360.00

Other Personal Benefits:

- 10 Days Monetization 528,508.00

TOTAL FOR PERSONAL SERVICES 20,000,401.00
1.2 Maintenance and Other Operating Expenses:

<table>
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<tr>
<th>Expense</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
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<td>Electricity</td>
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<td>Subscription Expense</td>
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<td>Accountable Form</td>
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<td>Office Supplies Expense</td>
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<td>Spare Parts Expense</td>
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<td>Office Equipment Maintenance</td>
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<tr>
<td>Other Expenses</td>
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</tr>
</tbody>
</table>

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 26,470,000.00

1.3 Capital Outlay:

<table>
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<tr>
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<th>Amount</th>
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<tbody>
<tr>
<td>Office Equipment</td>
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</tbody>
</table>

TOTAL FOR CAPITAL OUTLAY 312,000.00

SUB-TOTAL FOR THE OFFICE OF THE CITY ENGINEER AND BUILDING OFFICIAL 46,782,401.00

125
### J.2 INFRASTRUCTURE PROJECTS

#### 1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- **Salaries and Wages**
  - Casual/Contractual (22)  2,509,656.00

- **Personnel Economic Relief Allowance**  132,000.00

- **Additional Compensation**  132,000.00

- **Clothing Allowance**  66,000.00

- **Christmas Bonus**  209,138.00

- **Cash Gift**  110,000.00

- **Productivity Incentive Benefits**  44,000.00

- **Life and Retirement Insurance Contributions**  301,159.00

- **PAG-IBIG Contributions**  26,400.00

- **PHILHEALTH Contributions**  33,000.00

- **ECC Contributions**  7,920.00

**Other Personal Benefits:**

- **10 Days Monetization**  95,063.00

**TOTAL FOR PERSONAL SERVICES**  3,666,336.00
1.2 Maintenance and Other Operating Expenses:

- Buildings Maintenance                       15,000,000.00
- Hospitals & Health Center Maintenance        4,000,000.00
- Other Structures Maintenance                 15,000,000.00
- Artesian Wells, Reservoir, Pumping Stations, Etc. Maintenance  1,000,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES  35,000,000.00

SUB-TOTAL FOR INFRASTRUCTURE PROJECTS  38,666,336.00
K. SPECIAL PROJECTS:

K.1 SPORTS DEVELOPMENT PROGRAM

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages - Casual/Contractual (3) 424,200.00
- Personnel Economic Relief Allowance 18,000.00
- Additional Compensation 18,000.00
- Clothing Allowance 9,000.00
- Honoraria 1,126,000.00
- Christmas Bonus 35,350.00
- Cash Gift 15,000.00
- Productivity Incentive Benefits 6,000.00
- Life and Retirement Insurance Contributions 50,904.00
- PAG-IBIG Contributions 3,600.00
- PHILHEALTH Contributions 4,500.00
- ECC Contributions 1,080.00

Other Personal Benefits:

- 10 Days Monetization 16,068.00

TOTAL FOR PERSONAL SERVICES 1,727,702.00
### 1.2 Maintenance and Other Operating Expenses:

<table>
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<tr>
<th>Item</th>
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<tbody>
<tr>
<td>Training and Seminar Expenses</td>
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<tr>
<td>Other Expenses</td>
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**Special Projects:**

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<tbody>
<tr>
<td>Physical Fitness Program</td>
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**TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES**

2,715,000.00

### 1.3 Capital Outlay:

<table>
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<tr>
<th>Item</th>
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<tbody>
<tr>
<td>Office Equipment</td>
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**TOTAL FOR CAPITAL OUTLAY**

100,000.00

**SUB-TOTAL FOR SPORTS DEVELOPMENT PROGRAM**

4,542,702.00
K.2 YOUTH DEVELOPMENT PROGRAM

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages -
  Regular Pay ($) 1,057,884.00

