

City Officials and Employees with Outstanding Cash Advance

As of JUNE 2015

Accountable Officer	Balance Amount	Date Granted	Check No.	Purpose of Cash Advance	Aging of Cash Advance					Remarks	
					Current			Past Due			
					Less than 30days	31-90days	91-365days	Over 1Year	Over 2Years		3Years and Above
GENERAL FUND											
Aniñon, Glenda	12,250.00	23-Jun-15	Chk# 672571	To record Cash Advance for Monthly Birthday Celebration for the month of May & June 2015 (GLENDA Z. ANIÑON)	12,250.00						Refund under OR#6289746
Arriola, Jerome James	160,085.20	20-May-15	Chk# 670960	Cash Advance expenses for the invitation to the World Cities Summit (WCS) Mayor's Forum 2015 in New York City on June 6-11, 2015		160,085.20					With Reminder Letter
Causapin, Beaudon	106,246.80	6-May-15	Chk# 664374	Cash advance expenses for the study trip with Metro Manila Development Authority (MMDA) and Metro Mayors at Tokyo, Japan on March 15-19, 2015. Charged to (City Admin Office / MOOE-Travelling Exp -Foreign)		106,246.80					With Reminder Letter
Dacuycoy, Maricel	2,695.76	25-Jun-15	Chk# 672215	Cash Advance re: Child Development Workers Week Celebration (Regional & City Level) on June 11 & 26, 2015. (Maricel Dacuycoy)	2,695.76						Refund under OR#6307342
Dela Cruz, Segundina	(1,225.25)	26-Jan-15		ERROR		(1,225.25)					For Adjustment
Fresnedi, Jaime	17,500,000.00	26-Jul-13	Chk# 611684	Payment for the Confidential and Intelligence Expenses for the Third Quarter of CY2013. (HON. JAIME FRESNEDI)charge to (MAYOR'S OFFICE / CONFIDENTIAL & INTELLIGENCE FUND)				17,500,000.00			Liquidation Submitted to COA Main 12.11.13 - 3Q 2013
Fresnedi, Jaime	17,500,000.00	27-Dec-13	Chk# 613431	To record cash advance for the Confidential and Intelligence Expenses for the Fourth Quarter of CY2013. (HON. JAIME FRESNEDI) Charge to (MAYOR'S OFFICE / CONFIDENTIAL & INTELLIGENCE FUND)				17,500,000.00			Liquidation Submitted to COA Main 1.10.14 - 4Q 2013
Fresnedi, Jaime	17,500,000.00	28-Feb-14	Ck#623352	To record Cash advance for 2014 Confidential and Intelligence Fund for the First Quarter of CY 2014. (JAIME R. FRESNEDI)Charged to Mayor's Office (Proper) Confidential & Intelligence Fund				17,500,000.00			Liquidation Submitted to COA Main 5.7.14 - 1Q 2014
Fresnedi, Jaime	17,500,000.00	30-May-14	Ck#632871	To record Cash advance for 2014 Confidential and Intelligence Fund for the Second Quarter of CY 2014. (JAIME R. FRESNEDI)Charged to Mayor's Office (Proper) Confidential & Intelligence Fund			17,500,000.00				Liquidation Submitted to COA Main 8.5.14 - 2Q 2014
Fresnedi, Jaime	17,500,000.00	9-Jul-14	Ck#644298	To record Cash advance for 2014 Confidential and Intelligence Fund for the Third Quarter of CY 2014. (JAIME R. FRESNEDI)Charged to Mayor's Office (Proper) Confidential & Intelligence Fund			17,500,000.00				Liquidation Submitted to COA Main 1.15.15 - 3Q 2014
Fresnedi, Jaime	17,500,000.00	28-Nov-14	Ck#653713	To record Cash advance for 2014 Confidential and Intelligence Fund for the Fourth Quarter of CY 2014. (JAIME R. FRESNEDI)Charged to Mayor's Office (Proper) Confidential & Intelligence Fund			17,500,000.00				Liquidation Submitted to COA Main 1.15.15 - 4Q 2014
