

City Officials and Employees with Outstanding Cash Advances
As of SEPTEMBER 2014

Accountable Officer	Fund	Balance Amount	Date Granted	Check No.	Purpose of Cash Advance	Aging of Cash Advance					Remarks
						Current			Past Due		
						Less than 30days	31-90days	91-365days	Over 1Year	Over 2Years	
GENERAL FUND											
Ador, Maria Edith	General Fund (148)	19,250.00	26-Sep-14	CK# 652861	To record payment of CA to defray expenses "Para sa Pagsasanay ng Tanggapan ng Tataang Sibill sa Ika 27 ng Septyembre, 2014 sa Lakeview Homes, Putatan, Munt. City. "Theme Ikaw at Ako Tungo sa Wastong Pagrerehistro. (MARIA EDITHA B.ADOR)Charged to LCR (Traing)	19,250.00					
Andres, Cristina	General Fund (148)	2,000,000.00	21-Jul-14	Chk# 644732	To record Cash Advance re: Response Operation "TYPHOON GLENDA". (CRISTINA G. ANDRES)charged to (STATUTORY AND CONTRACTUAL OBLIGATIONS / 5% LDRRMF)	2,000,000.00					
Aniñon, Glenda	General Fund (148)	27,234.50	10-Sep-14	Chk# 646556	CASH ADVANCE of upcoming Civil Service Eligibility Review this coming Sept 13 and Oct 4,2014 - GLENDA ANINON charge to PERSONNEL/ REPRESENTATION/ OTHER MOOE	27,234.50					Fully liquidated Oct2014
	General Fund (148)	15,200.00	24-Sep-14	CK# 652807	To record Cash Advance made for the forthcoming 14th Annual PESO Congress. the PESO Congress will be held on October 21 to 24, 2014 at the Green Leaf Hotel, General Santos City. (GLENDA ANIÑON)Charged to PESO (mooe travelling)	15,200.00					Liquidated Oct2014
	General Fund (148)	40,000.00	26-Sep-14	CK# 652885	To record payment of cash advance for the monthly birthday celebration for the employees of the city Government of Muntinlupafor the month of September and October, 2014. (GLENDA Z. ANIÑON)Charged to NON-OFFICE (Mayor's)	40,000.00					Liquidated Oct2014
Arceo, Demetrio	General Fund (149)	8,333.00	31-Jan-08		Reclassification of entry on cash advance of Demetrio Arceo - forwarded balance - CY 2004					8,333.00	
Arciaga, Rafael	General Fund (149)	100,000.00	31-Jan-08	Chk#99518	Reclassification of entry on Cash advance of Arciaga, Rafael re: Financial assistance to Fire victims of Buli - 1/30/1998 - DV#101-9801-1038					100,000.00	
Baltazar, Hector	General Fund (149)	15,617.76	31-Jan-08		Reclassification of entry on Cash Advance of Hector Baltazar (forwarded balance of CY2004) Bal. for the year 1993 1,617.76 Client First Aide 5,000.00 Seminar on Procedures & Guidelines 9,000.00 total P15,617.76					15,617.76	
Carubio, Ernesto	General Fund (149)	12,000.00	31-Jan-08	Chk#382	Reclassification of entry on Cash Advance of Ernesto Carubio from 103 to 148 (forwarded bal. of CY2004)V#9405-382, - CA for Cityhood Campaign					12,000.00	DECEASED
Dionido, Jacinta	General Fund (149)	178,923.90	31-Jan-08		Reclassification of entry on cash advance of Jacinta Dionido from 103 to 148; 6/3/1996 - V#9606-3903 - Ch#88483 - P78,896.90;P41,750.00 8/10/2000 - V#2000-08 -6368 - Ch#169798; P40,750.00 - Massive Rescue Operation on St. Children8/10/2000 - V#2000-08-6461 - Ch#169891; P17,527.00 - Transportation Assistance to 10 families					178,923.90	
Espino, Jose Mario	General Fund (149)	96,975.00	11-Aug-06	Ch#388610	Psupt.Jose Mario Espino - charge to 40% Police Clearance - JEV-2006-08-021336 Ch#388610 - Firearms proficiency Training of Muntinlupa City Police Station to be held at NBP firing Range on Aug.16, 17, & 18, 2006 - P96,975.00					96,975.00	For further review and confirmation