- Personnel Economic
  Relief Allowance 24,000.00

- Additional Compensation 30,000.00

- Representation Allowance 26,400.00

- Transportation Allowance 26,400.00

- Clothing Allowance 15,000.00

- Christmas Bonus 88,157.00

- Cash Gift 25,000.00

- Productivity Incentive Benefits 10,000.00

- Life and Retirement
  Insurance Contributions 126,946.00

- PAG-IBIG Contributions 6,000.00

- PHILHEALTH Contributions 7,500.00

- ECC Contributions 1,800.00

Other Personal Benefits:

- 10 Days Monetization 40,071.00

TOTAL FOR PERSONAL SERVICES 1,485,158.00
1.2 Maintenance and Other Operating Expenses:

- Travelling Expense - Local 5,000.00
- Training and Seminar Expenses 50,000.00
- Subscription Expense 3,000.00
- Office Supplies Expense 10,000.00
- Other Expenses 150,000.00

Special Project:
- Youth Training Development 385,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 603,000.00

SUB-TOTAL FOR YOUTH DEVELOPMENT PROGRAM 2,088,158.00
K.3 DRUG ABUSE PREVENTION PROGRAM

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Salaries and Wages - Regular Pay (1)  137,352.00
- Salaries and Wages - Casual/Contractual (8)  872,424.00
- Personnel Economic Relief Allowance  54,000.00
- Additional Compensation  54,000.00
- Clothing Allowance  27,000.00
- Honoraria  868,000.00
- Christmas Bonus  84,148.00
- Cash Gift  45,000.00
- Productivity Incentive Benefits  18,000.00
- Life and Retirement Insurance Contributions  121,173.00
- PAG-IBIG Contributions  10,800.00
- PHILHEALTH Contributions  13,500.00
- ECC Contributions  3,271.00

Other Personal Benefits:

- 10 Days Monetization  38,249.00

TOTAL FOR PERSONAL SERVICES  2,346,917.00
1.2 Maintenance and Other Operating Expenses:

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<td>Office Equipment Maintenance</td>
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**TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES**

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<tbody>
<tr>
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**SUB-TOTAL FOR DRUG ABUSE AND PREVENTION PROGRAM** 2,646,917.00
K.4 SPECIAL ACTIVITIES FUND

1.0 CURRENT OPERATING EXPENDITURES

1.2 Maintenance and Other Operating Expenses:

Other Expenses:

- Burial Assistance 3,500,000.00
- Assistance to Veterans (Heirs) 1,000,000.00
- Community Mobilization 1,000,000.00
- National Government Oriented Program 2,000,000.00

Social Amelioration:

- Social Amelioration (Mayor) 3,000,000.00
- Social Amelioration (Vice-Mayor) 360,000.00
- Social Amelioration (18 Councilors) 993,500.00

Special Activities Fund:

- Special Activities Fund (Mayor) 5,000,000.00
- Special Activities Fund (Vice-Mayor) 3,500,000.00
- Special Activities Fund (18 Councilors) 13,550,237.00

Pamaskong Handog:

- Pamaskong Handog (Mayor) 2,000,000.00
- Pamaskong Handog (Vice-Mayor) 500,000.00
- Pamaskong Handog (18 Councilors) 5,933,000.00

- Maintenance of Clean and Green Program 300,000.00
- Garbage Collection 75,000,000.00
- Muntinlupa Anniversary Celebration 500,000.00
- Muntinlupa Christmas Celebration 2,000,000.00

Muntinlupa - Gunma/Sweden/Henderson Training Program 2,000,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 122,136,737.00

SUB-TOTAL FOR SPECIAL ACTIVITIES FUND 122,136,737.00

L. NON-OFFICE:

L.1 NON OFFICE

1.0 CURRENT OPERATING EXPENDITURES

1.1 Personal Services:

- Honoraria 6,000,000.00
- Pensions and Retirement Benefits 3,500,000.00
- Terminal Leave Benefits 1,500,000.00
- Other Personal Benefits 20,027,322.00