Fresnedi, Jaime	17,500,000.00	31-Mar-15	Ck#683062	To record Cash advance for 2015 Confidential Fund for the 1st Quarter of CY 2015. (JAIME R. FRESNEDI) Charged to Mayor's Office (Proper) Confidential & Intelligence Fund	17,500,000.00						Liquidation Submitted to COA Main 6.17.15 1Q 2015; (Adjusted July 2015)
Fresnedi, Jaime	562,816.50	20-May-15	Chk# 665278	Payment for Extraordinary and Miscellaneous expenses of Mayor's Office for the month of March 2015. (Atty. Jaime R. Fresnedi)Charged to (Mayor's Office Proper / MOOE-Extraordinary & Misc. Exp.)		562,816.50					Liquidation for Posting
Gabriel, Karla Marie	(2,400.00)	10-Nov-14	Chk# 654375	To record Cash Advance for Educational Assistance to four thousand two hundred fifty six (4,256) Elementary and High School Students for the month of September-December 2014 (KARLA MARIE V. GABRIEL)This also certifies that the above is included in our office's approved 2014 AIP and APP Reference No. 1000-3-5 charged to (NON-OFFICE (MAYOR'S) MUNTINLUPA SCHOLARSHIP PROGRAM)			(2,400.00)				Refund under OR#5942224-5928657
Gabriel, Karla Marie	1,200.00	20-Apr-15	Chk# 665689	To record Cash Advance for the Unclaimed Educational Financial Assistance to Elementary, Highschool and College students for the School Year 2014-2015 (KARLA MARIE V. GABRIEL)This certifies that the item request are included in our Office's 2014 AIP and APP with reference code No 1000-3-5, 1000-3-9		1,200.00					Refund under OR#6327030
Gabriel, Karla Marie	10,000.00	16-Jun-15	Chk# 672324	To record Cash Advance for encashment of the Php 5,000 scholarship voucher claim of two hundred seven (207) public high school graduates for the school year 2014-2015 (KARLA MARIE V. GABRIEL)	10,000.00						Refund under OR#6281456
Gabriel, Karla Marie	30,000.00	24-Jun-15	Chk# 672598	CASH ADVANCE for encashment of 5,000 scholarship voucher claim of 300 public high school graduates for SY 2014-2015 - KARLA MARIE GABRIEL	30,000.00						Refund under OR#6302339
Garces, Natividad (MCTI)	7,775.00	9-Jun-15	Chk# 426199	To record cash advance for the REVIEW FEE for the LICENSURE EXAMINATION (National Cert.) of ALL COURSES offered at MUNTINLUPA CITY TECHNICAL INSTITUTE, through the MUNTINLUPA SCHOLARSHIP PROGRAM belonging to BATCH 113 (January to March 2015). (NATIVIDAD GARCES)	7,775.00						Refund under OR#6240870
Gravador, Maura M.	(12.00)	1-Apr-14	Chk#632263	To record Cash Advance to defray expenses on seminar on LGU PUBLIC FINANCIAL MANAGEMENT REFORM ROADMAP to be held on April 2-3, 2014 at Holiday Inn Clark Freeport Zone Pampanga (MAURA M. GRAVADOR)charged to (SP / TRAVELLING)				(12.00)			For Adjustment
Hernandez, Pamela	45,968.75	5-Jun-15	Chk# 672019	To record Cash Advance for the Gender Sensitivity Seminar for the Public Order and Safety Office at Bate Aramin Resort and Hotel Barangay Malupok, Luben Quezon (DR. PAMELA V. HERNANDEZ)	45,968.75						With Reminder Letter

