

**City Officials and Employees with Outstanding Cash Advances
As of MARCH 2015**

Accountable Officer	Balance Amount	Date Granted	Check No.	Purpose of Cash Advance	Aging of Cash Advance						Remarks
					Current			Past Due			
					Less than 30days	31-90days	91-365days	Over 1Year	Over 2Years	3Years and Above	
GENERAL FUND											
Aniñon, Glenda	7,863.00	18-Mar-15	Ck#664500	CASH ADVANCE for "Woman's Month" this coming March 2015 - GLENDA ANIÑON charge to STATUTORY/5% GAD PROGRAMchk 664500	7,863.00						Returned Cash under OR#6122249
Aniñon, Glenda	18,977.00	30-Mar-15	Ck#665029	To record cash advance for "Civil Service Review Class" this coming March 21, 28 & April 11, 18 2015. (GLENDA ANIÑON) Charge to (NON-OFFICE / MOOE - SKILLS CAPABILITY THRU TRAINING)	18,977.00						Liquidated April 2015
ARCEO, DEMETRIO	8,333.00	31-Jan-08		Reclassification of entry on cash advance of Demetrio Arceo - forwarded balance - CY 2004						8,333.00	For Adjustment April 2015
ARCIAGA, RAFAEL	100,000.00	31-Jan-08	Chk#99518	Reclassification of entry on Cash advance of Arciaga, Rafael re: Financial assistance to Fire victims of Buli - 1/30/1998 - DV#101-9801-1038						100,000.00	For Adjustment April 2015
BALTAZAR, HECTOR	15,617.76	31-Jan-08		Reclassification of entry on Cash Advance of Hector Baltazar (forwarded balance of CY2004) Bal. for the year 1993 1,617.76 Client First Aide 5,000.00 Seminar on Procedures & Guidelines 9,000.00 total P15,617.76						15,617.76	For Adjustment April 2015
Baña, Christian	51,664.21	20-Feb-15	Chk#42983517	To record cash advance needed for the participation of CITCS in the 2015 International Conference on e-Case & e-Tech 2015 to be held on April 1-3, 2015 at Kuala Lumpur, Malaysia - Christian M. Baña		51,664.21					Liquidated April 2015
CARUBIO, ERNESTO	12,000.00	31-Jan-08	Chk#382	Reclassification of entry on Cash Advance of Ernesto Carubio from 103 to 148 (forwarded balance of CY2004)V#9405-382, - CA for Cityhood Campaign						12,000.00	Request for Write-off (DECEASED)
Catalo, Leandro	1,500.00	14-Jan-15	CK# 656338	To record Cash Advance to defray expenses for the Muntinlupa Day Celebration on December 22, 2014. (LEANDRO C. CATALO)Charged to NON-OFFICE (Muntinlupa Celebration)		1,500.00					Coordinated with Branch 256
De Sagun, Priscita	(600.00)	22-Aug-13		ERROR				(600.00)			For Adjustment
Dela Cruz, Segundina	(1,225.25)	26-Jan-15		ERROR		(1,225.25)					For Adjustment