	General Fund (149)	50,000.00	31-Oct-06	Ck#396228	Cash Advance of Jose Mario Espino for Oplan Kaluluwa.Charge to POLICE Other Expense - JEV-2006-10-028085, Ck#396228 - P50,000.00					50,000.00	For further review and confirmation
Ferrater, Edgar	General Fund (149)	36,000.00	2-May-07	Ck#417412	Personal Leadership training (Subic Bay Metropolitan Authority - SBMA) - EDGAR FERRATER - Charge to 200 Other Exp/Police JEV-2007-05-006726 - Ck#417412 - P36,000.00					36,000.00	For Confirmation
Flores, Manuel	General Fund (149)	8,925.00	31-Jan-08		Reclassification of entry for Cash Advance of Manuel Flores from 103 to 148; 6-Sep-05 - Pagpupulong kaugnay sa nilalaman ng Memorandum Order No. 116 on August 26, 2005 - 20% CDF - Ch#345175 - JEV#2005-09-019232 - P 4,125.00; Ugnayan sa Kooperatiba August 27, 2005 at PEDHS Alabang Munt. City - 20% CDF - Ch#345185 - JEV#2005-09-019235 - P4,800.00; To correct entry on Refund of Cash Advance - Conrol #83 - OR#454143					8,925.00	For Confirmation
Fresnedi, Jaime R.	General Fund (148)	17,500,000.00	26-Jul-13	Chk# 611684	Payment for the Confidential and Intelligence Expenses for the Third Quarter of CY2013. (HON.JAIME FRESNEDI)charge to (MAYOR'S OFFICE / CONFIDENTIAL & INTELLIGENCE FUND)				17,500,000.00		Liquidation submitted to COA MAIN - 12.11.13 - 3Q 2013
	General Fund (148)	17,500,000.00	27-Dec-13	Chk# 613431	To record cash advance for the Confidential and Intelligence Expenses for the Fourth Quarter of CY2013. (HON.JAIME FRESNEDI) Charge to (MAYOR'S OFFICE / CONFIDENTIAL & INTELLIGENCE FUND)			17,500,000.00			Liquidation submitted to COA MAIN - 1.10.14 - 4Q 2013
	General Fund (148)	17,500,000.00	28-Feb-14	Ck#623352	To record Cash advance for 2014 Confidential and Intelligence Fund for the First Quarter of CY 2014. (JAIME R. FRESNEDI)Charged to Mayor's Office (Proper) Confidential & Intelligence Fund			17,500,000.00			Liquidation submitted to COA MAIN - 5.7.14 - 1Q 2014
	General Fund (148)	17,500,000.00	30-May-14	Ck#632871	To record Cash advance for 2014 Confidential and Intelligence Fund for the Second Quarter of CY 2014. (JAIME R. FRESNEDI)Charged to Mayor's Office (Proper) Confidential & Intelligence Fund			17,500,000.00			Liquidation submitted to COA MAIN - 8.5.14 - 2Q 2014
	General Fund (148)	17,500,000.00	9-Jul-14	Ck#644298	To record Cash advance for 2014 Confidential and Intelligence Fund for the Third Quarter of CY 2014. (JAIME R. FRESNEDI)Charged to Mayor's Office (Proper) Confidential & Intelligence Fund	17,500,000.00					Liquidation under process

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Gabriel, Karla Marie	General Fund (148)	39,900.00	9-Sep-14	Chk# 646485	CASH ADVANCE for Unclaimed Educational Assistance for Elementary and HighSchool Students FTM of June-August 2014 - KARLA MARIE GABRIEL charge to NON-OFFICE/MSP	39,900.00						
	General Fund (148)	104,400.00	25-Sep-14	Chk# 652805	To record Cash Advance for educational assistance to MSP Scholars to four hundred four (404) High School students for the month of June to August 2014.(KARLA MARIE V. GABRIEL) This also certifies that the above is included in our office's approved 2014 AIP and APP with Reference No. 1000-3-5.charged to (NON-OFFICE (MAYOR'S) MUNT. SCHOLARSHIP PROGRAM)	104,400.00						OR#5813690