City Officials and Employees with Outstanding Cash Advance

As of JUNE 2015

Accountable Officer	Balance Amount	Date Granted	Check No.	Purpose of Cash Advance	Aging of Cash Advance						Remarks
					Current			Past Due			
					Less than 30days	31-90days	91-365days	Over 1Year	Over 2Years	3Years and Above	
Hilapo, Elisa	21,850.00	25-Jun-15	Chk# 672653	Cash Advance to defray expenses for the Team Building "Troycle Regulatory Unit" (TRU) personnel on June 27, 2015. (Elisa M. Hilapo)	21,850.00						With Reminder Letter
Lazarte, Annaliza (106 OaMun)	3,385.90	17-May-13	Chk# 86710	To record Cash Advance for Hazard Pay of detailed employees of OaMun for the month of March 2013				3,385.90			With Notice of Salary Suspension
Lazarte, Annaliza (106 PLMun)	(869.25)	18-Mar-15		Refund of Cash Advance-Annaliza Lazarte re: salaries and wages of PLMun casual employees for the period of March 1-15, 2015OR no. 6094206			(869.25)				For Adjustment
Lazarte, Annaliza (106 PLMun)	68,231.70	16-Apr-15	Chk# 42983588	To record additional cash advance for payment of salaries and wages of contractual employees and part-time faculty for the period March 23-April 7, 2015. Remarks amount with drawn is understated by P68,231.70 due to erroneous addition. (NON-ATM)/ANNALIZA LAZARTE		68,231.70					With Notice of Salary Suspension
Lazarte, Annaliza (106 PLMun)	42,750.00	11-May-15	Chk# 42983612	To record cash advance for payment of honorarium of Board of Regents for the period of April, 2015. (ANNALIZA LAZARTE)		42,750.00					With Notice of Salary Suspension
Lazarte, Annaliza (106 PLMun)	28,350.00	2-Jun-15	Chk# 42983625	To record payment of Reserves Officers Training Corps (ROTC) for the period of February to March 2015. (ANNALIZA E. LAZARTE)	28,350.00						With Notice of Salary Suspension
Lazarte, Annaliza (106 PLMun)	207,954.00	18-Jun-15	Chk# 42983656	To record cash advance for payment of salary and benefit of Plantilla and casual staff. (ANNALIZA LAZARTE)	207,954.00						With Notice of Salary Suspension
Lazarte, Annaliza (106)	104,603.50	1-Apr-14	Chk# 632116	To record Cash Advance for February 2014Fringe Benefits (Extra Essentials) of Public Schools Elementary / Secondary Principal and DepEd-Municipal Officials with amount of charged to (NON-OFFICE (MAYORS) NATIONAL GOVERNMENT ORIENTED PROGRAM)				104,603.50			With Notice of Salary Suspension
Lazarte, Annaliza (106)	23,850.00	23-May-14	Chk# 634011	CASH ADVANCE for Census Serbis Center National Statistic Off (NSO) Allowance for the month march 2014 charge to TRUST LIABILITIES - 40% NSO				23,850.00			With Notice of Salary Suspension
Lazarte, Annaliza (106)	16,200.00	17-Nov-14	Chk# 654537	To record Cash Advance for the honoraria of 8 CFARMC officers. (ANNALIZA E LAZARTE)Charged to trust (LLDA utilization)			16,200.00				With Notice of Salary Suspension
Lazarte, Annaliza (106)	14,589.50	9-Dec-14	Chk# 654523	Cash Advance of Annaliza Lazarte for the Year End Bonus & Cash Gift of Casual/Contractual /Regular Employees for the Year 2014 654523ps - Year End Bonus & Cash Gift			14,589.50				With Notice of Salary Suspension