TOTAL FOR PERSONAL SERVICES 31,027,322.00

1.2 Maintenance and Other Operating Expenses:

- Subsidy to Operating Units (MPC) 17,899,735.00

Other Expenses:

- Employees Medicare Health Program 35,000,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES 52,899,735.00
1.3 Capital Outlay:
  - Motor Vehicles  6,599,239.00

TOTAL FOR CAPITAL OUTLAY  6,599,239.00

SUB-TOTAL FOR NON OFFICE  90,526,296.00

M. MANDATORY OBLIGATIONS:

M.1 STATUTORY AND CONTRACTUAL OBLIGATIONS

1.0 CURRENT OPERATING EXPENDITURES

1.2 Maintenance and Other Operating Expenses:

Other Expenses:
  - 20% Community Development Fund  77,980,000.00
  - 5% Reserve for Calamity Fund  52,004,265.00
  - 5% Contribution to MMDA  24,820,365.00
  - Debt Service  46,000,000.00
  - Prior Year's Obligation  2,000,000.00
  - Barangay Development Fund @ P1,000.00 per Barangay  9,000.00

TOTAL FOR MAINTENANCE AND OTHER OPERATING EXPENSES  202,813,630.00

SUB-TOTAL FOR MANDATORY OBLIGATIONS  202,813,630.00

TOTAL APPROPRIATIONS  1,040,085,300.00

INCOME ESTIMATE  1,040,085,300.00
GENERAL PROVISIONS

ADMINISTRATIVE ORGANIZATION

Section 2. Changing the Existing Organizational Structure - In line with the City's desire to maximize the delivery of public service the City Government entered into a Memorandum of Agreement with the concerned national government agencies with regards to the devolution of their current operating expenditures to the city government, such as Social Welfare Development, Environmental and Natural Resources, Agriculture, Health Services and Solid Waste Management.

In order to meet the pressing needs of the people of Muntinlupa, the City Mayor has promulgated his 8-point program for progress and prosperity.

Section 3. Authority to Fill Vacant Positions - It is the thrust of the city government to professionalize public services as an incentive to the casual employees who meet at least the minimum requirements of the Civil Service Commission shall be appointed to the plantilla for permanent positions, PROVIDED, that the appointment thereto shall be made strictly in accordance with the Civil Service Act of 1959 (R.A. No. 2260), as amended by executive Order No. 292 dated July 25, 1987 and other pertinent laws and Executive Orders.

Section 4. Maximum Number of Permanent Positions - Except otherwise provided by law, the maximum number of permanent positions as herein authorized under this ordinance shall not exceed the number of permanent positions included in the itemization of Personal Services or in the approved supplemental budget ordinances.

Section 5. Itemization of Personal Services - The itemization of Personal Services in support of the appropriation under this Ordinance for Personal Services, together with the approved implementing rules and regulations or applicable guidelines, memorandums and circulars, shall form part of this Ordinance and therefore shall be governed by its provisions.

AUTHORIZED EXPENDITURES

Section 6. Discretionary Fund of Local Chief Executive - Appropriation for discretionary fund of the City Mayor provided under this Ordinance shall not exceed two percent (2%) of the total real property tax collections actually realized during the next preceding calendar year. Any disbursement thereof shall be utilized for Public use or interest.
Section 7. Intelligence Activities - Appropriation for Intelligence Fund provided under this Ordinance shall be used solely for security and intelligence activities and disbursement thereof shall be subject to pertinent accounting and auditing rules and regulations.

Section 8. Special Activities Fund and Other Lump Sum Appropriations for Special Projects - The appropriations set aside for Special Activities Fund (SAF) and Other Lump Sum Appropriations for Special Project which activities are programmed and is included in the approved appropriations provided under this Ordinance shall be implemented except new projects/activities not included therein which will require prior approval of the Sangguniang Panlungsod and under the provision of Section 455 (b.1) of the Local Government Code the City Mayor shall exercise general supervision and control over all programs, projects, services and activities of the City Government.