	General Fund (148)	45,900.00	25-Sep-14	Chk# 652806	To record Cash Advance for educational assistance of two hundred fifty nine (259) Elementary Students for the school year 2014-2015 for the month of June to August 2014.(KARLA MARIE V. GABRIEL)This also certifies that the above is included in our office's approved 2014 AIP and APP with Reference No. 1000-3-5.charged to (NON-OFFICE (MAYOR'S) MUNTINLUPA SCHOLARSHIP PROGRAM)	45,900.00						OR#5813691
Lazarte, Annaliza	General Fund (106)	104,603.50	1-Apr-14	Chk# 632116	To record Cash Advance for February 2014Fringe Benefits (Extra Essentials) of Public Schools Elementary / Secondary Principal and DepEd-Muntinlupa Officials with amount of..... (ANNALIZA E. LAZARTE) charged to (NON-OFFICE (MAYOR'S) NATIONAL GOVERNMENT ORIENTED PROGRAM)			104,603.50				Coordinated and Notified
	General Fund (106)	23,850.00	23-May-14	Chk# 634011	CASH ADVANCE for Census Serbills Center National Statistic Off (NSO) Allowance for the month march 2014 - ANNALIZA LAZARTEcharged to TRUST LIABILITIES - 40% NSO			23,850.00				Coordinated and Notified
	General Fund (106)	441,000.00	4-Jul-14	Chk# 643815	To record payment of monthly allowance of PNP personnel for the month of May 2014.(ANNALIZA E. LAZARTE)charged to (NON-OFFICE (MAYOR'S) SUBSIDY TO NGA (POLICE)		441,000.00					Coordinated and Notified
	General Fund (106)	2,057,000.00	4-Jul-14	Chk# 643796	To record Cash Advance for Cash Incentive of Job Order,Contractual 30 days,Composite Band and Barangay Health Worker for the Year 2014.(ANNALIZA E. LAZARTE)charged to (VARIOUS OFFICES / PS-SALARIES & WAGES) KABALIKAT (ESC) ENGINEERING / MOOE-GENERAL SERVICES) NON-OFFICE (BAND) PS-HONORARIA / HEALTH / GENERAL SERVICES)		2,057,000.00					Coordinated and Notified
	General Fund (106)	32,400.00	25-Jul-14	Chk# 644942	To record proposed payment for the Allowance of the Gender and Development EXECUTIVE COMMITTEE MEETING (EXECOM) on March 28,2014.(ANNALIZA E. LAZARTE)(GAD REF # 1000-01-03)charged to (STATUTORY AND CONTRACTUAL OBLIGATIONS / MOOE-5% GAD)		32,400.00					Coordinated and Notified
	General Fund (106)	6,900.00	12-Aug-14	Chk# 645451	To record to request cash allowance for the Monthly Allowance of Muntinlupa City Jail Personnel for the Month of July 2014.(ANNALIZA LAZARTE) charged to (NON-OFFICE (MAYOR'S) SUBSIDY TO NGA (BJMP)		6,900.00					OR# 5843373
	General Fund (106)	7,000.00	12-Aug-14	Chk# 645476	To record to request cash allowance for the Monthly Allowance of Muntinlupa City Jail Personnel for the Month of June 2014. (ANNALIZA LAZARTE)charged to (NON-OFFICE (MAYOR'S) SUBSIDY TO NGA (BJMP)		7,000.00					OR# 5843372
	General Fund (106)	437,000.00	14-Aug-14	Chk# 645584	CASH ADVANCE for monthly allowance of PNP Personnel for the month of June 2014 - ANNALIZA LAZARTEcharged to NON-OFFICE/SUBSIDY TO NGA/POLICE		437,000.00					
	General Fund (106)	436,000.00	1-Sep-14	Chk# 646105	To record payment of monthly allowance of PNP personnel for the month of July 2014.(ANNALIZA E. LAZARTE)charged to (NON-OFFICE (MAYOR'S) SUBSIDY TO NGA (POLICE)	436,000.00						
	General Fund (106)	375,000.00	1-Sep-14	Chk# 646111	To record payment of Additional Clothing Allowance for the City Employees for the year 2014 GENERAL FUND (ANNALIZA E. LAZARTE) charged to (VARIOUS OFFICES / PS-CLOTHING ALLOWANCE)	375,000.00						
	General Fund (106)	81,860.00	3-Sep-14	Chk# 646312	To record Cash Advance payroll listing for labor cost (REHABILITATION OF FOOTBRIDGE) at Old Compound, Bukang Lwayway NBP Poblacion Muntinlupa City July 22-August 10,2014.(ANNALIZA LAZARTE)charged to (NON-OFFICE / CO-INFRA)	81,860.00						