DIONIDO, JACINTA	178,923.90	31-Jan-08		Reclassification of entry on cash advance of Jacinta Dionido from 103 to 148; 6/3/1998 - V#9505-3903 - Ch#88483 - P77,696.00; P41,750.00 8/10/2000 - W#2000-08-6355 - Ch#169798; P40,750.00 - Massive Rescue Operation on St. Children 8/10/2000 - V#2000-08-6461 - Ch#169801; P17,527.00 - Transportation Assistance to 10 families						178,923.90	For Adjustment April 2015
Espino, Jose Mario	96,975.00	11-Aug-06	Ch#388610	Paup. Jose Mario Espino - charge to 40% Police Clearance - JEV-2006-08-021236 Ch#388610 - Firearms proficiency Training of Muntinlupa City Police Station to be held at NDP firing Range on Aug. 16, 17, & 18, 2006 - P96,975.00						96,975.00	For Adjustment April 2015
Espino, Jose Mano	50,000.00	31-Oct-06	Ck#396228	Cash Advance of Jose Mario Espino for Oplan Kaluluwa. Charge to POLICE Other Expense - JEV-2006-10-028085, Ck#396228 - P50,000.00						50,000.00	For Adjustment April 2015
Ferrater, Edgar	36,000.00	2-May-07	Ck#417412	Personal Leadership training (Subic Bay Metropolitan Authority - SBMA) - EDGAR FERRATER - Charge to 200 Other Exp/Police JEV-2007-05-006726 - Ck#417412 - P36,000.00						36,000.00	For Adjustment April 2015
FLORES, MANUEL P.	8,925.00	31-Jan-08		Reclassification of entry for Cash Advance of Manuel Flores from 103 to 148; 6-Sep-05 - Paggupulong kaugnay sa nilalaman ng Memorandum Order No. 116 on August 26, 2005 - 20% CDF - Ch#345175 - JEV#2005-09-019232 - P 4,125.00; Ugnayan sa Kooperatiba August 27, 2005 at PEDHS Alabang Munt. City - 20% CDF - Ch#345185 - JEV#2005-08-019235 - P4,800.00; To correct entry on Refund of Cash Advance - Control #33 - OR#454143						8,925.00	For Adjustment April 2015
Fresnedi, Jaime	17,500,000.00	26-Jul-13	Chk# 611684	Payment for the Confidential and Intelligence Expenses for the Third Quarter of CY2013. (HON. JAIME FRESNEDI) Charge to (MAYOR'S OFFICE / CONFIDENTIAL & INTELLIGENCE FUND)				17,500,000.00			Liquidation Submitted to COA Main 12.11.13 - 3Q 2013
Fresnedi, Jaime	17,500,000.00	27-Dec-13	Chk# 613431	To record cash advance for the Confidential and Intelligence Expenses for the Fourth Quarter of CY2013. (HON. JAIME FRESNEDI) Charge to (MAYOR'S OFFICE / CONFIDENTIAL & INTELLIGENCE FUND)				17,500,000.00			Liquidation Submitted to COA Main 1.10.14 - 4Q 2013
Fresnedi, Jaime	17,500,000.00	28-Feb-14	Ck#623352	To record Cash advance for 2014 Confidential and Intelligence Fund for the First Quarter of CY 2014. (JAIME R. FRESNEDI) Charged to Mayor's Office (Proper) Confidential & Intelligence Fund				17,500,000.00			Liquidation Submitted to COA Main 5.7.14 - 1Q 2014