Section 9. Cultural and Athletic Activities - Appropriations allotted for Cultural and Athletic activities shall not exceed the amount provided in this Ordinance. Expenditure of funds for these activities shall include the purchase of uniforms at not more than P250.00 for each participant, and for supplies and necessary expenses for such activities.

Section 10. Funding for Contracts - The city may enter into a contract of whatever nature involving the expenditure of public funds including among others: contract of lease, contract to construct buildings and roads, rental of equipment, construction of partition or improvements in a leased buildings and premises or contracts involving an increase in the approved contract price and contract of services or consultancy to be funded from appropriations provided under this Ordinance and the City Mayor may be authorized to enter into such aforementioned agreements/contracts under negotiated contract, regardless of amount and it shall be provided in accordance with any existing laws, rules and regulations.

Section 11. Five Percent Calamity Fund - The appropriations provided under this Ordinance for 5% Calamity Fund shall be disbursed solely for emergency expenditures for relief, repair and rehabilitation/reconstruction & other works & services in connection with the calamities, pursuant to the provisions of RA 8185 an act amending Sec. 324 (d) of RA 7160.

Section 12. Use of Savings for Settlement of Authorized Obligations - Savings in any of the appropriations herein provided shall first be utilized for payment of statutory and contractual obligations of local government units including those arising out of final judgement of the courts subject to the approval of the Sangguniang Panlungsod.

Section 13. Prohibitions to Use Appropriations for Private Purposes - No portion of the appropriations provided under this Ordinance shall be utilized for any activity or undertaking that is considered private in nature or character, except as may be expressly authorized by law or other statutory authority.

Section 14. Use of Appropriated Funds - All appropriations provided under the Ordinance for capital or development project, priority budgetary programs and activities shall be released and used solely for their intended purpose(s) for which the same are appropriated, except as may be otherwise modified by the Sangguniang Panlungsod through the enactment of Supplemental Budget Ordinances.
Section 15. Authorized Salaries - The amount of salaries chargeable against the appropriation provided under this ordinance shall not exceed the rates as prescribed by DBM – Local Budget Circular No. 74, dated June 15, 2001.

Section 16. Compensation of Consultants, Technical Assistants and other Contractual Personnel - The amount provided under this Ordinance shall be authorized only for services of consultants, technical assistants, experts and other contractual employees rendering specific essential and vital activities or services which cannot be provided by the regular staff of the office concerned, limited to such period when the services are reasonably and necessarily required and/or to activities that shall have definite period of completion or expected output/results. Furthermore, consultants, technical assistants and experts herein allowed, shall be authorized to receive the appropriation provided in this Ordinance excess of the total aggregate amount authorized under COA Circular No. 77-25C dated March 1, 1977, provided such rate(s) provided in their contractual employment agreement/contracts as approved by the Civil Service Commission under the following instances:

a) When the consultant, technical assistant is an acknowledged authority in his field of specialization, and

b) Where the consultant, technical assistant or expert is hired to perform a specific activity or service that requires technical skills and expertise which the local labor force cannot provide, or if such expertise is available, the supply is limited.

In the case of other contractual employees, their salary rate and/or compensation may be charged against fund or appropriation provided under this Ordinance not to exceed 120% of the minimum salary and allowances of existing equivalent positions. PROVIDED, HOWEVER, that the approved rates and/or compensation by the Sangguniang Panlungsood shall not exceed the salary of his immediate superior unless authorized by the Civil Service Commission, PROVIDED, Further that services rendered by consultants, technical assistants, and experts and other employees under contractual employment shall in no case be credited nor the compensation received for the period shall be the basis for computation of all leave benefits, notwithstanding the provisions of Section.

c) Of C.A. No. 186 as amended and other laws to the contrary.