	General Fund (106)	62,000.00	17-Sep-14	Chk# 646709	To record payment of Cash Advance for Dance Company for the period of August 1-31, 2014. (ANNALIZA LAZARTE)Charged to Non-Office (PS Honorarium)	62,000.00						
	General Fund (106)	275,000.00	17-Sep-14	Chk# 646899	To record cash advance of Clothing Allowance for the City Employees for the date hired February 2014. (ANNALIZA LAZARTE)Charged to various offices	275,000.00						
	General Fund (106)	1,854.90	22-Sep-14	Chk# 646964	To record payment for Hazard Pay of City Health Office. (ANNALIZA LAZARTE)Charged to CHO (PS Hazard Pay)	1,854.90						OR#5820942
	General Fund (106)	65,459.47	24-Sep-14	Chk# 121299	To record payment for the honorarium of Bids and Awards Committee (OSMUN) for the month of May2014. (A.LAZARTE)Charged to BAC	65,459.47						
General Fund (106)	(1,300.00)			Error	(1,300.00)						For Adjustment	

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Lazarte, Annaliza	General Fund (106) PLMun	68.04	15-Nov-11	Ck#36566678	To record CA for Salaries and Wages of Part-time Faculty & Staff for the period October 23 - Nov 7, 2011					68.04		Coordinated and Notified
Lazarte, Annaliza	General Fund (106) Osmun	3,385.90	17-May-13	Chk# 96710	To record Cash Advance for Hazard Pay of detailed employees of OSMun for the month of March 2013 - Annaliza Lazarte				3,385.90			Coordinated and Notified
	General Fund (106) Osmun	140,000.00	16-Sep-14	Chk# 121287	To record payment for the Clothing Allowance (6mos.) of casual employees of Ospital ng Muntinlupa for the period of August 2014.(ANNALIZA LAZARTE) Charged to NON-OFFIC (Accreditation)	140,000.00						Coordinated and Notified
Lazarte, Annaliza	General Fund (148)	9,600.00	27-Nov-13	Chk 622048	CASH ADVANCE for expenses in attending 1st Nation Conference on Tourism Governance at Pasay city - ANNALIZA LAZARTE (for GLEN ICAROZ)			9,600.00				Coordinated and Notified
	General Fund (148)	205,000.00	24-Feb-14	Chk# 624640	To record Cash Advance to defray expenses for the National Arts Month Celebration. (ANNALIZA E. LAZARTE)charged to (NON-OFFICE / NATIONAL GOVERNMENT ORIENTED PROGRAM)			205,000.00				Coordinated and Notified
	General Fund (148)	98,560.00	4-Mar-14	Chk# 631018	To record Cash Advance to defray shopping expenses for the costumes of Cultural Dancers to be used for the 19th Cityhood Celebration on March 1,2014 in Munt. City. (ANNALIZA E. LAZARTE)charged to (NON-OFFIC/ MUNT.CELEB.)			98,560.00				Coordinated and Notified
	General Fund (148)	(400.00)	3-Apr-14		Refund - Free Pap Smear Activity Payroll			(400.00)				
	General Fund (148)	125.00	3-Jun-14	Chk# 634653	CASH ADVANCE to defray expenses for Basic Gun Safety, familiarization and Markmanship Training at NBP Shooting Range at NBP Poblacion-A.LAZARTE FOR AVELINO CASTROcharge to POSO/TRAINING/REPRESENTATION			125.00				OR#5843387 & 5843395
	General Fund (148)	25,000.00	5-Jun-14	Chk# 634606	To record Cash Advance for the Contingency Fund for the Executive Development Program.(ANNALIZA E. LAZARTE) charged to (MAYOR'S OFFICE (PROPER) MOOE-TRAINING EXPENSES)			25,000.00				Coordinated and Notified
	General Fund (148)	25,650.00	23-Jun-14	Chk# 643138	CASH ADVANCE to defray expenses for the 116th Independence Day Celebration on June 12-,2014 - ANNALIZA LAZARTEcharge to NON-OFFICE/MAYOR/NATL GOVE ORIENTED PROGfor GLEN RICAROS			25,650.00				Coordinated and Notified
	General Fund (148)	(246.00)	25-Jun-14		Refund - A. Lazarte - Petty Cash Fund			(246.00)				For Adj.