**City Officials and Employees with Outstanding Cash Advances
As of MARCH 2015**

Accountable Officer	Balance Amount	Date Granted	Check No.	Purpose of Cash Advance	Aging of Cash Advance						Remarks
					Current			Past Due			
					Less than 30days	31-90days	91-365days	Over 1Year	Over 2Years	3Years and Above	
Fresnedi, Jaime	17,500,000.00	30-May-14	Ck#632871	To record Cash advance for 2014 Confidential and Intelligence Fund for the Second Quarter of CY 2014. (JAIME R. FRESNEDI)Charged to Mayor's Office (Proper) Confidential & Intelligence Fund			17,500,000.00				Liquidation Submitted to COA Main 8.5.14 - 2Q 2014
Fresnedi, Jaime	17,500,000.00	9-Jul-14	Ck#644298	To record Cash advance for 2014 Confidential and Intelligence Fund for the Third Quarter of CY 2014. (JAIME R. FRESNEDI)Charged to Mayor's Office (Proper) Confidential & Intelligence Fund			17,500,000.00				Liquidation Submitted to COA Main 1.15.15 - 3Q 2014
Fresnedi, Jaime	17,500,000.00	28-Nov-14	Ck#653713	To record Cash advance for 2014 Confidential and Intelligence Fund for the Fourth Quarter of CY 2014. (JAIME R. FRESNEDI)Charged to Mayor's Office (Proper) Confidential & Intelligence Fund			17,500,000.00				Liquidation Submitted to COA Main 1.15.15 - 4Q 2014
Fresnedi, Jaime	17,500,000.00	31-Mar-15	Ck#663062	To record Cash advance for 2015 Confidential Fund for the 1st Quarter of CY 2015. (JAIME R. FRESNEDI)Charged to Mayor's Office (Proper) Confidential & Intelligence Fund	17,500,000.00						For liquidation
Gabriel, Karla Marie	(2,400.00)	10-Nov-14	Chk# 654375	To record Cash Advance for Educational Assistance to four thousand two hundred fifty six (4,256) Elementary and High School Students for the month of September-December 2014.(KARLA MARIE V. GABRIEL)This also certifies that the above is included in our office's approved 2014 AIP and APP Reference No. 1000-3-5,charged to (NON-OFFICE (MAYOR'S) MUNTINLUPA SCHOLARSHIP PROGRAM)			(2,400.00)				Returned Cash under OR#5942224-5928657
Gabriel, Karla Marie	188,000.00	24-Mar-15	Ck#664885	To record C/A for Cash Incentives to Honor graduates of Public Elementary and Highschool students for the school year 2014-2015. (KARLA MARIE V. GABRIEL)Charge to (NON-OFFICE MAYOR'S) / MOOE - MSP)chk# 664885	188,000.00						Returned Cash under OR# 6142266
Garces, Natividad	12,900.00	27-Jan-15	CK# 661975	To record Cash Advance for the Enrollment and Training Expenses of Gender and Development Office (GAD) Scholars belonging to Batch 112 (October to December 2014) at Muntinlupa City Technical Institute. (NATIVIDAD A. GARCES)Charged Stat. & cont obligation (5% GAD PROGRAM)		12,900.00					Returned Cash under OR#6037552
Hernandez, Pamela	3,000.00	17-Mar-15	Chk# 664396	To record Cash Advance relative to the Muntinlupa City Rabies Summit on March 17,2015.(DR. PAMELA V. HERNANDEZ)charged to (NON-OFFICE / MOOE-ACTIVITIES,SEARCH FOR RABIES / DOGS, CATS & OTHERS ACTIVITIES)	3,000.00						Returned Cash under OR#6145868
Hernandez, Pamela	1,960.00	20-Mar-15	Ck#664631	CASH ADVANCE relative to the Pageant Show of Pets on March 20,2015 - DR. PAMELA HERNANDEZcharge to NON-OFFICE/MEY/ CITY POUND	1,960.00						Returned Cash under OR#6145869
Lazarte, Annaliza (106 OsMun)	3,385.90	17-May-13	Chk# 96710	To record Cash Advance for Hazard Pay of detailed employees of OSMun for the month of March 2013 - Annaliza Lazarte				3,385.90			Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106 OsMun)	28,825.38	20-Feb-15	Chk#121675	To record cash advance of salary for the period of January 2015 (exgency of services) - Annaliza Lazarte		28,825.38					Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106 PLMun)	68.04	15-Nov-11	Chk# 36566678	To record Cash Advance for Salaries and Wages of Part-Time Faculty & Staff for the period October 23 - November 7, 2011.					68.04		Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106 PLMun)	3,741,000.00	25-Feb-15	Chk#42983507	To record cash advance for payment of University Scholars per year level 2nd Semester AY 2013 - 2014 and 1st Semester AY 2014-2015 and freshmen students who had 85% and above general average-Annaliza Lazarte		3,741,000.00					Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106 PLMun)	523,422.59	17-Mar-15	Chk#42983548	To report cash advance for payment of Salaries and Wages of Contractual employees and part-time faculty for the period February 23 - March 7, 2015. (ANNALIZA LAZARTE)	523,422.59						Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106 PLMun)	49,950.00	27-Mar-15	Chk#42983556	To record cash advance for payment of Honorarium of Reserve Officers Training Corps (ROTC) for the period of Jan-Feb 2015 (Annaliza Lazarte). Charge to PLMun/MOOE - Other Professional Services)	49,950.00						Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	104,603.50	1-Apr-14	Chk# 632116	To record Cash Advance for February 2014 Fringe Benefits (Extra Essentials) of Public Schools Elementary / Secondary Principal and DepEd-Muntinlupa Officials with amount of (ANNALIZA E. LAZARTE) charged to (NON-OFFICE (MAYOR'S) NATIONAL GOVERNMENT ORIENTED PROGRAM)			104,603.50				Coordinated with A. Lazarte 5/12/15