Lazarte, Annaliza (106)	45,900.00	9-Dec-14	Chk# 655193	Cash Advance of Annaliza Lazarte for Allowance of GAD Secretariat on Sept. 25, 2014.655193psoc - 5% GAD			45,900.00				With Notice of Salary Suspension
Lazarte, Annaliza (106)	7,200.00	9-Dec-14	Chk# 655365	Cash Advance of Annaliza Lazarte for the expenses incurred by COA on the seminar " Planning Conference for CY 2015 to be held at Club Balala Isabel, Talisay, Batangas on Dec. 03-05, 2014.655365psubsidy to NGA (COA)			7,200.00				With Notice of Salary Suspension
Lazarte, Annaliza (106)	1,222.75	10-Dec-14	Chk# 655464	To record Cash Advance for the Honorarium of Resource Speaker Transportation and Training Materials (ANNALIZA E. LAZARTE)charged to (NON-OFFICE (MAYORS) SUBSIDY TO NGA (BUCOR)			1,222.75				Refund under OR#5949126
Lazarte, Annaliza (106)	45,900.00	18-Dec-14	Chk# 655167	To record proposed Cash Advance for the Allowance of Gender and Development Secretariat Meeting on May 22, 2014 (ANNALIZA E. LAZARTE)charged to (STATUTORY AND CONTRACTUAL OBLIGATIONS / MOOE-5% GAD PROGRAM)			45,900.00				With Notice of Salary Suspension
Lazarte, Annaliza (106)	24,300.00	2-Mar-15	Chk# 663471	CASH ADVANCE for allowance of GAD Secretariat meeting Sept 25, 2015- ANNALIZA LAZARTEcharge to STAT.5% GAD PROGChk 663471			24,300.00				Refund under OR#6221296
Lazarte, Annaliza (106)	2,369.26	13-Mar-15	Chk# 664358	CASH ADVANCE of Salaries & Wages - Allowance of Casual & Contractual Employees for the payroll period covered Feb 26-March 10,2015 - ANNALIZA LAZARTEcharge to VARIOUS OFFICES/VARIOUS SALARIESChk 664358			2,369.26				With Reminder Letter received by A. Lazarte
Lazarte, Annaliza (106)	21,600.00	19-Mar-15	Chk# 664590	To record Cash Advance for the honoraria of 8 CFARMC Officers (ANNALIZA E LAZARTE)charged to (LLDA-UTILIZATION)			21,600.00				With Notice of Salary Suspension
Lazarte, Annaliza (106)	5,100.00	31-Mar-15	Chk#662520	Cash advance for the Honorarium of Mediators for the period October to December 2014 (Annaliza Lazarte) Charged to City Admin/PS Honorarium-National			5,100.00				With Notice of Salary Suspension
Lazarte, Annaliza (106)	2,100.00	7-May-15	Chk# 669107	To record Allowances of CHD Personnel who conducted and assisted the Medical, Dental, Pap smear and Family Planning Implants (Implanon) on February 26, 2015 Kalingang Muna (ANNALIZA E. LAZARTE)		2,100.00					Refund under OR#6221296
Lazarte, Annaliza (106)	29,700.00	7-May-15	Chk# 670324	To record Proposed Cash Advance for the Allowance of the Gender and Development Technical Working Group Meeting last March 19,2015		29,700.00					Refund under OR#6312419
Lazarte, Annaliza (106)	128,512.50	11-May-15	Chk# 670497	CASH ADVANCE for Midyear Bonus & Cash Gift of Casual, Contractual, Regular for the year 2015 - ANNALIZA LAZARTE		128,512.50					With Notice of Salary Suspension
Lazarte, Annaliza (106)	1,400.00	19-May-15	Chk# 670779	To record Cash Advance of salaries and wages allowance of Casual & Contractual Employees for the payroll period covered April 26-May 10,2015		1,400.00					With Notice of Salary Suspension
Lazarte, Annaliza (106)	2,000.00	9-Jun-15	Chk# 672091	CASH ADVANCE for payment of allowance for Dance Company for the period May 1-31, 2015 - ANNALIZA LAZARTE	2,000.00						Refund under OR#6248125