	General Fund (148)	21,250.00	9-Jul-14	Chk# 644231	To record Cash Advance to defray expenses of the 2nd level Training / Orientation Seminar of Public Order and Safety Office for 20 personnel for July 6,13,20,27 and Aug. 3,2014.(ANNALIZA E. LAZARTE)charged to (POSO / TRAINING EXPENSES)		21,250.00					Coordinated with A. Lazarte
	General Fund (148)	46,350.00	25-Jul-14	Chk# 645035	To record Cash Advance to defray expenses in connection w/ the participation of the City Government of Muntinlupa in celebrating of the 100th years Centennial Anniversary of Iglesia ni Cristo. (ANNALIZA E. LAZARTE) c/o GERARD COMIA-MTMBcharged to (OFFICE OF THE CITY MAYOR/DONATIONS)		46,350.00					Coordinated and Notified
	Lazarte, Annaliza	General Fund (148)	26,290.00	8-Sep-14	Chk# 646491	CASH ADVANCE to defray expenses for the forthcoming "Inter Primary Cooperative Bowling Tournament 2014" to be held on Sept 6-Oct 11,2014 - ANNALIZA LAZARTEcharge to COOP/ TRAINING EXP	26,290.00					
General Fund (148)		52.00	18-Sep-14	Ck# 646962	To record Cash Advance to defray expenses during the 3rd National Sharing of Best Practices on treasury and Assesment Operations and Wellness Program to be conducted by the Philippine Association of Local Treasurers ans Assessors (PHALTRA) Inc. at the Cebu Sports Complex on September 22-26, 2014. (ANNALIZA LAZARTE)Charged to Tre/Assessors (MOOE)	52.00						OR#5813681
General Fund (148)		499.00	24-Sep-14	CK# 652810	To record Cash Advance to defray expenses for the forthcoming 1st Metro Manila Cooperative Congress to be held on Sept. 26, 2014 at One Building J.W. Dioko Blvd. MOA Complex, Pasay City. (ANNALIZA LAZARTE)Charged to Coop	499.00						OR#5813670
Lerma, Alberto	General Fund (149)	50,000.00	25-Apr-07	Ck#417285	Seminar on April 22 to 26, 2007 in Los Angeles California - ALBERTO LERMA - Charge to 200-Traveling Exp-Foreign/City Prosecutor JEV-2007-04-006590 - Ck#417285 - P50,000.00					50,000.00		
Lim-Verano, Myrna	General Fund (149)	6,000.00	27-Mar-07	Ck#415983	Cash Advance re:6th National Convention on April 25, 26 and 27, 2007 of the process server at Albay Astrodome Legaspi City					6,000.00		
Lobo, Marilou	General Fund (148)	7,400.00	18-Sep-14	Ck# 646735	To record Cash Advance for Released of Funds to cover payment of joint resources financing program (JRF) training seminar of Basic Knowledge and Skills on Various Methods ofFish Processing Including Quality Control Measures and Current Good Manufacturing Practices on October 20-22, 2014 at the industrial technology institute of the Department of Science and technology. (MARILOU LOBO)Charged to Livelihood (Training)	7,400.00						
Meana, Magdalena	General Fund (148)	4,926.76	28-Aug-14	Ck#646172	CASH ADVANCE for travelling expenses of Dra. Meana to Kobe University, Japan for the purpose of attending 2014 ICHS Summer Educational Program on September 10-14,2014 - DRA. MAGDALENA MEANA charge to HEALTH/TRAVELLING EXP		4,926.76					OR#5894695

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Morcilla, Eric	General Fund (149)	13,500.00	27-Jun-14	Chk# 643826	CASH ADVANCE relative to 16TH National Convention/ Seminar and Election of National Officers of the Phil Assoc of Court Emp(PACE), Inc on July 9-11,2014 at SMX Lamang, Davao City. - ERIC MORCILLAcharge to NON- OFFICE/ MAYORS/ SUBSIDY TO NGA (RTC-203)			13,500.00				
Navarro, Teresita	General Fund (148)	21,258.90	11-Jul-14	Chk# 644244	CASH ADVANCE for Community Based Integrated Response and Intervention through Referral System for Women and Children - TERESITA NAVARRO charge to STAT & CONTL OBL5% GAD PROGRAM		21,258.90					