City Officials and Employees with Outstanding Cash Advances
As of MARCH 2015

Accountable Officer	Balance Amount	Date Granted	Check No.	Purpose of Cash Advance	Aging of Cash Advance					Remarks	
					Current			Past Due			
					Less than 30days	31-90days	91-365days	Over 1Year	Over 2Years		3Years and Above
Lazarte, Annaliza (106)	23,850.00	23-May-14	Chk# 634011	CASH ADVANCE for Census Serbilis Center National Statistic Off (NSO) Allowance for the month march 2014 - ANNALIZA LAZARTE charged to TRUST LIABILITIES - 40% NSO			23,850.00				Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	16,200.00	17-Nov-14	Chk# 654537	To record Cash Advance for the honoraria of 8 CFARMC officers. (ANNALIZA E. LAZARTE) charged to trust (LLDA utilization)			16,200.00				Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	14,589.50	9-Dec-14	Chk# 654523	Cash Advance of Annaliza Lazarte for the Year End Bonus & Cash Gift of Casual/Contractual /Regular Employees for the Year 2014.654523ps - Year End Bonus & Cash Gift			14,589.50				Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	45,900.00	9-Dec-14	Chk# 655193	Cash Advance of Annaliza Lazarte for Allowance of GAD Secretariat on Sept. 25, 2014.655193moee - 5% GAD			45,900.00				Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	7,200.00	9-Dec-14	Chk# 655365	Cash Advance of Annaliza Lazarte for the expenses incurred by COA on the seminar " Planning Conference for CY 2015 to be held at Club Balai, Isabel, Talisay, Batangas on Dec. 03-05, 2014.655365subsidy to NGA (COA)			7,200.00				Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	10,931.50	10-Dec-14	Chk# 655464	To record Cash Advance for the Honorarium of Resource Speaker,Transportation and Training Materials.(ANNALIZA E. LAZARTE)charged to (NON-OFFICE (MAYOR'S) SUBSIDY TO NGA (BUCOR)			10,931.50				Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	45,900.00	18-Dec-14	Chk# 655167	To record proposed Cash Advance for the Allowance of Gender and Development Secretariat Meeting on May 22,2014.(ANNALIZA E. LAZARTE)charged to (STATUTORY AND CONTRACTUAL OBLIGATIONS / MOOE-5% GAD PROGRAM)			45,900.00				Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	431,500.00	26-Jan-15	CK# 656543	To record payment of monthly allowance of PNP personnel for the month of Cash Incentive 2014. (ANNALIZA E. LAZARTE)Charged to Police Trust Fund		431,500.00					Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	8,100.00	5-Feb-15	Chk# 662515	To record Cash Advance for the Allowance of the Gender and Development Women's Convention Committee Meeting last October 02,2014.(ANNALIZA E. LAZARTE) charged to (STATUTORY AND CONTRACTUAL OBLIGATIONS / MOOE-5% GAD PROGRAM)		8,100.00					Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	3,500.00	6-Feb-15	Chk# 662639	To record payment of Allowance for Barangay Health Workers (BHW) for the period of January 01-31, 2015. (ANNALIZA E. LAZARTE)Charged to CHO (General Service		3,500.00					Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	5,000.00	12-Feb-15	CK# 662773	To record payment of Clothing Allowance for the City Employees for the month Year 2015. (ANNALIZA LAZARTE)Charged to Various Office (PS Clothing Allowance)		5,000.00					Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	435,500.00	20-Feb-15	CK# 662953	To record payment of Monthly Allowance of PNP personnel for the month of January 2015. (ANNALIZA LAZARTE)Charged to NON-OFFICE (PS Honoraria)		435,500.00					Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	1,799,548.22	20-Feb-15	CK# 662982	To record Cash Advance of Employees Tax Refund for the year 2014. (ANNALIZA LAZARTE)		1,799,548.22					Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	2,700.00	23-Feb-15	Chk# 662774	To record Cash Advance for the Allowance of the Gender and Development Secretariat Meeting last November 20,2014.(ANNALIZA E. LAZARTE)charged to (STATUTORY AND CONTRACTUAL OBLIGATIONS / MOOE-5% GAD PROGRAM)		2,700.00					Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	45,600.00	2-Mar-15	Chk# 663433	CASH ADVANCE for payroll listing for labor cost (Cutting Trees) at Pacwood Tunasan, Jan 13-26,2015- ANNALIZA LAZARTE charged to ENGG/GEN SERVICESchk 663433	45,600.00						Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	24,300.00	2-Mar-15	Chk# 663471	CASH ADVANCE for allowance of GAD Secretariat meeting Sept 25,2015- ANNALIZA LAZARTE charged to STAT/5% GAD PROGRAMchk 663471	24,300.00						Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	10,125.00	4-Mar-15	Chk# 663626	To record Cash Advance for the Honoraria of 8 CFARMC Officers. (ANNALIZA E. LAZARTE)charged to (LLDA-UTILIZATION)	10,125.00						Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	(300.00)	4-Mar-15	Chk# 663693	To record Cash advance for Honorarium of HIMIG MUNTINLUPA CHORALE for the month of January 2015.(ANNALIZA LAZARTE)charged to (NON-OFFICE / PS-HONORARIA)	(300.00)						Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	72,000.00	4-Mar-15	Chk# 663483	To record to request cash allowance for the Monthly Allowance of Muntinlupa City Jail Personnel for the month of January 2015.(ANNALIZA E. LAZARTE)charged to (NON-OFFICE / PS-HONORARIA)	72,000.00						Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	72,000.00	6-Mar-15	Chk# 663789	To record to request Cash Allowance for the Monthly Allowance of Muntinlupa City Jail Personnel for the month of February 2015.(ANNALIZA E. LAZARTE)charged to (NON-OFFICE / PS-HONORARIA)	72,000.00						Coordinated with A. Lazarte 5/12/15