City Officials and Employees with Outstanding Cash Advance

As of JUNE 2015

Accountable Officer	Balance Amount	Date Granted	Check No.	Purpose of Cash Advance	Aging of Cash Advance						Remarks
					Current			Past Due			
					Less than 30days	31-90days	91-365days	Over 1Year	Over 2Years	3Years and Above	
Lazarte, Annaliza (106)	900.00	16-Jun-15	Chk# 672195	To record Cash Advance Payment made for the Salary of Special Program for Employment of Student (PESCO) for the period of May 18-29, 2015 AIP / APP Code is 3000-300-15 (ANNALIZA LAZARTE)	900.00						Refund under OR#6288245
Lazarte, Annaliza (106)	8,100.00	16-Jun-15	Chk# 672318	To record Cash Advance for the Honorarium of Mediators for the period January to March 2015 (ANNALIZA LAZARTE)	8,100.00						Refund under OR#6288248
Lazarte, Annaliza (106)	2,000.00	16-Jun-15	Chk# 672149	To record Monthly allowance of senior citizens aged 90 years old and above under the Handog Kalinga Program for the month of May 2015	2,000.00						Refund under OR#6312403
Lazarte, Annaliza (106)	18,850.72	16-Jun-15	Chk# 672237	To record Cash Advance of Salaries and Wages Allowance of Casual & Contractual Employees for the payroll period covered May 26-June 10, 2015 (ANNALIZA E. LAZARTE)	18,850.72						With Notice of Salary Suspension
Lazarte, Annaliza (106)	2,000.00	18-Jun-15	Chk# 672464	To record monthly allowance of senior citizens aged 90 years old and above under the Handog Kalinga Program for the month of June 2015	2,000.00						Refund under OR#6312404
Lazarte, Annaliza (106)	35,280.00	29-Jun-15	Chk# 672546	To record Cash Advance Payroll Listing for Labor Cost (Repair of Emerald Child Development Center) Bagong Bayanan Muntinlupa City May 21-June 5 2015	35,280.00						Liquidation for Posting
Lazarte, Annaliza (106)	109,440.00	29-Jun-15	Chk# 672654	To record payment of Allowance for Garments Specialist & Sewing Machine Operators for the period of May 18-28, 2015 (ANNALIZA E. LAZARTE)	109,440.00						Liquidation for Posting
Lazarte, Annaliza (106)	80,100.00	29-Jun-15	Chk# 672745	To record Cash Advance Payment of the People's Law Enforcement Board (PLEB) Honoraria for the month of May 2015 (ANNALIZA E. LAZARTE)	80,100.00						Liquidation for Posting
Lazarte, Annaliza (106)	8,750.00	29-Jun-15	Chk# 672608	To record Cash Advance Payment made for the payroll of Government Internship Program (GIP) for the period of June 1-15, 2015 AIP / APP Code is 3000-300-15	8,750.00						Liquidation for Posting
Lazarte, Annaliza (106)	(84,060.02)			ERROR	(1,490.00)	(10.00)	(82,560.02)				For Adjustment
Lazarte, Annaliza (106)	68.04	15-Nov-11	Chk# 36568678	To record Cash Advance for Salaries and Wages of Part-Time Faculty & Staff for the period October 23 - November 7, 2011					68.04		With Notice of Salary Suspension
Lazarte, Annaliza (GF 148)	9,600.00	27-Nov-13	Chk 622048	CASH ADVANCE for expenses in attending 1st Nation Conference on Tourism Governance at Pasay city - ANNALIZA LAZARTE (for GLEN RICAROS)				9,600.00			With Notice of Salary Suspension