	General Fund (148)	105,790.44	18-Sep-14	Chk#646963	To record Cash Advance for AD-GAD (Advocacy Advertising for Gender and Development) Seminar/ Workshop on Sept. 20,2014/8am-5pm.(TERESITA V. NAVARRO)Charge to 5% (GAD)	105,790.44						
Perello, Norma	General Fund (149)	6,000.00	20-Apr-07	Ck#397849	6th National Convention of the Process Servers Assn. of the Phils. at Albay Astrodome Legaspi City - Charge to 200 Training & Seminar/RTC-276 - JEV-2007-04-012016						6,000.00	
Pesarillo, Remigio	General Fund (149)	20,000.00	27-Jun-14	Chk 643784	CASH ADVANCE relative to National convention/Seminar and Election of National Officers of the Phil Assoc of Court Emp(PACE), Inc on July 9-11,2014 at SMX Lamang, Davao City. Subject to liquidation upon completion of said seminar.- REMIGIO PESARILLO charge to NON-OFFICE/MAYORS/SUBSIDY TO NGA (RTC-207)			20,000.00				
Ramirez, Alita	General Fund (148)	175,157.98	3-Feb-14	Chk# 624123	To record cash advance to defray expenses relative to the Mapping, Tagging, Household Listing and Census Activities to Approximately 36 community associations situated along waterways. (ALITA A. RAMIREZ) charged to (UPAO / OFFICE SUPPLIES / NON-OFFICE (MAYOR'S-SAF)			175,157.98				Coordinated with A. Ramirez (Ongoing activity)
Rios, Miguel	General Fund (149)	30,000.00	1-Jan-05		Calamity Victim of Typhoon Rosing						30,000.00	
San Pedro, Aldrin	General Fund (148)	17,500,000.00	29-May-13	CK# 604667	To record payment of confidential and intelligence expenses of Mayor Aldrin San Pedro for the 1Q of CY 2013. (HON. ALDRIN SAN PEDRO)				17,500,000.00			For 1Q 2013
	General Fund (148)	17,500,000.00	10-Jun-13	CK# 605144	To record payment of confidential and intelligence expenses for the 2nd quarter of CY 2013. (HON. ALDRIN SAN PEDRO)				17,500,000.00			For 2Q 2013
Sevilla, Gerlie	General Fund (149)	22,480.84	2-Jun-14	Chk# 634612	CASH ADVANCE for National Convention/Seminar of Judiciary Assoc of Clerks in the Phils (JACOPHIL) on June4-8,2014- GIRLIE SEVILLACHARGE TO NON-OFFICE/SUBSIDY TO NGA-CLERK OF COURT			22,480.84				
Tan, Romy	General Fund (149)	12,000.00	1-Jan-05		Cityhood Campaign						12,000.00	
Togonon, Edward	General Fund (149)	79,343.00	24-Jun-11	Ck#546942	16th Annual Conference and General Meeting of the International Association of Prosecutors to be held on June 25 - July 1, 2011 in Seoul, South Korea						79,343.00	
	General Fund (149)	45,733.76	17-Oct-11	Ck#558960	Mandatory Continuing Legal Education (MCLE) Seminar of 18 Prosecutors on October 18-21, 2011 at Hyatt Hotel, Manila					45,733.76		
Untalan, Melissa	General Fund (148) PLMun	264,585.00	8-Sep-14	CK# 4298336	To record Cash Advance for the university foundation celebration on September 11-13, 2014 at Pamantasan ng Lungsod ng Muntinlupa. (MELISSA A. UNTALAN)Charged to NON-OFFICE (Subsidy to PLMUN)	264,585.00						
Valdez, Alfredo	General Fund (149)	83,200.00	9-Oct-07	Ck#429216	VIP Security Guard and Protection Seminar						83,200.00	
Valerio, Chito	General Fund (148)	576.00	2-Apr-14	Chk# 632228	To record Cash Advance for 3 days live out-program on "Basic Records and Archives Management" by National Archives of the Philippines on April 1,2,3, 2014at Tagaytay International Convention Center (TICC) Akle Street Kaybagal South Tagaytay City Included in our APP-AIP 1000-1-1 Acct. Code 753 (Training Expenses).(CHITO C. VALERIO) charged to (CENTRAL RECORDS MANAGEMENT OFFICE / TRAINING EXPENSES)		576.00					OR#5813669