**City Officials and Employees with Outstanding Cash Advances
As of MARCH 2015**

Accountable Officer	Balance Amount	Date Granted	Check No.	Purpose of Cash Advance	Aging of Cash Advance						Remarks
					Current			Past Due			
					Less than 30days	31-90days	91-365days	Over 1Year	Over 2Years	3Years and Above	
Lazarte, Annaliza (106)	5,579.26	13-Mar-15	Chk# 664358	CASH ADVANCE of Salaries & Wages , Allowance of Casual & Contractual Employees for the payroll period covered Feb 26-March 10,2015 - ANNALIZA LAZARTEcharge to VARIOUS OFFICES/VARIOUS SALARIESSchk 664358	5,579.26						Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	21,600.00	19-Mar-15	Chk# 664590	To record Cash Advance for the honoraria of 8 CFARMC Officers.(ANNALIZA E. LAZARTE)charged to (LLDA-UTILIZATION)	21,600.00						Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	1,500.00	19-Mar-15	Chk# 664389	To record Honorarium of CHO personnel who conducted and assisted the Medical, Dental,Papsmeear and Family Planning Implants (implanon) on January 24,2015 Kalingang Munti. (ANNALIZA E. LAZARTE)charged to (STATUTORY AND CONTRACTUAL OBLIGATIONS / MOOE-5% GAD PROGRAM)	1,500.00						Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	5,920.00	20-Mar-15	Chk# 664704	To record CA Payroll Listing for Labor Cost (Fabrication of Cabinets) @ Procurement Office 2nd Flr. main Bldg. City Hall of Muntinlupa (Feb. 26-March 5, 2015)ANNALIZA E. LAZARTEcharge to (ENGINEERING / MOOE - GENERAL SERVICES)	5,920.00						Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	19,840.00	23-Mar-15	Chk# 664705	To record CA Payroll Listing for Labor Cost (Beautification Maintenance of amboreelake) NBP Reservation Poblacion, Muntinlupa City. (ANNALIZA E. LAZARTE)Charge to (ENGINEERING / MOOE - GENERAL SERVICES)	19,840.00						Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	437,500.00	25-Mar-15	Chk# 664804	Payment of monthly allowance of PNP Personnel for the month of February,2015 - ANNALIZA LAZARTEcharge to NON-OFFICE/HONORARIA	437,500.00						Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	4,209.52	25-Mar-15	Chk# 664817	Payment of Hazard Pay of City Health Office for the month of February 2015 - ANNALIZA LAZARTEcharge to CHO/HAZARD PAY	4,209.52						Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	69,000.00	27-Mar-15	Chk# 664931	To record to request Cash Allowance for the Monthly Allowance of Muntinlupa City Jail Personnel for the 13th month of 2014.(ANNALIZA E. LAZARTE)charged to (POLICE TRUST FUND)	69,000.00						Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	270,267.03	30-Mar-15	Chk# 665162	To record payment of salaries and wages of Regular Employees and Councilors (NON-ATM) the period March 16-31, 2015. (ANNALIZA E. LAZARTE)Charge to (NON-OFFICE / VARIOUS OFFICES)	270,267.03						Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	60,000.00	30-Mar-15	Chk# 665005	To record C/A Educational Financial Assistance for Fifty (50) Highschool students FTM of January to March 2015. ANNALIZA E. LAZARTECharge to (NON-OFFICE (MAYOR'S) / MOOE - MSP)	60,000.00						Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	10,067,032.58	30-Mar-15	Chk# 865161	To record cash advance of salaries and wages, Allowance of Casual & Contractual Employees for the payroll period covered March 11-15, 2015. (ANNALIZA E. LAZARTE)Charge to (NON-OFFICE / VARIOUS OFFICES)	10,067,032.58						Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	5,100.00	31-Mar-15	Chk#662520	Cash advance for the Honorarium of Mediators for the period October to Dec.2014. (A Lazarte) Charged to City Admin/PS Honorarium-National)	5,100.00						Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (106)	(333,370.50)			ERROR	(242,910.00)	(13,500.00)	(76,960.50)				
Lazarte, Annaliza (148)	9,600.00	27-Nov-13	Chk 622048	CASH ADVANCE for expenses in attending 1st Nation Conference on Tourism Governance at Pasay city - ANNALIZA LAZARTE (for GLEN ICAROSZ)				9,600.00			Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (148)	205,000.00	24-Feb-14	Chk# 624640	To record Cash Advance to defray expenses for the National Arts Month Celebration. (ANNALIZA E. LAZARTE)charged to (NON-OFFICE / NATIONAL GOVERNMENT ORIENTED PROGRAM)				205,000.00			Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (148)	98,560.00	4-Mar-14	Chk# 631018	To record Cash Advance to defray shopping expenses for the costumes of Cultural Dancers to be used for the 19th Cityhood Celebration on March 1,2014 in Muntinlupa City. (ANNALIZA E. LAZARTE)charged to (NON-OFFICE / MUNTINLUPA CELEBRATION)				98,560.00			Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (148)	25,000.00	5-Jun-14	Chk# 634606	To record Cash Advance for the Contingency Fund for the Executive Development Program.(ANNALIZA E. LAZARTE) charged to (MAYOR'S OFFICE (PROPER) MOOE-TRAINING EXPENSES)			25,000.00				Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (148)	25,650.00	23-Jun-14	Chk# 643138	CASH ADVANCE to defray expenses for the 116th Independence Day Celebration on June 12-2014 - ANNALIZA LAZARTEcharge to NON-OFFICE/MAYOR/NATL GOVE ORIENTED PROGfor: GLEN RICAROS			25,650.00				Coordinated with A. Lazarte 5/12/15