Lazarte, Annaliza (GF 148)	205,000.00	24-Feb-14	Chk# 624840	To record Cash Advance to defray expenses for the National Arts Month Celebration (ANNALIZA E. LAZARTE) charged to (NON-OFFICE / NATIONAL GOVERNMENT ORIENTED PROGRAM)				205,000.00			With Notice of Salary Suspension
Lazarte, Annaliza (GF 148)	98,560.00	4-Mar-14	Chk# 631018	To record Cash Advance to defray shopping expenses for the costumes of Cultural Dancers to be used for the 19th Cityhood Celebration on March 1, 2014 in Muntinlupa City (ANNALIZA E. LAZARTE) charged to (NON-OFFICE / MUNTINLUPA CELEBRATION)				98,560.00			With Notice of Salary Suspension
Lazarte, Annaliza (GF 148)	(400.00)	3-Apr-14		Refund - Free Pap Smear Activity Payroll				(400.00)			For Adjustment
Lazarte, Annaliza (GF 148)	25,000.00	5-Jun-14	Chk# 634606	To record Cash Advance for the Contingency Fund for the Executive Development Program, charged to (MAYOR'S OFFICE (PROPER) MOOE-TRAINING EXPENSES)				25,000.00			With Notice of Salary Suspension
Lazarte, Annaliza (GF 148)	25,650.00	23-Jun-14	Chk# 643138	CASH ADVANCE to defray expenses for the 119th Independence Day Celebration on June 12, 2014 - ANNALIZA LAZARTE charged to NON-OFFICE/MAYOR/NATL GOVE ORIENTED PROG for GLEN RICAROS				25,650.00			With Notice of Salary Suspension
Lazarte, Annaliza (GF 148)	(246.00)	25-Jun-14		Refund - A. Lazarte - Petty Cash Fund				(246.00)			For Adj
Lazarte, Annaliza (GF 148)	361,500.00	26-Jul-14	Chk#654674	To record Cash Advance to defray expenses of the Biniyaring Muntinlupa 2014 December 18, 2014 (ANNALIZA E. LAZARTE) charged to (NON-OFFICE (MAYOR'S) MUNTINLUPA CELEBRATION)			361,500.00				With Notice of Salary Suspension
Lazarte, Annaliza (GF 148)	(1,222.75)	22-Dec-14		Refund of Cash Advance 5949126Annaliza Lazarte-Leadership Training 1,222.75			(1,222.75)				For Adjustment
Lazarte, Annaliza (GF 148)	(0.25)	25-Feb-15	CK# 663229	To record Cash Advance for the forthcoming "Basic Cooperative Course" to be held on Feb 21-22, 2015 at Oasis Hotel & Resort, Tanza vta (ANNALIZA E. LAZARTE)Charged to Stat & Cont Obligation (5% GAD Program)			(0.25)				Refund under OR#6078603
Lazarte, Annaliza (GF 148)	294,250.00	2-Jun-15	Chk# 671520	To record Cash Advance on Seminar-Workshop on "Basic Records and Archives Management" to be held on June 10-11 2015 at Cielo Resort and Butterfly Farm, San Joaquin, San Pablo City (ANNALIZA E. LAZARTE)	294,250.00						With Notice of Salary Suspension
Lazarte, Annaliza (GF 148)	9,000.00	9-Jun-15	Chk#672002	CASH ADVANCE for Muntinlupa Care Card Terminal use training and seminar on June 9, 2015, Tuesday, 1:00-4:00p. - ANNALIZA LAZARTE c/o POC	9,000.00						Refund under OR#6288232
Lazarte, Annaliza (GF 148)	66,000.00	16-Jun-15	Chk# 672208	To record Cash Advance for forthcoming "TEAMBUILDING" held at Sabangan Beach Resort Linya San Juan, Batangas on June 12-13, 2015	66,000.00						With Notice of Salary Suspension
Lazarte, Annaliza (GF 148)	20,000.00	17-Jun-15	Chk# 672380	CASH ADVANCE to defray expenses for the International Relations Office for the Mayors for Peace-Nagasaki & Hiroshima Photo Bombing Exhibit to be held on June 2015 - ANNALIZA LAZARTE	20,000.00						Refund under OR#6288210