Section 17. Commutable Representation and Transportation Allowance - The amount of commutable representation and transportation allowance granted and chargeable against appropriation provided under this Ordinance shall be limited only to the officials specifically mentioned in DBM-LBC No. 68 authorize under the General Provisions of the General Appropriations Act (GAA) for fiscal year 1998 (RA No. 8522) being effective as of
January 1, 1998 and to those "other officials" as herein authorized by the Sangguniang Panlungsod in accordance with the rules and regulations provided under the above mentioned circular, and PROVIDED. further, that the amount so authorize shall not exceed the maximum amount as provided under Annex "B" of the said circular, and PROVIDED, further, that the transportation allowance herein provided shall not be allowed to officials who is assigned government motor transportation in the performance of their official duties and functions.

Section 18. Uniform/Clothing Allowance - The amount of uniform/clothing allowance as may be allowed against funds or appropriations herein set aside under this Ordinance shall not exceed the amount of Three Thousand Pesos (P 3,000.00) each per annum as provided for by DBM-LBC No. 68,under 2.2 of the said circular dated June 4, 1998.

Section 19. 30 Days Monetization of Leave/Service Credits - The appropriation provided under this Ordinance shall be allowed to an officer or employee in accordance with the Joint Civil Service Commission and Department of Budget and Management Circular No. 1 Series of 1991, and it shall be availed only once a year.

Section 20. Personnel Economic Relief Allowance (PERA) - Any appropriated amount set aside for personnel economic relief allowance shall be disbursed strictly in accordance with Department of Budget and Management - Budget Circular No. 4 dated June 28, 1991 and in no case shall such allowance be considered part of the basic salary of the employee.

Section 21. Grant of Additional Compensation - The appropriated amount provided shall be paid to the Personnel of Government which shall partake of an allowance and not subject to GSIS, HDMF Fund Premiums and Income Tax deductions in reference to Administrative Order No. 53.

Section 22. 13th Month Pay and Cash Gift - Appropriations for the 13th Month Pay and Cash Gift of P 5,000.00 as per DBM-Budget Circular No. 11-B dated March 30, 1998, to all employees who have serve at least six (6) months as of December 31, of the current year. For those employees who have served less than six (6) months as of the end of the year shall received an amount as provided for by a directive for higher authorities; Provided the employee is still employ in the city as of October 31, of the current year.

Section 23. Payment of Honorarium - The appropriation provided under this Ordinance shall be paid to government officials, whether local or national, and local government employees who are duly assigned/designated by the city chief executive to render services, either full time or part time basis to an inter-agency/unit/office, implementing special projects/programs with appropriations approve by this ordinance at such rate authorized under existing laws, rules and regulations, PROVIDED, that no payment of honorarium shall be paid out of appropriations provided herein to person not regularly employed in the city government except resource speakers, experts, consultants and specialist who are acknowledged authorities in their fields of specialization for services rendered at such rates as the Sangguniang Panlungsod may authorized in accordance with the rules and regulations prescribed by the Joint Commission on Local Government Personnel Administration, or when specifically provided under existing laws.
Section 24. Training, Seminars/Workshops Expenses - The amount for appropriation under this Ordinance for the conduct of seminars, workshops and in-service courses of local government officials and employees shall be allowed for those officially sanctioned by government authorities or authorized by existing laws.

Section 25. Incentive Awards - The City Chief Executive may grant incentive awards subject to the approval of the Sangguniang Panlungsod, monetary or other awards chargeable to appropriations set aside for the purpose or available savings to deserving employees who, by their suggestions, superior accomplishments and meritorious personal efforts, contributed to the efficiency, economy, or improvement of government operations during the calendar year. The incentive awards system shall be governed under such rules, regulations and standards as promulgated by the Civil Service Commission and/or by the Sangguniang Panlungsod.