**City Officials and Employees with Outstanding Cash Advances
As of MARCH 2015**

Accountable Officer	Balance Amount	Date Granted	Check No.	Purpose of Cash Advance	Aging of Cash Advance						Remarks
					Current			Past Due			
					Less than 30days	31-90days	91-365days	Over 1Year	Over 2Years	3Years and Above	
Lazarte, Annaliza (148)	361,500.00	26-Jul-14	Chk#654674	To record Cash Advance to defray expenses of the Binibining Muntinlupa 2014 December 18,2014.(ANNALIZA E. LAZARTE)charged to (NON-OFFICE (MAYOR'S) MUNTINLUPA CELEBRATION)			361,500.00				Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (148)	1,500.00	29-Dec-14	CK# 656147	To record Cash Advance to defray expenses for the Celebration of Muntinlupa Day included APP/AF 1000-1-1 SAF Mayor's Office. (ANNALIZA LAZARTE)/C/O ROMEO DELA CRUZ/PHILPOSTCharged to NON-OFFICE (Muntinlupa Celebration)			1,500.00				Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (148)	24,349.00	17-Mar-15	Chk# 664306	To record Cash Advance to cover expenses for the 9th Luzon Geographical Conference on March 18-20,2015 to be held at the Vigan Convention Center,Vigan City.(ANNALIZA LAZARTE)charged to (STATUTORY AND CONTRACTUAL OBLIGATIONS / MOOE-5% GAD PROGRAM)	24,349.00						Returned Cash under OR#6122206
Lazarte, Annaliza (148)	19,780.00	20-Mar-15	Ck#664370	CASH ADVANCE for the Construction Safety Training for LGU'S Nationwide to be held on March 16-20,2015 at OSH Complex, North Ave cir Agham RD, Diliman OC - ANNALIZA LAZARTEcharge to NGG/TRAINING/SEMINAR	19,780.00						
Lazarte, Annaliza (148)	(1,869.00)			ERROR		(1,223.00)	(646.00)				
Lazarte, Cecilia	10,069.00	9-Mar-15	CK# 663888	To record Cash Advance for work program to defray the cost of the Seminar Workshop to be conducted by the Archives of the Philippines Entitled "Managing Electronic Record" to be held at Hotel Baniz One Abasco St. Baguio City. (CECILIA C. LAZARTE)Charged to SP (mooe-training)	10,069.00						Returned Cash Under OR#6119233
Lerma, Alberto	50,000.00	25-Apr-07	Ck#417285	Seminar on April 22 to 26, 2007 in Los Angeles California - ALBERTO LERMA - Charge to 200-Travelling Exp-Foreign/City Prosecutor JEV-2007-04-006590 - Ck#417285 - P50,000.00						50,000.00	For Adjustment April 2015
Lobo, Manjou	26,000.00	30-Mar-15	Ck#665012	Release of funds to cover payments for Dagdag Puhunan Project (192) Clients per A/P REF #1000-2-1 of 2015 - MARILOU LOBOcharge to NON-OFFICE/MICROFINANCE	26,000.00						Returned Cash Under OR#6122231
Meneses, Cynthia	21,000.00	19-Mar-15	Chk#42983554	To record cash advance for the faculty Development on January 13, 2015 and March 14, 2015 at PLMun Audio Visual Room - Cynthia Meneses	21,000.00						Refunded Cash under OR#6185969
Mercado, Analyn	194,935.05	16-Mar-15	Ck#664250	CASH ADVANCE to defray expenses for the Third UN World Conference on Disaster Risk Reduction to be held on March 14-18,2015 at Sendai Intl Center in Sendai , Japan - ANALYN MERCADOcharge to STATUTORY/5% MCDRRMO	194,935.05						
Mercado, Analyn	376,528.10	24-Mar-15	Chk# 664717	To record cash advance for Training - Workshop on Local Climate Change Action Plan (LCCAP) Formulation on March 24-27, 2015. (A.MERCADO)Charge to (STATUTORY & CONTRACTUAL OBLIGATION/MOOE - 5% MCDRRMO)	376,528.10						Liquidated April 2015
Mercado, Analyn	24,200.00	31-Mar-15	Chk# 665231	To record cash advance for "Oplan Lakbay Alalay 2015". (ANALYN A. MERCADO)charged to (STATUTORY & CONTRACTUAL OBLIGATIONS / MOOE-5% LDRRMO)	24,200.00						Liquidated April 2015
Navarro, Teresita	1,200.00	9-Feb-15	Chk# 662558	Cash Advance for meal expenses for the two-day seminar on "Conference on Creativity" presented by Walt Disney Animation on January 31 and Feb. 1, 2015, 10:00am to 5:00pm, at SMX Convention Center, Mall of Asia Complex, Pasay City. (Teresita Navarro)Charged to (PIO / MOOE-Training Expenses)	1,200.00						
Navarro, Teresita	23,850.00	31-Mar-15	Chk# 665281	To record cash advance to defray expenses incurred for Libreng Inuming Tubig, Lakbay Alalay on April 2, 2015. (TERESITA NAVARRO)To charge (NON-OFFICE (MAYOR'S) / MOOE - SAF)	23,850.00						Liquidated April 2015
Perello, Norma	6,000.00	20-Apr-07	Ck#397849	6th National Convention of the Process Servers Assn. of the Phils. at Albay Astrodome Legaspi City - Charge to 200 Training & Seminar/RTC-276 - JEV-2007-04-012016 - Ck#397849						6,000.00	For Adjustment April 2015
Pineda, Zenaida	1,510.75	30-Mar-15	Chk# 665056	To record cash advance to defray expenses re: SEMINAR ON HOUSING AND LAND USE REGULATORY BOARD (HLURB) Policies on Homeowners Association (HOA) which will be held at Sports Complex Tunasan on March 17, 2015. (ZENaida V. PINEDA)Charge to (NON-OFFICE (CADO) - MOOE-PEOPLE'S DAY, LIBERATION DAY & OTHERS)	1,510.75						Refund Cash Under OR#6137161