City Officials and Employees with Outstanding Cash Advance

As of JUNE 2015


Accountable Officer	Balance Amount	Date Granted	Check No.	Purpose of Cash Advance	Aging of Cash Advance						Remarks
					Current			Past Due			
					Less than 30days	31-90days	91-365days	Over 1Year	Over 2Years	3Years and Above	
Lazarte, Annaliza (GF 148)	(24,300.00)	9-Jun-15		Refund of Cash Advance 6221296 A. Lazarte - Munt. Gender & Dev. All Sec Meeting Oct 16, 2015	(24,300.00)						For Adjustment
Lazarte, Annaliza (GF 148)	(2,100.00)	9-Jun-15		Refund of Cash Advance 6221296 A. Lazarte - Kalingang Munt dated Feb 26, 2015	(2,100.00)						For Adjustment
Lobo, Marlou	1,231,000.00	1-Jun-15	Chk# 671632	Release of funds to cover payments for Dagdag Puhunan Project (184 Dagdag Puhunan Clients) (Marlou Lobo)	1,231,000.00						Liquidation for Posting
Lobo, Marlou	713,000.00	1-Jun-15	Chk# 671633	Release of funds to cover payments for Dagdag Puhunan Project (78 Dagdag Puhunan Clients) (Marlou Lobo)	713,000.00						Liquidation for Posting
Lobo, Marlou	61,000.00	30-Jun-15	Chk# 672672	To record release of funds to cover payments for Dagdag Puhunan Project (170 Dagdag Puhunan Clients) per AIP Reference #1000-2-1 of 2015 in the amount of ONE MILLION TWO HUNDRED EIGHTY SIX THOUSAND PESOS (MARLOU Q LOBO)	61,000.00						Refunded under OR#6288730
Lobo, Marlou	(16,000.00)	3-Jun-15		Refund of Cash Advance 6221284 Marlou Lobo-Release of funds for dagdag puhunan 16,000.00	(16,000.00)						For Adjustment
Lobo, Marlou	(6,000.00)	3-Jun-15		6221285 Marlou Lobo-Release of funds for dagdag puhunan 6,000.00	(6,000.00)						For Adjustment
Madrid, Janice	76,000.00	8-Jun-15	Chk# 672118	To record Cash Advance to defray expenses for the Senior Citizens Fellowship Night on June 26, 2015. (JANICE F. MADRID)	76,000.00						Liquidation for Posting
Means, Magdalena	12,861.90	19-May-15	Chk# 670739	To record Cash Advance for Mobile Blood Donation and Advocacy Activities on April-June 2015 (MAGDALENA C. MEANA)		12,861.90					Liquidation for Posting
Meneses, Cynthia (PLMun)	240.00	10-Apr-15	CHK# 42983570	To record cash advance for the 20th Recognition Day to be held on April 10, 2015 (CYNTHIA T. MENESES)		240.00					With Reminder Letter
Meneses, Cynthia (PLMun)	5,864.25	13-Apr-15	Chk# 42983574	To record cash advance materials to be used at NSTP (CWTS-LTS) Graduation on April 11, 2015 (CYNTHIA MENESES)		5,864.25					With Reminder Letter
Mercado, Analyn	160,000.00	13-May-15	Chk#670397	To record cash advance for various expenses for the welfare needs of clients admitted at the SSD Processing Center for Children In Conflict with the Law, and the Social Development Center for Street Children/Families/Street Dwellers, in Tuguegarao City of Muntinlupa for the month of April 20 to June 30, 2015.		160,000.00					Liquidation for Posting
Mercado, Analyn	124,600.00	2-Jun-15	Chk# 671524	To record Cash Advance to defray expenses re: Sports Training Activity for Children and Youth-SPED from May to July 2015 to complete with the other PWD of other LGU players during the Celebration of the National Disability and Prevention Rehabilitation Week. (ANALYN A. MERCADO)	124,600.00						Liquidation for Posting
Navarro, Teresita	1,200.00	9-Feb-15	Chk# 662556	Cash Advance for meal expenses for the two-day seminar on "Conference on Creativity" presented by Walt Disney Animation on January 31 and Feb. 1, 2015, 10:00am to 5:00pm, at SMX Convention Center, Mall of Asia Complex, Pasay City (Teresita Navarro)(Charged to (PIO / MOOE-Training Expenses)			1,200.00				Refund under OR#6338691
Navarro, Teresita	31,506.00	15-May-15	Chk# 670744	CASH ADVANCE for the registration fee of Minam College Women and Gender Inst 2015 Summer Courses on May 2015 - Gad/AIP Local Training		31,506.00					Refund under OR#6288211
Navarro, Teresita	5,978.40	10-Jun-15	Chk#672234	CASH ADVANCE to defray expenses for Father's Day Celebration on June 20, 2015 at City Quadrangle - TERESITA NAVARRO	5,978.40						Refund under OR#6302336
Ramirez, Alita	109,446.69	30-Mar-15	Chk#665151	To record to cash advance to defray expenses relative to the Social Preparation as part of the Pre-relocation activities of the LIAC-OPLAN LIKAS to Informal/Settler Families in waterways (ALITA A. RAMIREZ)(Charge to (MAYOR'S OFFICE - PROPER / MOOE - REPRESENTATION EXP.)			109,446.69				With Reminder Letter
Ramirez, Alita	28,000.00	19-Jun-15	Chk#672501	To record cash advance to defray expenses relative to the scheduled Community Architects Network (CAN) Regional meeting and Workshop on June 17-23, 2015 (ALITA A. RAMIREZ)	28,000.00						With Reminder Letter
Ricarte, Editha (OsMun)	20,000.00	15-May-15	Chk# 133834	To record cash advance in Training Workshop for COACHING AND MENTORING AS APPLIED TO SPMS to be conducted by Civil Service Commission and Human Resource Development Department on May 15, 2015 (EDITHA RICARTE)		20,000.00					With Reminder Letter
San Pedro, Aldrin	17,500,000.00	29-May-13	CK# 604667	To record payment of confidential and intelligence expenses of Mayor Aldrin San Pedro for the 1st Quarter of CY 2013.(HON. ALDRIN SAN PEDRO)				17,500,000.00			With Notice of Suspension NS#2015-07-035 dtd 7.2.15
San Pedro, Aldrin	17,500,000.00	10-Jun-13	CK# 605144	To record payment of confidential and intelligence expenses for the 2nd quarter of CY 2013. (HON. ALDRIN SAN PEDRO)				17,500,000.00			With Notice of Suspension NS#2015-07-035 dtd 7.2.15
163,110,017.69					29,713,202.63	1,332,279.60	53,069,475.92	87,994,991.40	68.04		