Viacrusis, Cynthia	General Fund (148)	120,500.00	29-Sep-14	Chk# 653001	CASH ADVANCE to defray expenses for "Boys & Girls Week Celebration" to be held on Oct6-10,2014-C.VIACRUSIScharge to NON-OFF/SAF/MAYOR	120,500.00						

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SPECIAL EDUCATION FUND											
Andaza, Marissa	Special Education Fund (149)	3,500.00	8-Oct-12	Ck#555402	Cash Advance of Marissa Andanza for the Training on Flag & Heraldic Code of the Phils. on October 06, 2012 at Ermita, Manila.				3,500.00		
Balbaguio, Felix	Special Education Fund (149)	35,340.00	1-Jan-05		To set-up the beginning balances of Special Education Fund as of January 01, 2005						35,340.00 DECEASED
Faz, Fe	Special Education Fund (149)	69,910.00	12-May-05	Ck#311468	Year-End Review & Performance Assessment of Schools on May 20-21, 2005 at Wonder Island Resort, Calamba, Laguna. - 69,910.00						69,910.00
	Special Education Fund (149)	273.00	9-Jun-05	Ck#311594	National Convention & Planning of Physical Facilities Coordinators & DepEd Engineers to be held at Iloilo Grand Hotel, Iloilo City on May 31 to June 2, 2005. - 273.00-						273.00
	Special Education Fund (149)	6,820.00	26-Sep-05	Ck#347765	4th AOADe National Convention & Seminar Workshop on Sept. 27-29, 2005 at Teachers Camp, Baguio City. - 6,820.00-						6,820.00
	Special Education Fund (149)	1,640.00	13-Oct-05	Ck#347849	Seminar Workshop on the Prevention of Violence Against Women (Prevention of Sexual Harassment in the Workplace) at Legenda Hotel, Subic, Olongapo City on Oct. 11-14, 2005. - 1,640.00-						1,640.00
	Special Education Fund (149)	2,638.00	27-Oct-05	Ck#347903	2005 National Educator's Congress with the Theme : The Cutting Edge of Schools & Communities to be held at Grand Men Seng Hotel, Davao City on Nov. 07-09, 2005. - 2,638.00-						2,638.00
	Special Education Fund (149)	49,060.00	11-Oct-06	Ck#381082	Training entitled " Seven Laws of Teachers" to be held at Division Office Conference room on the 4 Saturdays of Oct. 2006. - 49,060.00-						49,060.00
	Special Education Fund (149)	5,000.00	17-Oct-08	Ck#403847	Cash Advance of Fe L. Faz for the Seminar on Practical English Communication Training for Non-Teaching Personnel to be held on Oct. 14-16, 2008.						5,000.00
	Special Education Fund (149)	7,500.00	4-Dec-09	Ck#434831	Cash Advance of Fe L. Faz for the Moral Recovery Congress on Nov. 26-27, 2009 to e held at DepEd Ecotech Center, Lahug, Cebu City.						7,500.00
	Special Education Fund (149)	(25,000.00)			Error						(25,000.00) For Verification
Inciong, Virgilio	Special Education Fund (149)	675.00	31-Jan-08		Reclassification of entry on cash advance of Virgilio Inciong - forwarded balance - CY 2004						675.00 DECEASED
Lazarte, Annaliza	Special Education Fund (106)	135,000.00	10-Sep-13	Chk#600642	Cash Advance of Annaliza Lazarte for Incentive Allowance of Public Elem. & Secondary School Teachers, Principals & DepEd-Muntinlupa Officials for the month of August, 2013.				135,000.00		Coordinated and Notified
	Special Education Fund (106)	4,800.00	30-Sep-13		To correct entry on JEV-2010-12-001655 - Honorarium of PES Teacher during SK Registration paid under GF				4,800.00		Coordinated and Notified
	Special Education Fund (106)	30,250.00	3-Feb-14	Ck#600966	Cash Advance of Annaliza Lazarte for Incentive Allowance of Putatan Teachers for the months of August, September & October, 2013.					30,250.00	Coordinated and Notified
	Special Education Fund (106)	754,510.00	5-Aug-14	Ck#601415	Cash Advance of Annaliza Lazarte for ALS Honorarium for the month of April, May & June, 2014. 601415 ps - honoraria	754,510.00					Coordinated and Notified