**City Officials and Employees with Outstanding Cash Advances
As of MARCH 2015**

Accountable Officer	Balance Amount	Date Granted	Check No.	Purpose of Cash Advance	Aging of Cash Advance						Remarks
					Current			Past Due			
					Less than 30days	31-90days	91-365days	Over 1Year	Over 2Years	3Years and Above	
Ramirez, Allta	147,400.00	30-Mar-15	Ck#665151	To record to cash advance to defray expenses relative to the Social Preparation as part of the Pre-relocation activities of the LIAC-OPLAN LIKAS to Informal Settler Families in waterways. (ALITA A. RAMIREZ) Charge to (MAYOR'S OFFICE - PROPER / MOOE - REPRESENTATION EXP.)	147,400.00						On-going Activity
RIOS, MIGUEL LUIS	30,000.00	1-Jan-05		Calamity Victim of Typhoon Rosing						30,000.00	For Adjustment April 2015
San Pedro, Aldrin	17,500,000.00	29-May-13	CK# 604667	To record payment of confidential and intelligence expenses of Mayor Aldrin San Pedro for the 1st Quarter of CY 2013. (HON. ALDRIN SAN PEDRO)				17,500,000.00			For confirmation
San Pedro, Aldrin	17,500,000.00	10-Jun-13	CK# 605144	To record payment of confidential and intelligence expenses for the 2nd quarter of CY 2013. (HON. ALDRIN SAN PEDRO)				17,500,000.00			For confirmation
TAN, ROMY	12,000.00	1-Jan-05		Cityhood Campaign						12,000.00	For Adjustment April 2015
Togonon, Edward	12,171.76	17-Oct-11	Ck#558960	Mandatory Continuing Legal Education (MCLE) Seminar of 18 Prosecutors on October 18-21, 2011 at Hyatt Hotel, Manila					12,171.76		For Adjustment April 2015
Untalan Melissa	12,950.00	4-Mar-15	Chk# 42983525	To record cash advance needed for the launching of the Three Research Documents (Research Manual, Journal and Agenda) to be held on February 27, 2015 at PLMUN. (MELISSA A. UNTALAN)	12,950.00						Refunded Cash under OR#6185960 P9,999.60
Untalan Melissa	6,099.50	16-Mar-15	Chk#42983541	To record cash advance to defray expenses relative to ALCU game competition to be held on March 14-2, 2015 - Melissa A. Untalan	6,099.50						Refunded Cash under OR#6185959
Valdez, Alfredo	83,200.00	9-Oct-07	Ck#429216	VIP Security Guard and Protection Seminar						83,200.00	For Adjustment April 2015
178,256,175.30					30,131,407.38	6,505,789.56	53,102,818.00	87,815,945.90	12,239.80	687,974.66	
SPECIAL EDUCATION FUND											
Bagano, Noel	74,374.75	11-Feb-15	Ck#801831	Cash Advance of Noel Bagano for the Transportation & Food Allowance of Trainees, Participants & Officials at NCR Palara 2015 to be held at Parañaque City on Feb. 14-19, 2015. 801827moose - sports		74,374.75					Refunded Cash under OR#8016663
Balbaguio, Felix	35,340.00	1-Jan-05		To set-up the beginning balances of Special Education Fund as of January 01, 2005						35,340.00	Request for Write-off (DECEASED)
De Gulan, Mauro	70,950.00	11-Feb-15	Ck#601827	Cash Advance of Mauro C. De Gulan for the Transportation & Food Allowance of Trainees, Participants & Officials at NCR Palara 2015 to be held at Parañaque City on Feb. 14-19, 2015. 601827moose - sports		70,950.00					Refunded Cash under OR#6016664
Faz, Fe	69,910.00	12-May-05	311458	Year-End Review & Performance Assessment of Schools on May 20-21, 2005 at Wanda Island Resort, Calamba, Laguna. - 69,910.00						69,910.00	For Adjustment April 2015
Faz, Fe	273.00	9-Jun-05	311594	National Convention & Planning of Physical Facilities Coordinators & DepEd Engineers to be held at Iloilo Grand Hotel, Iloilo City on May 31 to June 2, 2005. - 273.00						273.00	For Adjustment April 2015
Faz, Fe	6,820.00	28-Sep-05	347765	14th AGADE National Convention & Seminar Workshop on Sept. 27-29, 2005 at Teachers Camp, Baguio City. - 6,820.00						6,820.00	For Adjustment April 2015
Faz, Fe	1,640.00	13-Oct-05	347849	Seminar Workshop on the Prevention of Violence Against Women (Prevention of Sexual Harassment in the Workplace) at Legends Hotel, Subic, Olongapo City on Oct. 11-14, 2005. - 1,640.00						1,640.00	For Adjustment April 2015
Faz, Fe	2,638.00	27-Oct-05	347903	2005 National Educators Congress with the Theme: The Cutting Edge of Schools & Communities to be held at Grand Men Seng Hotel, Davao City on Nov. 07-09, 2005. - 2,638.00						2,638.00	For Adjustment April 2015
Faz, Fe	49,060.00	11-Oct-06	381082	Training entitled "Seven Laws of Teachers" to be held at Division Office Conference room on the 4 Saturdays of Oct. 2006. - 49,060.00						49,060.00	For Adjustment April 2015
Faz, Fe	5,000.00	17-Oct-08	403847	Cash Advance of Fe L. Faz for the Seminar on Practical English Communication Training for Non-Teaching Personnel to be held on Oct. 14-16, 2008.						5,000.00	For Adjustment April 2015
Faz, Fe	7,500.00	4-Dec-09	434831	Cash Advance of Fe L. Faz for the Moral Recovery Congress on Nov. 26-27, 2009 to be held at DepEd Ecotech Center, Lahug, Cebu City.						7,500.00	For Adjustment April 2015
Faz, Fe	(25,000.00)			Error						(25,000.00)	For Adjustment April 2015