ADMINISTRATIVE PROCEDURES

Section 26. Purpose, Use Operation and Maintenance of Motor Transport Equipment - The appropriations provided under this Ordinance for the purchase, use operation and maintenance of motor transport equipment and in no case, funds to be released to cover the use of privately owned vehicles, except where such motor vehicles or the use of such motor vehicles are acquired through donations from private individuals or organization, PROVIDED, That the use of such vehicles is to carry out the official functions and activities of the City Government.

Section 27. Proper Use of Government Motor Vehicles - The use of government motor vehicles by officials and/or employees of the local government shall be authorized only through the issuance for each trip of a serially numbered trip tickets duly signed by an approving official. These government owned motor vehicles are strictly for official business and shall bear government plates. Any violation of the provisions herein cited shall cause the withdrawal of the privilege to use the motor vehicles.

Section 28. Purchase of Locally Manufactured Products - All appropriations for the purchase of equipment, supplies and materials provided under this ordinance shall be made available in the market or when the price of the locally manufactured article exceeds those determined by the Flag Law.

Section 29. Limitations of Purchase of Supplies, Materials and Equipment and Spare Parts - The stock of supplies, materials and equipment and spare parts acquired through ordinary purchase out of appropriations herein provided shall at no time exceed the normal three-month requirement.

Section 30. Disbursement of Account “Other Services" - The appropriations herein provided under this Ordinance for "Other Services" shall be disbursed strictly in accordance with Section 645(1) of the Revised Manual of Instructions to Treasurers and shall not be spent to pay wages of casuals and emergency employees otherwise properly chargeable to the expense classification "Wages".
Section 31. Compulsory Savings - The Local Chief Executive and the Heads of the different departments and offices shall institute a cost reduction program for the purpose of reducing the cost of maintenance, operating and overhead expenses to the Sangguniang Panlungsod who may adopt resolution and measures designed to carry out the objectives of the cost reduction program.

Section 32. Priority of the Local Chief Executive to Adjust Appropriations - The City Chief Executive upon request of any head or chief of a department or office concerned and upon favorable recommendation of the Local Treasurer and Budget Officer, may transfer, without need of a supplemental budget, funds appropriated for a particular item or items under a Project to another Project of the same program for "Current Operating Expenditures" of the office concerned except appropriation for "Personal Services", "Capital Outlays" or for settlement of statutory and contractual obligations, PROVIDED, That no item or expenditures shall be augmented by more than 20% except when specifically authorized by the Sangguniang Panlunsod.

Section 33. Enactment of Supplemental Budgets - Change or changes in annual budget authorized under this Ordinance may be made within Calendar Year by way of Supplemental Budgets as may be approved by the Sangguniang Panlungsod which shall be prepared in manner provided for by law and shall not exceed one supplemental Budget within a year rule under Article 417 of the 1991 Local Government Code, PROVIDED, that such supplemental budgets shall pertain to new projects or activities and shall be approved only in time of emergency or to meet exceptionally urgent need of the community or where additional funds are necessary for the completion of an on-going priority development projects.

Section 34. Expenditure Components - Any item of expenditure whose appropriation is included under this Ordinance or any part thereof which may be contrary to existing applicable law and later on be declared/modified in excess or contrary by enactments, regulations and rulings, shall not be released or made for obligations.

Section 35. Repealing Clause - All Ordinance are hereby repealed or deemed modified accordingly.

Section 36. Effectivity - This Ordinance shall take effect on January One, Two Thousand Two except where otherwise provided.

APPROVED, by the Sangguniang Panlungsod of Muntinlupa this 20th day of December, 2001 on its 8th Special Session.

CONCURRED:

[Signatures]

Hon. ALDRIN L. SAN PEDRO
Councillor

Hon. VICTOR L. ULANDAS
Councillor
I HEREBY CERTIFY, as to the correctness of this Ordinance.

Atty. SIDORO L. SORIANO, JR.
Secretary
Sangguniang Panlungsod

ATTESTED:

Atty. JO JASON T. ALCARAZ
City Vice Mayor, Presiding Officer

APPROVED:

Hon. JAIMIE R. PRESNEDI
City Mayor