City Officials and Employees with Outstanding Cash Advance

As of JUNE 2015

Accountable Officer	Balance Amount	Date Granted	Check No.	Purpose of Cash Advance	Aging of Cash Advance						Remarks
					Current			Past Due			
					Less than 30days	31-90days	91-365days	Over 1Year	Over 2Years	3Years and Above	
SPECIAL EDUCATION FUND											
Lazarte, Anna (106)	4,800.00	30-Sep-13		To correct entry on JEV-2010-12-001855 - Honorarium of PES Teacher during SK Registration paid under GF				4,800.00			Coordinated with A. Lazarte 6/30/15
Lazarte, Anna (106)	84,560.50	9-Dec-14	Ck#601852	Cash Advance of Annaliza Lazarte for Year End Bonus & Cash Gift of SEF Employees for the CY 2014.601852ps - year end bonus / cash gift			84,560.50				Coordinated with A. Lazarte 6/30/15
Lazarte, Anna (106)	12,180.53	20-Feb-15	Ck#601835	Cash Advance of Annaliza Lazarte for Proportional Vacation Pay of SEF Employees for the mnth of April, May & June 2010 & 2011.601835ps - other personal benefits			12,180.53				Refund under OR#6016699
Lazarte, Anna (106)	94,500.00	6-Mar-15	Ck#601866	Cash Advance of Annaliza Lazarte for Other Professional Services (R & D) of Public Elem. & Secondary School Teachers for the month of January, 2015. 601866moose - R & D Honoraria			94,500.00				Coordinated with A. Lazarte 6/30/15
Lazarte, Anna (106)	12,819.25	16-Jun-15	Ck#602072	Cash Advance of Annaliza Lazarte for Salaries & Wages of SEF Employees for the period May 26 - June, 2015.602072ps - Salaries & Wages	12,819.25						With Notice of Salary Suspension
Lazarte, Anna (106)	4,684,500.00	29-Jun-15	Ck#602082	Cash Advance of Annaliza Lazarte for other Professional Services (R & D Project) of Public Elem. & Secondary School Teachers for the month of May, 2015.602082moose - Other Professional Services	4,684,500.00						With Notice of Salary Suspension
Lazarte, Anna (106)	(29,006.80)			Error			(10,424.94)	(16,460.50)	(2,121.36)		
	4,864,353.48				4,697,319.25	0.00	180,816.09	(11,660.50)	(2,121.36)	0.00	
TRUST FUND											
Lazarte, Annaliza (106)	2,700.00	9-Dec-14	Chk#119859	To record payment for cash advance for the honorarium of Committee on Public Auction for the month of November 2014 - Annaliza E. Lazarte Charged to Public Auction(439-300-027)			2,700.00				Refund under OR#5917221
Lazarte, Annaliza (149)	68,550.09	8-Feb-13	Chk# 8874	To record Cash Advance for the Establishment of a Solid Waste Management Program for Homeowners Association/Sitios/ Subdivision - Annaliza Lazarte					68,550.09		With Notice of Salary Suspension
	71,250.09						2,700.00		68,550.09		
TOTAL OUTSTANDING CASH ADVANCE AS OF JUNE 2015					25,410,521.88	1,332,279.60	53,252,992.01	87,963,330.90	66,496.77	-	


 JAIME A. VENTURA
 City Accountant


 JAIME R. FRENED
 Local Chief Executive