**City Officials and Employees with Outstanding Cash Advances
As of MARCH 2015**

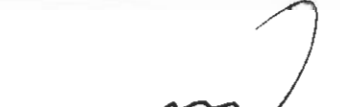
Accountable Officer	Balance Amount	Date Granted	Check No.	Purpose of Cash Advance	Aging of Cash Advance						Remarks
					Current			Past Due			
					Less than 30days	31-90days	91-365days	Over 1Year	Over 2Years	3Years and Above	
Inciong, Virgilio	675.00	31-Jan-08		Reclassification of entry on cash advance of Virgilio Inciong - forwarded balance - CY 2004						675.00	For Adjustment April 2015
Lazarte, Anna (106)	4,800.00	30-Sep-13		To correct entry on JEV-2010-12-001655 - Honorarium of PES Teacher during SK Registration paid under GF				4,800.00			Coordinated with A. Lazarte 5/12/15
Lazarte, Anna (106)	6,750.00	16-Oct-14	Ck#601599	Cash Advance of Annaliza Lazarte for Incentive Allowance of Public Elem. & Secondary School Teachers, Principals & DepEd-Munt. Officials for the month of Sept., 2014.ps - other bonuses & allowances			6,750.00				Coordinated with A. Lazarte 5/12/15
Lazarte, Anna (106)	84,560.50	9-Dec-14	Ck#601652	Cash Advance of Annaliza Lazarte for Year End Bonus & Cash Gift of SEF Employees for the CY 2014.601652ps - year end bonus / cash gift			84,560.50				Coordinated with A. Lazarte 5/12/15
Lazarte, Anna (106)	2,250.00	17-Dec-14	Ck#601652	Cash Advance of Annaliza Lazarte for Incentive Allowance of Public Elem. & Secondary School Teachers, Principals & DepEd Munt. Officials for the month of July, 2014.601652ps - other bonuses & allowance			2,250.00				Coordinated with A. Lazarte 5/12/15
Lazarte, Anna (106)	767,616.95	20-Feb-15	Ck#601834	Cash Advance of Annaliza Lazarte for Tax Refund of SEF Employees for the CY 2014.601834		767,616.95					Coordinated with A. Lazarte 5/12/15
Lazarte, Anna (106)	164,776.47	20-Feb-15	Ck#601835	Cash Advance of Annaliza Lazarte for Proportional Vacation Pay of SEF Employees for the month of April, May & June 2010 & 2011.601835ps - other personnel benefits		164,776.47					Coordinated with A. Lazarte 5/12/15
Lazarte, Anna (106)	94,500.00	6-Mar-15	Ck#601868	Cash Advance of Annaliza Lazarte for Other Professional Services (R & D) of Public Elem. & Secondary School Teachers for the month of January, 2015. 601868moose - R & D Honoraria	94,500.00						
Lazarte, Anna (106)	4,729,500.00	30-Mar-15	Ck#601918	Cash Advance of Annaliza Lazarte for other Professional Services (R & D project) of Public Elem. & Secondary School Teachers for the month of March, 2015.601918moose - other Professional Services	4,729,500.00						
Lazarte, Anna (106)	1,531,030.91	30-Mar-15	Ck#601919	Cash Advance of Annaliza Lazarte for Salaries & Wages of SEF Employees for the period March 11-25, 2015.601919ps - Salaries & Wages	1,531,030.91						
Lazarte, Anna (106)	(38,006.80)			Error	(2,250.00)		(1,424.94)	(4,500.00)	(29,831.86)		
	7,646,958.78				6,352,780.91	1,077,718.17	92,135.56	300.00	(29,831.86)	153,856.00	
TRUST FUND											
Baltazar, Hector	19,053.30	30-Nov-08		To reclass entries on cash advances of resigned employees from Advance to Officers and Employees (148) to Other Receivables (149)						19,053.30	For Adjustment April 2015
Gedeson, Elsa	5,064.00	30-Nov-08		To reclass entries on cash advances of resigned employees from Advance to Officers and Employees (148) to Other Receivables (149)						5,064.00	For Adjustment April 2015
Lazarte, Annaliza (106)	2,700.00	9-Dec-14	Chk#119858	To record payment for cash advance for the honorarium of Committee on Public Auction for the month of November 2014 - Annaliza E. Lazarte Charged to Public Auction(439-300-027)			2,700.00				Coordinated with A. Lazarte 5/12/15
Lazarte, Annaliza (148)	68,550.09	8-Feb-13	Chk# 6674	To record Cash Advance for the Establishment of a Solid Waste Management Program for Homeowners Association/Silos/ Subdivision - Annaliza Lazarte					68,550.09		Coordinated with A. Lazarte 5/12/15
	95,367.39						2,700.00		68,550.09	24,117.30	

TOTAL
OUTSTANDING CA
AS OF March 2015

185,998,501.47

36,494,188.29 7,593,507.73 53,197,653.56 87,916,245.90 50,959.03 255,947.96


JAIME A. VENTURA
Accountant


JAIME R. FRESNEDI
Local Chief Executive