	Special Education Fund (106)	40,000.00	1-Sep-14	Ck#601474	Cash Advance of Annaliza Lazarte for Clothing Allowance of SEF Employees for the CY 2014.	40,000.00					
	Special Education Fund (106)	4,500.00	2-Sep-14	Ck#601451	Cash Advance of Annaliza Lazarte for Incentive Allowance of Public Elem. & Secondary School Teachers, Principals & DepEd-Munt. Officials for the month of June, 2014.ps - other bonusus & allowances	4,500.00					
	Special Education Fund (106)	4,761,000.00	16-Sep-14	Ck#601526	Cash Advance of Annaliza Lazarte for Incentive Allowance of Public Elem. & Secondary School Teachers, Principals & DepEd-Munt. Officials for the month of August, 2014.ps - other bonusus & allowances	4,761,000.00					
	Special Education Fund (106)	20,250.00	22-Sep-14	Ck#601528	Cash Advance of Annaliza Lazarte for Incentive Allowance of Public Elem. & Secondary School Teachers, Principals & DepEd-Munt. Officials for the month of June, 2014.ps - other bonusus & allowances	20,250.00					
	Special Education Fund (106)	25,000.00	22-Sep-14	Ck#601543	Cash Advance of Annaliza Lazarte for Clothing Allowance of SEF Employees for the CY 2014.ps - clothing allowance	25,000.00					
Special Education Fund (106)	(20,581.86)			Error			(13,460.50)	(7,121.36)		For Verification	

City Officials and Employees with Outstanding Cash Advances
As of SEPTEMBER 2014

Accountable Officer	Fund	Balance Amount	Date Granted	Check No.	Purpose of Cash Advance	Aging of Cash Advance						Remarks
						Current			Past Due			
						Less than 30days	31-90days	91-365days	Over 1Year	Over 2Years	3Years and Above	
TRUST FUND												
Baltazar, Hector	Trust Fund (149)	19,053.30	31-Jan-08		Reclassification of entry on Cash advance of Hector Baltazar - forwarded balance - CY 2004						19,053.30	For further review and confirmation
Dacuycuy, Maricel	Trust Fund (148)	53,000.00	17-Sep-14	Chk#119767	To record cash advance for the medical assistance to Senior Citizens with serious medical needs - Maricel Dacuycuy	53,000.00						
Gedeson, Elsa	Trust Fund (149)	5,064.00	31-Jan-08		Reclassification of entry on Cash advance of Elsa Gedeson - forwarded balance - CY 2004						5,064.00	For further review and confirmation
Lazarte, Annaliza	Trust Fund (148)	68,550.09	8-Feb-13	Chk# 6674	To record Cash Advance for the Establishment of a Solid Waste Management Program for Homeowners Association/Sitios/ Subdivision - Annaliza Lazarte				68,550.09			Coordinated and verified
	Trust Fund (148)	200,000.00	13-Aug-14	Chk#119717	To record cash advance to defray expenses for the Waste Analysis and Characterization Survey* by the Environment Sanitation Center - A.Lazarte		200,000.00					Coordinated and verified
	Trust Fund (148)	1,263,200.00	25-Sep-14	Chk#119772	To record cash advance re: Supplementary Feeding Program Year 4 3rd 20 Days implementation from September 25 - October 14, 2014 - A.Lazarte	1,263,200.00						
Meana, Magdalena	Trust Fund (148)	18,750.00	11-Jul-14	Chk#7000	To record cash advance for the annual skills benchmarking olympics on Disaster/emergency response on July 10 to 18, 2014 Charged to CIPH - Magdalena C. Meana		18,750.00					
	Trust Fund (148)	2,820.00	5-Aug-14	Chk#119716	To record cash advance for the earthquake drill on Putatan Health Center on July 29, 2014 - Magdalena C. Meana		2,820.00					Liquidated Oct2014
TOTAL OUTSTANDING CA AS OF		138,916,445.18				9,174,335.31	22,797,231.66	53,239,670.82	52,708,114.63	45,801.80	951,290.95	


JAIME A. VENTURA
 Accountant


JAIME R. FRESNEDO
 Local Chief Executive